

**TONOPAH TOWN BOARD  
BUDGET WORKSHOP MINUTES  
FEBRUARY 28, 2020  
Tonopah Convention Center  
301 Brougner Avenue, Tonopah, NV 89049  
8:00 A.M.**

Tonopah Town Board Chairman Don Kaminski brought the meeting to order on February 28, 2020 at 8:00 a.m.

Member Mike Sain led in the Pledge of Allegiance

Also present:

Vice Chairman Jerry Elliston

Clerk Marc Grigory

Member Duane Downing

7 others were also in attendance

The Tonopah Town Board recessed for a break at 9:25 a.m. and reconvened at 9:36 a.m.

The Tonopah Town Board recessed for a break at 11:04 a.m. and reconvened at 11:09 a.m.

The Tonopah Town Board recessed to the Tonopah Library District Board of Trustees at 11:37 a.m. and reconvened as the Tonopah Town Board at 11:49 a.m.

1. Public Comment

Tonopah resident Bruce Jabbour stated the Board is doing an exceptional job in caring for this Town and proposed a stipend for the Town Board Members. \$150 per scheduled bi-weekly Town Board meeting and \$50 per scheduled bi-weekly Library Board meeting. He went to say his proposal does not include special or budget meetings and that physical and/or phone attendance is required.

2. Budget Workshop; All Town/Tonopah Public Utilities Departments/ Funds for FY 2020/2021

Ms. Mulkerns distributed the proposed 20/21 budget and presented to the Board. Discussion of Senior Nutrition (she pointed out that Timaree is typically in attendance for these meetings but was not in attendance today) and the Central Nevada Museum (same was noted for Valerie from the Museum) portion of the budget. To be budgeted from Town Administration – Contracts/Pro Fees.

Request of funding from each:

\$20,000 for the Museum

\$60,000 for Senior Center

Invoices from the Museum would be submitted to us for payment. Not a reimbursement to them.

## Town Budgets

### Revenues:

Discussion regarding property tax.

Last payment posted is from January.

They are down for this year. Due in part to Solar Reserve, possibly.

Ms. Mulkerns inquired with the Assessor's Office; they have no answer at this point.

Solar Reserve did go bankrupt. TPU did receive notice of bankruptcy due to their water accounts.

The shortcoming in property tax will not hurt us this year, but it could if the trend continues.

Rundown of some of the revenue accounts, noting mainly the accounts with changes going into the new year.

### Property Tax:

Budget \$150,000 property tax to be on the safe side, suggested by Ms. Mulkerns.

Discussion that it could be increased.

### Room Tax:

\$300,000

Ms. Galli anticipated an income of over \$700,000

### Business Licenses:

\$2500 for web advertisements from businesses to advertise on Tonopah, Nevada website.

### Consolidated Tax:

\$300,000

Upgrades to the rodeo grounds? New lighting? Design, per Vice Chairman Elliston and put out to bid.

Discussion of LED lights.

Ms. Mulkerns stated leaving the Rescue Runs within the budget only as a place holder.

Chairman Kaminski suggested funding from the State for rescue runs outside of our taxing district.

Interest at \$6,000 recommended by Ms. Mulkerns, even though 2019 was at \$72,000

This number fluctuates too much to budget more.

\$866,633 suggested Revenue budget.

**Fire House Budget:**

All volunteers no paid salaries.

1 retiree is paid out of insurance/retirement for his medical benefits.

He stated lots of improvements have been made to the Fire House.

Fireman's monthly used to be \$1250 was bumped to \$2000 and maintains currently as such. Money goes back into the Tonopah Volunteer Fire Department (501-C3)

And in turn goes back into the community.

Inquiry of the necessity of the contracts line item; Ms. Mulkerns explained in the event the Fire Department needs to hire an attorney.

There was money expensed in 17/18; it was explained that was for the physicals.

Fire Chief Rob Elliott stated lots of improvements have been made at the Fire House, including the purchase of a new fire truck.

ISO (Insurance Services Office) audit this year; rating was up to 3 from 4.

1 being best, for reference.

**Fire PSST:** Improving the Fire House is a priority, per Mr. Elliott:

New lockers. Organize the fire house. Need storage. Approximately \$98,000 for these improvements.

PSST funds are tied to and generated from the consolidated tax/sales.

This is only a proposal. An agenda item will be prepared for the actual.

Department of Taxation requires.

Vice Chairman Elliston stated he finds everything on the list to be appropriate. Racks could possibly be purchased through the Town Budget.

**Town Admin:** possibly hiring an administration position.

Ms. Mulkerns' old position, Human Resources. Budget added for 20/21.

Split a 1/3 between: Town, Water, Sewer – Admin.

Ms. Mulkerns pointed out that Mr. Westerlund would be budgeted:

1/3 each as indicated above.

Rundown of salaries/benefits. No proposed COLA increase for FY 20/21.

Chairman Kaminski inquired if they implemented Mr. Jabbour's suggestion where would it come from. Ms. Mulkerns stated out of Town Administration.

Chairman Kaminski inquired if anybody was interested in discussing this.

Vice Chairman Elliston suggested throttle back on spending and discuss this after budget talk.

Member Downing pointed out they can't accept money.

Ms. Galli stated she felt this was a good suggestion, to stipend the Board. Due to all the work they do.

**Contracts and pro fees:**

Discussion of what is funded from this line item:

Project Magic and Senior Transportation.

Shaw Engineering

Conservation Camp for labor performed on Town and Mining Park projects.

Fireworks.

Teresa Madsen – Multiple Websites Maintenance.

Licensing for movies. Once a week in the summer? Cost would be \$155/movie.

Request the movies be shown during the day, Mondays? Ms. Galli stated staff is already busy after shift.

Pool is closed on Mondays, might be a good time to show movies.

Monday matinees.

Vice Chairman Elliston suggested Saturday movies as well.

Add another 10 movies to that budget.  $155.00 + 18.60$  each for a total of \$1,736.

Main Street budget inquired by Chairman Kaminski. He asked that those numbers be included in the monthly budget reporting.

Ms. Galli explained what was spent this year.

Planters at \$11,263

Training

Website domain

Main Street membership fees

Etc.

Discussion regarding Tonopah Main Street. Is the parking lot considered part of the in kind to Main Street. It was explained by Ms. Mulkerns that this is an expense for the Town. Planters, benches, etc. would be considered in kind.

### **Convention Center:**

Salaries and supplies.

Diane Perchetti is paid out of this budget as well as Brittani Reid.

Ms. Galli is also paid out of this budget 50%.

Proposing implementation of a maintenance person, from part time to full time. To be paid 50/50 Maintenance/Convention Center.

Updating HVAC (capital projects) systems needs to be considered. 5 total units currently in the bldg.

Generator unit possibly. Renovating the bar/kitchen. The bar could come out of this budget.

Full on working kitchen, would need more room to accommodate.

Diane Perchetti of the Convention Center suggested something be done about the front doors.

Propane farm enclosure.

Clean out of Conex box.

Suggestion of another Conex box.

### **Parks:**

Sportsman's Park.

Shelters, more being updated. Clean up to take place, per Mr. Westerlund.

2 more awnings to be installed by prisoners.

It was asked if the ponds could be stocked by NDOW.

NDOW would stock pond if it were larger.

There was discussion of linking the two ponds to make them larger.

**Ball Fields:**

Wind stops signed for this budget year. Shade requests for the horseshoe pits.  
Suggestions submitted by Frank Blazek and Ken Jose.  
Permanent vs. temporary.  
Shade primarily requested for the spectators.  
Mr. Westerlund suggested permanent.  
Vice Chairman Elliston suggested slatted shade for the pits for the throwers.  
Amount of purchase will dictate if paid from capital or from maintenance repair.

**Fairgrounds:**

Discussion of contactor doing the parking lots possibly provide cost for lighting project.  
Ms. Galli stated there was a complaint received about the announcer's booth/window.  
Possibly a fix for Maintenance.

**Pool:**

Recruiting to start soon.  
Possible plans of improvement:  
Re-stucco the building.  
ADA compliant parking spot? Per, Ms. Galli.  
Discussion of placement of spot, undecided.  
Dog park and handicap parking? Old tennis courts, location.  
Chairman Kaminski brought up a pavilion for a large party.

**Mining Park:**

1 full time and 2 part time positions, currently.  
Ms. Galli is paid out of this budget 50%.  
Discussion to add another full time position and down to 1 part time position.  
\$50,000 additional to the budget.  
Chairman Kaminski suggested 2 or 3 more part timers.  
Discussion; hard to find someone willing to take part time work.  
Will be offered to current part time position personnel.  
Park business is increasing.  
Sounds good to the Board to hire another full time.  
Painting the Mizpah Hoist House, red is fading. Prisoners to do, possibly.  
Lower bathrooms need work, drywall; contractor could do this.  
\$200 of the \$700 (as discussed under Town Admin/Contracts) paid by mining park.

**Maintenance:**

Currently; 2 full time positions and 1 part time position.  
1 PT position to move to a FT position. PT will remain a position as summer help.  
\$2000 added to fuel line item due to 3 trucks in service.

**Toursim:**

Ms. Galli presented her budget.

Office supplies, postage, and travel/training is expensed out of Convention Center and Mining Park.

She explained the increase in operating supplies. Collaboration with Carson City Arts and Culture and Ms. Galli doesn't anticipate funding from Nevada Arts Council.

As the NAC will be funding new projects.

Printing items: she would like to order some large items for basket giveaways.

For complete breakdown, budget included in these minutes.

Chairman Kaminski inquired about the contracts/fees line item.

Ms. Mulkerns stated that was previously paid out of Town Admin.

Ms. Galli apprised the Board of her plan of a mural for the Union Plaza Parking Lot.

Showing examples from Carson City.

She wants to show this is an events plaza not just a parking lot.

The muralist she spoke to estimated a cost around \$6,000-\$8,000.

She explained the advertising she would like to see for the next budget year.

|   |              |                     |                      |  |  |
|---|--------------|---------------------|----------------------|--|--|
| Town of Tonopah   |              |                     |                      |  |  |
| Department: Tourism/Events                                |              |                     |                      |  |  |
| 21201-10-21-70-   |              | BUDGET REQUEST      | BUDGET REQUEST       |  |  |
| Item  | Code         | 2019-20             | 2020-21              |  |  |
| <b>Services &amp; Supplies</b>                            |              |                     |                      |  |  |
| Operating Supplies  | 5311         | \$ 2,000.00         | \$ 3,000.00          | add \$1,000 to continue collaboration with Carson City   |  |
| Advertisement   | 5321         | \$ 67,600.00        | \$ 82,600.00         |  |  |
| Printing  | 5321         | \$ 1,000.00         | \$ 2,000.00          | Promo items  |  |
| Postage   | 5322         | \$ 400.00           | \$ -                 |  |  |
| Telephone   | 5342         | \$ 2,100.00         | \$ 2,100.00          | Cell Phone & Reader Board  |  |
| Equip./Repair/Maint.                                      | 5354         | \$ 3,900.00         | \$ -                 |  |  |
| Contracts/Prof. Fees                                      | 5361         | \$ 11,000.00        | \$ 25,000.00         | Mural \$8,000-\$10,000, blacksmithing \$5,000  |  |
| <b>SUBTOTAL</b>   |              | <b>\$ 88,000.00</b> | <b>\$ 114,100.00</b> | Arts & Dance Festival \$6,000<br>Photography & Arts Workshops \$3,000<br>Carson City collaboration \$1,000 |  |
| <b>TOTAL</b>  |              | <b>\$ 88,000.00</b> | <b>\$ 114,100.00</b> |  |  |
| Kat's travel & training: split between CC & THMP          |              |                     |                      |  |  |
| Kat's office supplies; split between CC & THMP            |              |                     |                      |  |  |
| <b>Advertising:</b>                                       |              |                     |                      |  |  |
| Nevada Magazine   |              | \$ 6,900.00         | \$ 6,900.00          | all issues (4 quarter, 2 half)   |  |
| Annual Visitor Guide                                      |              | \$ 5,500.00         | \$ 5,500.00          | half page  |  |
| Rides Guide   |              | \$ 1,050.00         | \$ -                 | full page  |  |
| Big Map   |              | \$ 1,345.00         | \$ -                 |  |  |
| True West   |              | \$ 5,880.00         | \$ -                 | 6/12 issues  |  |
| Golden Knights Yearbook                                   |              | \$ 5,500.00         | \$ 5,500.00          | half page  |  |
| NASA Special Edition                                      |              | \$ 2,500.00         | \$ -                 |  |  |
| Sky & Telescope   |              | \$ 6,980.00         | \$ -                 | 6/12 issues  |  |
| Nevada Business Magazine                                  |              | \$ 10,176.00        | \$ 24,000.00         | all 12 issues(open rate: \$44,640) instead of only 4   |  |
| KIBS 1  |              | \$ 3,600.00         | \$ 3,600.00          | monthly, events  |  |
| KIBS 2  |              | \$ 6,300.00         | \$ 4,200.00          | monthly, attractions   |  |
| Facebook Promotions                                       |              | \$ 1,825.00         | \$ 2,500.00          | add Instagram  |  |
| Facebook Event Promotions                                 |              | \$ 1,000.00         | \$ 2,000.00          |  |  |
| Tonopah Times   |              | \$ 2,400.00         | \$ 3,000.00          |  |  |
| Flyer Printing  |              | \$ 1,200.00         | \$ 1,500.00          |  |  |
| THS Game Posters & Pocket Schedule                        |              |                     | \$ 4,131.00          | to promote THMP, CC, Events locally  |  |
| Ad Campaign Design print & digital                        |              |                     | \$ 8,700.00          |  |  |
| Contingency   |              | \$ 5,444.00         | \$ 5,469.00          |  |  |
| Brochure Reprint  |              |                     | \$ 5,000.00          | instead of Certified Folder distribution<br>for \$30,000-\$35,000  |  |
|   | <b>TOTAL</b> | <b>\$ 67,600.00</b> | <b>\$ 82,000.00</b>  |  |  |
| Possible grant funding from Travel Nevada                 |              |                     | \$ 33,950.00         |  |  |
| <b>Revenue</b>  |              | <b>FY 19/20</b>     | <b>FY 20/21</b>      |  |  |
|   |              | <b>\$ 1,800.00</b>  | <b>\$ 4,000.00</b>   |  |  |
| Ghost Walks (20 part. X 6 events)                         |              |                     | \$ 1,200.00          |  |  |
| Blacksmithing Classes (6 part. X 3 events)                |              |                     | \$ 2,000.00          |  |  |
| Photography Workshops (6 part. X 2 events)                |              |                     | \$ 600.00            |  |  |
| Art Classes (10 part. X 2 events)                         |              |                     | \$ 200.00            |  |  |
| Free: Movies, Star Parties, Dance Festival, Arts Festival |              |                     |                      |  |  |

## **Water and Sewer Budgets**

### **Water Admin:**

\$83,669 admin salaries

Out of this: 1/3 Ms. Mulkerns and 1/3 the vacant position.

No major changes.

\$100,000 for contracts.

### **Water Ops:**

Salaries at \$116,260

1/3 each Mr. Westerlund and Ms. Mulkerns.

Bumped operating supplies to \$40,000 for asphalt repairs because Nye County no longer will be doing.

\$10,000 added for repairs for backhoe. Budgeted out of sewer fund as well.

Cheaper to replace the engine than buy a new one.

### **Wells:**

Budget lowered for power line item.

\$14,000 budget.

### **Transmissions:**

Power line item increased by \$5,000.

### **Distribution:**

Dropped repair and maintenance to \$5,000.

Tank maintenance line item added.

### **Restricted funds:**

Monies collected in surcharge from the water customers.

Currently \$1.70/1000 gallons; 10 cent increase for FY 20/21, unofficially.

\$210,000 to collect in surcharge.

\$57,000 to capital replacement.

\$916,000 total expenditures.

### **Sewer Admin:**

Ms. Mulkerns and TPU office employee Becky Braska are paid out of this fund.

### **Sewer Ops:**

2 operators and 1/3 Mr. Westerlund.

Trash line item removed as it is part of the franchise agreement.

Rebuild of the engine called for an increase of \$10,000



**Revenues:**

No more debt.

Capital project fee collected from customers every month, \$2.50.

M&K Enterprise is no longer paying 10 cents/gallon/capital project fees.

Budgeted to collect \$36,000.

\$15,000 to be contributed to short lived assets.

\$735,098 total for expenditures.

\$494,000 budgeted to collect this coming year.

No money transferred into cap projects.

See what happens with the money.

3. Public

Deb Cobb thanked the Board for their continued support of Project Magic.

4. Adjourn

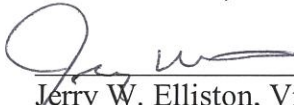
Meeting adjourned at 11:50 a.m.


Minutes transcribed by:

  
\_\_\_\_\_  
Jennifer Mills, Deputy Town Clerk

Approved:

  
\_\_\_\_\_  
Don Kaminski, Chairman

  
\_\_\_\_\_  
Jerry W. Elliston, Vice-Chairman

  
\_\_\_\_\_  
Marc Grigory, Clerk

  
\_\_\_\_\_  
Duane Downing, Member

  
\_\_\_\_\_  
Michael Sain, Member

**TONOPAH LIBRARY BOARD OF TRUSTEES**  
**BUDGET WORKSHOP MINUTES**  
**FEBRUARY 28, 2020**  
**Tonopah Convention Center**  
**301 Brougher Avenue, Tonopah, NV 89049**  
**8:15 A.M.**

Tonopah Library District Board of Trustees Chairman Mike Sain brought the meeting to order on February 28, 2020 at 11:37 a.m.

Also present:

Vice Chairman Don Kaminski

Clerk Marc Grigory

Member Duane Downing

Member Jerry Elliston

7 others also in attendance

1. Public Comment  
None.
2. Budget Workshop; All Tonopah Public Library funds for FY 2020/2021.

**Revenues:**

Ms. Mulkerns suggested \$125,000/property tax budget  
She ran down the figures per the spread sheet passed out.

**Expenditures:**

Salaries: \$74,731

\$110,703 total for salaries/benefits.

No changes in expenditures.

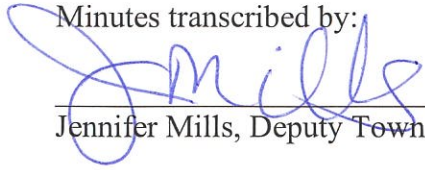
Discussion of Library Expansion. Pushing the project into next year.

Possibly \$150,000-\$200,000 for remodel.

Transfer \$200,000 into capital projects.

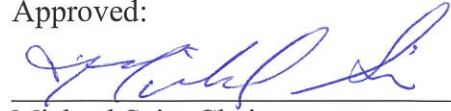
3. Public Comment  
None.
4. Adjourn  
Meeting adjourned at 11:49 a.m.

Minutes transcribed by:

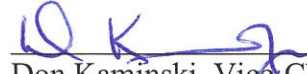


Jennifer Mills, Deputy Town Clerk

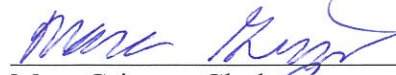
Approved:



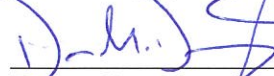
Michael Sain, Chairman



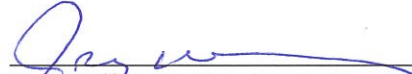
Don Kaminski, Vice-Chairman



Marc Grigory, Clerk



Duane Downing, Trustee



Jeffrey Elliston, Trustee

February 28, 2020 Tonopah Library Board of Trustees Budget Workshop Meeting Minutes  
Approved May 13, 2020