

**TONOPAH TOWN BOARD
PUBLIC WORKSHOP MINUTES
SEPTEMBER 13, 2019
Tonopah Convention Center
301 Brougner Avenue, Tonopah, NV 89049
9:00 A.M.**

Tonopah Town Board Chairman Don Kaminski called the Public Workshop to order on September 13, 2019 at 9:00 a.m.

Also present were:
Vice Chairman Jerry Elliston
Member Mike Sain

Absent:
Member Duane Downing

6 others were also in attendance.

Chairman Kaminski led in the Pledge of Allegiance.

The Board recessed at 11:00 a.m. and reconvened at 11:08 a.m.

1. Public Comment
None.
2. Discussion and deliberation regarding the following items pertaining to the Tonopah Convention Center.

A. Possibly updating user rates:

Chairman Kaminski stated he thinks the Convention Center should be free.
Vice Chairman Elliston stated he wanted to see and hear Tourism and Events Coordinator Kat Galli's presentation.

Tourism and Events Coordinator Kat Galli inquired if Chairman Kaminski thought it should be free for everybody, he stated no.

Ms. Galli suggested local non-profit (not charging organizations a fee for their event) would not be charged for the use of the Convention Center.

If the event, for example the Elks Crab Crack, is charging the public to attend the event there would be a fee for utilizing the Convention Center.

It was suggested to make it cheaper for the local non-profits but not free.

Reasoning: they are blocking an entire weekend that could be charged at a commercial rate.

Discussion regarding set up and break down day before and day after, possibly giving a discounted rate of 50% for those days, entire site.
Currently they come in whenever they can to set up/break down and get those days for free and only paying for the days they are using it.

Explanation of Commercial Rates and Community Rates:
Community Rates would be a wedding or any other local event.

Full kitchen vs. half kitchen:
Full would be use of everything and half would be use of warming ovens, refrigerators and ice machine.

Explanation of "entire site" means meeting rooms only, not to include the kitchen.

Ms. Galli showed the Board the rates being charged by the Ely Convention Center. She stated they are most comparable to us, in terms of the town size, and they are charging \$600.00 for entire site.

There was discussion of a refundable cleaning deposit, only refundable if the rented area or areas were cleaned.
Tonopah resident and business owner Cindy Kaminski stated there needs to be a standard list of what needs to be cleaned.
Discussion of who should take care of the garbage, cleaning the bathrooms, etc.
It was stated that it should be "leave it like you found it."

Discussion of community events; what warrants a community event.
Weddings, for example, would be at a community rate.
Birthdays and baby showers, as well.

Elks and VFW; are they local or commercial? Convention Center employee Brittani Reid stated if it is a local representative then they currently charge the local rate.

Nonprofit was discussed and decided to change wording to not for profit.
Not all groups are registered with IRS as nonprofit but are organizations that are not for profit.

Discussion of the different categories and their possible rates:
Commercial Rates
Community Rates
Local Non Profit (changed to Not for Profit) Fundraiser Rates
Example rates were discussed and a final draft will be presented to the Board.

Some of the events that will be exempt of rate/charge:
Health checks, community not for profit events (Thanksgiving Dinner, Santa Visit), Town workshops, funerals, other events to be determined.

Regarding change to rates; allow for groups that have been renting for years to adjust to new rates.

So as not to lose them. 1 to 2 years adjustment period. Quote them a price and allow 2 years adjustment.

Explanation of table change out. If the organization sets up\breaks down tables (oblong to round to oblong) no charge.

Also off-site fees if equipment is used at another location; town parks.

Special setup fees. Charge for rearrangement of furniture; from normal setup.

Ms. Mulkerns announced Brittani Reid is now a certified food handler. She took the course online at a cost of \$10.00

Charge per tablecloth is to be \$3.00

Cleaning deposit wording changed to facility deposit.

It was decided a cleaned up copy of the suggested rates would be submitted to the Town Board at the next Town Meeting.

B. Phase 2 of bathroom renovations:

Computer presentation and explanation provided by Ms. Galli and Ms. Mulkerns. Ms. Reid brought up ADA compliancy for front bathroom, regarding handrails.

There was discussion of possibly going with tankless water heaters. The preference for toilet paper dispensers was small rolls with 2 dispensers.

There was discussion regarding paper towels and dispensers.

Preference was paper towel holders without the garbage can attached.

Discussion of getting larger stand alone garbage cans.

Possibly automatic dispensers for paper towels or hand dryers.

Discussion regarding soap dispensers for each sink or automated dispensers.

C. Parking lots:

Opposed to telling people they can't park in the parking lot located across from the Convention Center it was discussed to possibly put up signs letting people know it was OK to park there.

Discussion regarding types of material to use on the parking lots.

Brick, asphalt, stamped concrete, etc.

Discussion of the property behind the Convention Center; is it for sale? Possibly purchasing for additional parking.

Vice Chairman Elliston stated he would work up numbers for the parking lots.

Ms. Mulkerns stated they have the funds in capital projects for the parking lots project.

Ms. Galli indicated she didn't feel comfortable advertising the parking for the Convention Center at this point because the parking lots are not well enough defined.

Parking spots need to be marked.

D. Special event rates:

Ms. Galli stated they receive lots of requests from groups for Stargazing, Cemetery Tours, etc.

There was discussion regarding tours and hourly rates provided staff was available. \$100/hour with at least 2 employees (for safety reasons) at no less than 2 hours per tour.


3. Public Comment

None.

4. Adjourn

Workshop adjourned at 12:35 p.m.

Minutes transcribed by:



Jennifer Mills, Deputy Town Clerk

Approved:



Don Kaminski, Chairman



Jerry W. Elliston, Vice-Chairman



Marc Grigory, Clerk



Duane Downing, Member



Michael Sain, Member