

TONOPAH TOWN BOARD
BUDGET WORKSHOP MINUTES
April 9, 2021
Tonopah Convention Center
301 Brougner Avenue, Tonopah, NV 89049
8:00 A.M.

Tonopah Town Board Chairman Don Kaminski opened the budget workshop on April 9, 2021 at 8:02 a.m. and lead in the Pledge of Allegiance.

Also present:

Vice Chairman Jerry Elliston
Clerk Marc Grigory
Member Duane Downing

Absent:

Member Zachary Newell

Workshop recessed 9:11 a.m. and reconvened at 9:18 a.m.

The Tonopah Town Board recessed to the Tonopah Library District Board of Trustees at 9:18a.m. and reconvened as the Tonopah Town Board at 9:27 a.m.

3 others were in attendance

1. Public Comment

None.

2. Budget Workshop; All Town/Tonopah Public Utilities Departments/ Funds for FY 2021/2022.

Discussion of the wage comparison as seen within these minutes.

This workshop came about primarily due to a suggestion to increase the salaries of Administrative Manager Chris Mulkerns and Utility Manager Joe Westerlund.

With that it was decided to hold a workshop to evaluate all employee wages.

Employees were last given wage increase in 2019.

Salary increases were given every 2 years, historically speaking.

Vice Chairman Elliston suggested a sub-committee to evaluate employee salaries and if there is a necessity for raises. This will be based on wage comparison to other communities.

Ms. Mulkerns stated there are employees that whole heartedly deserve a “bump” in pay.

Chairman Kaminski suggested a merit raise.

Are evaluations being done, yes, per Ms. Mulkerns.

Ms. Mulkerns stated there are other ways to get raises; certificates, courses, training.

Discussion of comp time versus overtime.

Comp time is capped at 80 hours.

19 full time employees with Town/TPU.

3 full time employees at the Library.

Communities with Demographics Comparable to Tonopah

POSITION	⁴ ROUND MOUNTAIN	WINNEMUCCA	⁴ ELY	WELLS	MESQUITE	BEATTY	AVERAGE STARTING WAGE	AVERAGE MID-RANGE	AVERAGE TOP END
OFFICE ASSISTANT	NOT LISTED	\$16.00-\$21.34	NOT LISTED	NOT LISTED	NOT LISTED	NOT LISTED	\$16.00	\$18.67	\$21.34
SECRETARY	NOT LISTED	\$16.00-\$21.34	NOT LISTED	NOT LISTED	NOT LISTED	NOT LISTED			
MINING PARK TOUR GUIDE PT	NOT LISTED	NOT LISTED	NOT LISTED	NOT LISTED	NOT LISTED	NOT LISTED			
MINING PARK TOUR GUIDE	NOT LISTED	NOT LISTED	NOT LISTED	NOT LISTED	NOT LISTED	NOT LISTED			
MINING PARK HOST/TOUR GUIDE	NOT LISTED	NOT LISTED	NOT LISTED	NOT LISTED	NOT LISTED	NOT LISTED			
MAINTENANCE									
MAINTENANCE MAN/WORKER - TOWN	\$16.07-\$24.80	\$16.00-\$21.34	\$17.50	\$16.88-\$26.85	\$16.53-\$25.95	NOT LISTED	\$16.60	\$20.67	\$24.74
LEAD MAINTENANCE PERSON	\$18.44-\$27.11	\$21.34-\$24.28	\$23.00	NOT LISTED	NOT LISTED	NOT LISTED	\$19.89	\$22.80	\$25.70
DEPUTY TOWN CLERK	NOT LISTED	\$24.28-\$27.06	\$17.21	\$25.39-\$37.85	\$20.20	NOT LISTED	\$21.77	\$23.68	\$25.58
TOURISM EVENTS COORDINATOR	NOT LISTED	NOT LISTED	NOT LISTED	NOT LISTED	NOT LISTED	NOT LISTED			
ADMINISTRATIVE MANAGER	\$26.77-\$50.22	\$26.02-\$31.23	NOT LISTED	\$30.77-\$41.96	\$38.02	\$30.21-\$43.22	\$30.36	\$35.66	\$40.93
ADMINISTRATIVE SUPERVISOR	\$20.23-\$36.15	\$24.28-\$27.06	\$33.53	NOT LISTED	\$29.55	NOT LISTED	\$26.90	\$29.24	\$31.58
SENIOR ACCOUNT REPRESENTATIVE	\$12.81-\$21.80	\$16.00-\$21.34	\$15.46-\$18.69	\$17.22-\$18.86	NOT LISTED	NOT LISTED	\$15.58	\$17.78	\$20.18
MAINTENANCE III							\$19.39		
MAINTENANCE III	\$20.23-\$36.15	\$21.34-\$24.28	\$16.82-\$22.17	\$16.88-\$26.85	\$21.65-\$28.11	NOT LISTED		\$23.46	
MAINTENANCE III									\$27.52
MAINTENANCE FOREMAN TPU	NOT LISTED	\$24.28-\$37.06	\$27.44	NOT LISTED	\$30.89	NOT LISTED	\$24.36	\$28.31	\$32.25
UTILITY MAINTENANCE MANAGER	\$26.77-\$50.22	\$41.63-\$51.03	\$28.72	\$37.44-\$51.63	NOT LISTED	NOT LISTED	\$32.01	\$38.71	\$45.40

NOTE: When I have noted a position is "Not Listed" in most cases similar positions are held at the County level as those services are provided by the County in those communities

¹ Town Manager range for Round Mountain.
² Public Works Director range for Winnemucca
³ Town Manager range for Wells and Mesquite
⁴ Employer pays 100% of PERS Cont., Health Insurance, etc.

Average Starting, Mid-Range and Top End Wages of these communities

Wage Comparison by Position

Department/Position	Town/TPU Starting Wage	Town/TPU Mid-Range Wage	Town/TPU Top of Range Wage	Combined Average Starting Wage Other Towns	Combined Average Mid-Range Other Towns	Combined Average Top of Range Other Towns	DIF	Tonopah Current Wage is Higher or Lower than Average	Range Level
CONVENTION CENTER	\$15.06	\$18.24	\$21.42	\$16.00	\$18.67	\$21.34	(\$0.94)	↓	Low
							(\$0.43)	↓	Mid
							\$0.08	↑	Top
*PARK TOUR GUIDE/PARK HOST	\$15.06	\$16.87	\$18.67	NO COMPARISON AVAILABLE WITHIN OTHER TOWN DEMOGRAPHICS					
TOWN MAINTENANCE	\$16.63	\$18.72	\$20.80	\$16.60	\$20.67	\$24.74	\$0.03	↑	Low
							(\$1.95)	↓	Mid
							(\$3.94)	↓	Top
TOWN MAINTENANCE LEAD	\$20.97	\$22.83	\$24.69	\$19.89	\$22.80	\$25.70	(\$1.01)	↓	High
DEPUTY TOWN CLERK	\$17.77	\$19.04	\$20.30	\$21.77	\$23.68	\$25.58	(\$4.00)	↓	Low
*TOURISM EVENTS COORDINATOR	\$23.31	\$25.92	\$28.53	NO COMPARISON AVAILABLE WITHIN OTHER TOWN DEMOGRAPHICS					
ADMINISTRATIVE MANAGER	\$27.43	\$30.32	\$33.20	\$30.36	\$35.66	\$40.93	(\$5.34)	↓	Mid
ADMINISTRATIVE SUPERVISOR	\$22.04	\$23.72	\$25.40	\$26.90	\$29.24	\$31.58	(\$4.86)	↓	Low
SR ACCOUNT REPRESENTATIVE	\$16.86	\$17.77	\$18.67	\$15.38	\$17.78	\$20.18	\$1.48	↑	Low
	\$16.63			\$19.39			(\$2.76)	↓	Low
		\$21.01	\$25.38		\$23.46	\$27.52	(\$2.45)	↓	Mid
							(\$2.14)	↓	High
TPU FOREMAN	\$26.12	\$27.32	\$28.51	\$24.36	\$28.31	\$32.25	(\$3.74)	↓	High
UTILITY MANAGER	\$30.31	\$33.36	\$36.44	\$32.01	\$38.71	\$45.40	(\$5.35)	↓	Mid

* Note: The average starting salary for a Tourism Events Coordinator in Nevada is \$19.62/hr. A Tourism Events Coordinator/Tourism Grant Writer starting salary is \$20.44. The average starting salary for four guides in Nevada is \$16.92

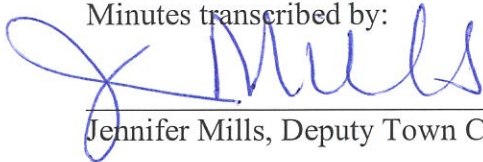
3. Public Comment

None.

4. Adjourn

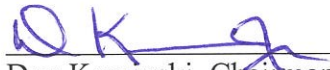
Meeting adjourned at 9:33 a.m.

Minutes transcribed by:

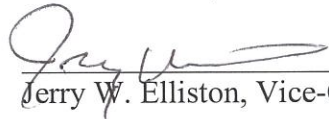


Jennifer Mills, Deputy Town Clerk

Approved:



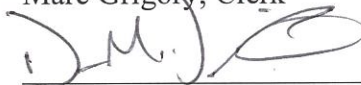
Don Kaminski, Chairman



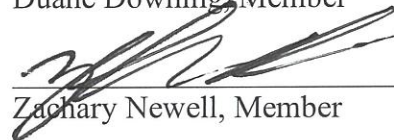
Jerry W. Elliston, Vice-Chairman



Marc Grigory, Clerk



Duane Downing, Member



Zachary Newell, Member

April 9, 2021 Tonopah Town Board Workshop Minutes
Approved August 25, 2021

TONOPAH LIBRARY BOARD OF TRUSTEES
BUDGET WORKSHOP MINUTES
April 9, 2021
Tonopah Convention Center
301 Brougner Avenue, Tonopah, NV 89049
8:15 A.M.

Tonopah Library District Board of Trustees Chairman Duane Downing opened the meeting at 9:18 a.m. on April 9, 2021

Also present:

Vice Chairman Don Kaminski

Clerk Marc Grigory

Trustee Jerry Elliston

3 others in attendance

1. Public Comment

None.

2. Budget Workshop: All Tonopah Public Library funds for FY 2021/2022.

Discussion regarding possible raises.

July 1, 2021 Dianne Ryals will retire and Scott Guthridge will assume the acting librarian position.

Wage comparison will be made available for any future meeting/workshop and for a potential sub-committee.

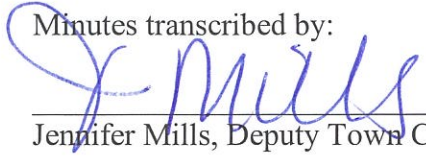
3. Public Comment

None.

4. Adjourn

Meeting adjourned at 9:27 a.m.

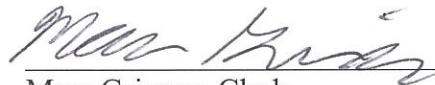
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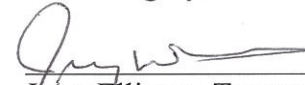

Jennifer Mills, Deputy Town Clerk

Approved:


Duane Downing, Chairman

Don Kaminski, Vice-Chairman


Marc Grigory, Clerk


Jerry Elliston, Trustee


Zachary Newell, Trustee

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