

TONOPAH TOWN BOARD
MEETING MINUTES
JULY 25, 2018
Tonopah Convention Center
301 Brougner Avenue, Tonopah, NV 89049

Tonopah Town Board Vice-Chairman Don Kaminski called the meeting to order on July 25, 2018 at 6:00 p.m. Also present were Clerk Jerry Elliston and Board Members Roni Link and Mike Sain. Chairman Duane Downing was absent. Twelve others were in attendance. Vice-Chairman Don Kaminski led in the Pledge of Allegiance.

The Town Board recessed to the Library Board of Trustees at 6:58 p.m. and reconvened as the Town Board at 7:05 p.m.

1. Public Comment

Don Kaminski asked for a moment of silence for Chairman Duane Downing.

2. Announcements

None.

3. Town Board Member's/ Department Manager's/ Nye County Commissioner's Comments

Vice-Chairman Don Kaminski asked about Horace Carlyle's comments about Midway Gold at one of the past meetings. He asked if staff was aware of what operations were going on. Utility Manager Joe Westerlund stated that it is no longer Midway Gold doing the operations but that the current company was at the office a couple times. Administrative manger Chris Mulkers added that the Town/TPU is on the list for the BLM to keep them informed.

4. Review and approval of minutes, in context, from the regular meeting held June 27, 2018.

Roni Link motioned to approve the minutes, in context, from the regular meeting held June 27, 2018. Mike Sain seconded. No further discussion. Motion carried 4-0.

5. Review and approval of minutes, in context, from the regular meeting held July 11, 2018.

Roni Link motioned to approve the minutes, in context, from the regular meeting held July 11, 2018. Mike Sain seconded. No further discussion. Motion carried 4-0.

6. Discussion, deliberation and possible action to authorize the request of 5/8ths of 1% Room Tax Grant Funds, Fiscal Year 2018/2019, in the amount of \$6,000.00 from Central Nevada Racing Association to advertise and promote the 2018 Tonopah Speedway Racing Season.

Jay Silas, President of the Central Nevada Racing Association, noted that they have a big two-day race coming up. He pointed out that the Association canceled the scheduled race on the rodeo weekend and added another one at the end of the racing season instead so that they would not take any spectators from the rodeo. Board Member Roni Link stated that this was very much appreciated.

Mr. Silas explained that the Association is trying to get more participants and spectators form out of Town.

Clerk Jerry Elliston asked if room tax funds that are supposed to be for advertising can be used buying trophies. Administrative Manager Chris Mulkerns clarified that as long as everything has Tonopah written on it, it is allowable.

Vice-Chairman Don Kaminski pointed out that the Association used to ask for \$3,000.00 in past years. Mr. Silas stated that the treasurer came up with this after conversations with Deputy Town Clerk Kat Galli. Mr. Kaminski stressed that 5/8ths room tax funds are supposed to be seed money for events. Mr. Silas said he was told that if they ask for more money this year, they can ask for less next year. Deputy Town Clerk Kat Galli clarified that she had a conversation with the Association the previous year when the reimbursement request was submitted during which she explained that she can only pay for what was authorized but there were receipts for expenses that could have qualified under room tax funds. She added that she explained that if races are added to the season, it could possibly justify asking for more funds. She emphasized that asking for double what was asked for in prior years is a substantial jump and the Association would have to show that the overnight stays also doubled.

Clerk Jerry Elliston noted that the season is halfway over. Ms. Galli clarified that the Association always gets funds for the entire season which falls into two fiscal years. She pointed out that as the evaluation will take place in the current fiscal year, so she believes it is okay for them to ask for the funds in the current fiscal year, even though expenses are already paid for part of the season.

Mr. Elliston stated that this is a lot of money. Board Member Roni Link agreed. Mr. Kaminski asked how the Town is standing on the 5/8ths room tax fund. Administrative Manager Chris Mulkerns explained that the Board budgeted to collect about \$20,000 in this fund. She added that apart from the grants, the Town spends money form this fund on other advertising related expenses. Jerry Elliston proposed giving the Association \$4,500.00 due to the increased cost of advertising the season. Board Member Mike Sain noted that he thinks that seems reasonable.

Jerry Elliston motioned to authorize the request of 5/8ths of 1% Room Tax Grant Funds, Fiscal Year 2018/2019, in the amount of \$4,500.00 for the Central Nevada Racing Association to advertise and promote the 2018 Tonopah Speedway Racing Season. Roni Link seconded. No further discussion. Motion carried 4-0.

7. Discussion, deliberation and possible action to approve the use of the Joe Friel Sports Complex for the First Annual Gary Jewett Co-Ed Softball Tournament to be held August 10-12, 2018.

Duffy Otteson noted that the Central Nevada Sports Officials would like to use Joe Friel Sports Complex to host as softball tournament. He explained that the event will be a fundraiser for Gary Jewett this year and that they hope they will turn it into a scholarship foundation in the future. He pointed out that the local teams can participate and they offered to run concessions to raise money.

Vice-Chairman Don Kaminski asked what dates the tournament will take place. Mr. Otteson replied that it will be held August 10-12, 2018. He added that he brought proof of their insurance. Deputy Town Clerk Kat Galli clarified that they need a liability insurance certificate. She pointed out that their provider will know what is required. Mr. Kaminski noted that the coverage will have to be for \$1,000,000. He asked if the group would be charged for the usage. Ms. Mulkerns clarified that the Town typically only charges the school district for the use of the baseball and softball fields, but has not charged local groups for community events.

Utility Manager Joe Westerlund asked how many teams have committed to participating so far. Mr. Otteson explained that eight teams have signed up so far and that they are hoping to have 16 teams total. He stressed that they are advertising the event out of Town to bring in participants and visitors. Mr. Westerlund asked which fields they will be using. Mr. Otteson clarified that they will use the softball and little league field. Mr. Westerlund noted that he hopes Town staff will be able to get rid of all the gopher holes in time.

Jerry Elliston motioned to approve the use of the Joe Friel Sports Complex for the First Annual Gary Jewett Co-Ed Softball Tournament to be held August 10-12, 2018 with a signed Use & Maintenance Agreement, waive fees, two sets of keys, and \$1,000,000.00 liability insurance. Roni Link seconded. No further discussion. Motion carried 4-0.

8. Discussion, deliberation and possible action to authorize the request of 5/8ths of 1% Room Tax Grant Funds, Fiscal Year 2018/2019, in the amount of \$1,500.00 from Central Nevada Sports Officials to advertise and promote the First Annual Gary Jewett Co-Ed Softball Tournament to be held August 10-12, 2018.

Duffy Otteson explained that the Central Nevada Sports Officials would like to request room tax funds to advertise the softball tournament in the newspaper, on the radio in Pahrump and Bishop, through flyers, and T-shirts.

Clerk Jerry Elliston asked whether room tax funds can be given for a fundraiser. Deputy Town Clerk Kat Galli clarified that a lot of the annual events throughout the year that receive room tax funds are fundraisers as well. Administrative Manager Chris Mulkerns added that the room tax funds will be used for advertising. Mr. Elliston asked if the tournament will be a fundraiser for a scholarship or whether they will go to an individual. Mr. Otteson clarified that the funds will be used for a scholarship for a local High Schooler, named after Gary Jewett. Ms. Galli pointed out that the room tax funds can only be used for what it is allowed to be spend on. She stressed that they will have to provide proof of all expenditures and designs with their reimbursement request.

Jerry Elliston motioned to authorize the request of 5/8ths of 1% Room Tax Grant Funds, Fiscal Year 2018/2019, in the amount of \$1,500.00 for the Central Nevada Sports Officials to advertise and promote the First Annual Gary Jewett Co-Ed Softball Tournament to be held August 10-12, 2018. Roni Link seconded. No further discussion. Motion carried 4-0.

9. Discussion, deliberation and possible action to approve the request from the Rotary Club of Tonopah to sell personalized pavers during the Tonopah Picnic on August 18, 2018 and to “adopt” Jim Butler Park.

Jo Eason, Member of the Rotary Club of Tonopah, and John McCormick, President of the Rotary Club of Tonopah, introduced themselves. Ms. Eason noted that Jim Butler Park is looking amazing. She explained that the Club would like to expand on the current pavers by adding personalized pavers that the Club would have engraved and sell to members of the public as a fundraiser for the Club. She stressed that the profits will benefit local Rotary projects and scholarships. She added that the Club would like permission from the Board to place the pavers and sell them at the Tonopah Picnic.

Clerk Jerry Elliston asked if the Club would continue to sell the pavers after the picnic. Ms. Eason confirmed this and added that the Club will start the sale at the Picnic. Mr. Elliston inquired what the Club means by “adopting” the Park. Mr. McCormick clarified that the Club would like to sell the pavers, help with the beautification of the Park, take care of improvements of the basketball courts, and possibly make suggestions to the Board what needs to be taken care of.

Board Member Roni Link asked the Club to explain the engraving of the pavers. Ms. Eason stated that the pavers can have up to 3 lines. Vice-Chairman Don Kaminski inquired how much the pavers will cost. Mr. McCormick replied that they cost about \$10 a piece and will be sold engraved for \$100. He stressed that the profits will benefit community projects.

Board Member Mike Sain asked if the pavers will be placed as they are sold or whether they will all be placed at one time. Mr. McCormick explained that the Club will place all pavers at once and replace the non-engraved ones with engraved ones.

Jerry Elliston motioned to approve the request from the Rotary Club of Tonopah to sell personalized pavers during the Tonopah Picnic on August 18, 2018 and to “adopt” Jim Butler Park. Roni Link seconded. No further discussion. Motion carried 4-0.

10. Discussion, deliberation and possible action to authorize the request of 5/8ths of 1% Room Tax Grant Funds, Fiscal Year 2018/2019, in the amount of \$2,000.00 from Rocky Mountain Elks Foundation to advertise and promote the 2018 Banquet to be held August 25, 2018.

Kristine Kipp and Cindy Kaminski presented on behalf of the Rocky Mountain Elks Foundation. Ms. Kipp explained that the Banquet is typically held in April but had to be postponed until August this year. She noted that the Foundation would like to ask for room tax funds to advertise the Banquet to ensure as many people as possible are aware of the new date. Ms. Kaminski added that information was mailed to over 500 members and is listed online. She stressed that the Banquet always brings a lot of people from out of Town. Ms. Kipp noted that they are hoping to gain new people.

Don Kaminski pointed out that they currently have people coming from Henderson, Beatty, Hawthorne, and Round Mountain. Board Member Roni Link asked where the Banquet will be held. Mr. Kaminski replied that it will be held at the Convention Center. He stressed that the Foundation pays for the use of the building. Ms. Kaminski added that the Elks will be cooking and the Sorority will be serving. Mr. Kaminski stressed that the Foundation has been contributing to the Annual Rotary Fishing Derby. Ms. Kaminski added that they have been contributing \$1,000 every year for the last four years.

Mr. Kaminski stated that he will abstain from the vote due to his involvement in the event.

Jerry Elliston motioned to authorize the request of 5/8ths of 1% Room Tax Grant Funds, Fiscal Year 2018/2019, in the amount of \$2,000.00 for the Rocky Mountain Elks Foundation to advertise and promote the 2018 Banquet to be held August 25, 2018. Roni Link seconded. No further discussion. Motion carried 3-0, 1 abstention.

11. Discussion, deliberation and possible action to approve the Debt Management Policy and Indebtedness Report for the Town of Tonopah – FY 2018/2019.

Administrative Manager Chris Mulkerns asked if anyone had any questions. Vice-Chairman Kaminski asked if the Town was not planning on building anything in the near future. Ms. Mulkerns clarified that the Town does not plan to use loans for any of their projects.

Jerry Elliston motioned to approve the Debt Management Policy and Indebtedness Report for the Town of Tonopah – FY 2018/2019. Roni Link seconded. No further discussion. Motion carried 4-0.

12. Discussion, deliberation and possible action to approve the Five Year Capital Improvement Plan for the Town of Tonopah – FY 2018/2019.

Administrative Manager Chris Mulkerns noted that the approval of the Plan is a formality. All projects were discussed at the capital improvements workshop held in June.

Jerry Elliston motioned to approve the Five Year Capital Improvement Plan for the Town of Tonopah – FY 2018/2019. Roni Link seconded. No further discussion. Motion carried 4-0.

13. Discussion, deliberation and possible action on Department Staff Reports:

- a) Town Administration
- b) Town Maintenance
- c) Fire Department
- d) Pool
- e) Parks
- f) Rodeo Grounds
- g) Joe Friel Sports Complex:
- h) Tonopah Historic Mining Park
- i) Convention Center
- j) Tourism/Events, Room Tax
- k) Capital Projects
- l) Tonopah Public Utilities – Water Fund: Administration, Operations, Distribution, Transmissions, Wells
- m) Tonopah Public Utilities – Sewer Fund: Administration, Operations, Treatment Plant
Utility Manager Joe Westerlund stated that the pool heater was installed the previous Friday. He added that a few more minor installations are needed before it can pass inspection.

Mr. Westerlund noted that the Convention Center bathroom renovations have begun and they have already had the first change order. He explained that the joists are rotted and concrete was poured on top of the subfloor. There were also problems found on the wall connecting to the kitchen. He noted that the extra work might cost up to \$10,000 due to having to have the works done by an authorized asbestos and mold company. He stressed that even though the renovations are delayed, staff is hoping to have the work completed in time for the banquet to be held August 25th.

Mr. Westerlund explained that the electronic kiosk was mounted and installed inside the Visitor Center. The sign was also installed on the outside of the building. Staff is working on getting the software installed. Administrative Manager Chris Mulkerns pointed out that once the Visitor Center is ready, the Board should pick a date for a dedication. Vice-Chairman Don Kaminski added that he would like to host a BBQ for the employees as a thank-you for all their work in relation to the Rural Roundup.

Mr. Westerlund stated that staff received a proof for Clair Blackburn's plaque which will be engraved. Mr. Kaminski noted that there should be a dedication ceremony once the plaque is finished.

Mr. Westerlund noted that the summer rodeo was very successful. He added that he was told there were 575 tickets collected on Saturday night but that he knows they did not even collect tickets all nights as his family arrived when tickets were not collected. He pointed out that it was a good show and good turnout. Board Member Roni Link explained that there were some issues with the bathroom locks and that she would like a different solution.

Mr. Westerlund explained that the quote for the upgrade of the dishwasher at the Convention Center came in at \$2,800. He stressed that the upgrade is necessary to pass the inspection by the Health Department.

Mr. Westerlund stated that Booster 2 was struck by lightning. He added that staff will report this to the insurance. The replacement will cost the Town the cost of 5,000 for the deductible. Board Member Mike Sain suggested getting a solid ground so that this does not happen every time there is lightning. Jo Eason noted that taking care of this problem could be done through a Risk Management grant through POOL/PACT.

Vice-Chairman Don Kaminski asked if there were brochure racks ay the Visitor Center yet. Mr. Westerlund replied that they are still at the office.

Clerk Jerry Elliston asked what the status of the rescue truck was. Chris Mulkerns explained that it will be completed at the end of the month. Chief Rob Elliott will pick it up in Salt Lake City, Utah, and will receive training on it. Mr. Kaminski pointed out that the Chief told him that none of the fire department vehicles have insurance information in them. Joe Eason clarified that they do not need to have that information as they are government vehicles.

Ms. Mulkerns stated that she and Deputy Tow Clerk Kat Galli will be attending the Silver Trails meeting in Pioche on Friday.

14. Correspondence

Nye County Board of County Commissioners Meeting Agenda, July 17, 2018
Letter form Shaw Engineering to TPU re; North Tonopah Development, Marijuana Production Facility, Application for Water and Wastewater Service, July 12, 2018
TravelNevada: Grant Award Letters (5), June 29, 2018
Northern Nye County Hospital District Board Meeting Agenda, July 19, 2018
Beatty Town Advisory Board Meeting Agenda, July 23, 2018
Letter of Support to Tonopah PTA, July 17, 2018
State of Nevada Off-Highway Vehicles Program Letter, July 2, 2018
Round Mountain Town Board Meeting Agenda, July 24, 2018
Town of Tonopah Guidelines for the Expenditure of State 5/8ths Room Tax Grant Monies for Advertising and Special Events
Nye County Board of County Commissioners Meeting Summary, July 17, 2018
NV Public Employees' Retirement System (PERS) Report, June 30, 2017
Rocky Mountain Elks Foundation Banquet Invitation, July 2018
Round Mountain Town Board Meeting Cancellation, July 24, 2018

15. Approval of vouchers for payment.

The Board reviewed and signed the vouchers. Jerry Elliston motioned to approve the vouchers as presented for payment. Mike Sain seconded. No further discussion. Motion carried 4-0.

16. Announcements

None.

17. Public Comment

Tonopah resident Cindy Kaminski noted that she knows that it is rough to be a Board member. She noted that sometimes the members are threatened. She pointed out that the members are covered under POOL/PACT.

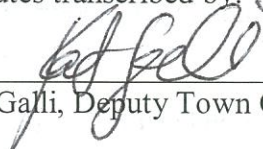
Don Kaminski asked about the blood drive. Chris Mulkerns clarified that it had to be canceled due to the bathroom renovations.

Kat Galli noted that she should have said it during the Library Board meeting, but since Acting Librarian Dianne Ryals was still present, she would like to thank Ms. Ryals for going above and beyond for all her customers. She added that Ms. Ryals thinks it is her job, but Ms. Galli thinks she is going above and beyond. She knows exactly who wants an audio books or who wants books for their children. If something is needed, she will get it for her customers. She is always thinking about ways to help the community, how to tutor kids, etc. She noted that she thinks it is fantastic.

18. Adjourn.

The meeting adjourned at 7:12 p.m.


Minutes transcribed by:



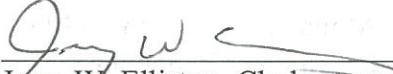
Kat Galli, Deputy Town Clerk

Approved:


Duane Downing, Chairman



Don Kaminski, Vice-Chairman



Jerry W. Elliston, Clerk



Rhonda S. Link, Member

Michael Sain, Member

TONOPAH LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
JULY 25, 2018
Tonopah Convention Center
301 Brougner Avenue, Tonopah, NV 89049

Tonopah Library Board of Trustees Chairman Don Kaminski called the meeting to order on July 25, 2018 at 6:58 p.m. Also present were Vice-Chairman Mike Sain, Clerk Roni Link, and Trustee Jerry Elliston. Trustee Duane Downing was absent. Twelve others were in attendance.

1. Public Comment

None.

2. Announcements

None.

3. Library Board Member's/Department Manager's Comments

Acting Librarian Dianne Ryals noted that she is hoping to have a workshop with the architect soon to discuss plans for the Library. She added that staff had a conference call with him this week and is hoping to have a meeting before September.

4. Review and approval of minutes, in context, from the regular meeting held June 27, 2018.

Jerry Elliston motioned to approve the minutes, in context, from the regular meeting held June 27, 2018. Roni Link seconded. No further discussion. Motion carried 4-0.

5. Review and approval of minutes, in context, from the regular meeting held July 11, 2018.

Jerry Elliston motioned to approve the minutes, in context, from the regular meeting held July 11, 2018. Roni Link seconded. No further discussion. Motion carried 4-0.

6. Discussion, deliberation and possible action to approve the Debt Management Policy and Indebtedness Report for the Tonopah Library District – FY 2018/2019.

Administrative Manager Chris Mulkerns explained that this is a formality as the Library District does not have any debt.

Jerry Elliston motioned to approve the Debt Management Policy and Indebtedness Report for the Tonopah Library District – FY 2018/2019. Roni Link seconded. No further discussion. Motion carried 4-0.

7. Discussion, deliberation and possible action to approve the Five Year Capital Improvement Plan for the Tonopah Library District – FY 2018/2019.

Administrative Manager Chris Mulkerns stated that this is a formality. She pointed out that the capital improvements were discussed at the workshop held in June.

Jerry Elliston motioned to approve the Five Year Capital Improvement Plan for the Tonopah Library District – FY 2018/2019. Roni Link seconded. No further discussion. Motion carried 4-0.

8. Discussion, deliberation and possible action on Library Staff Reports:

- a) Library
- b) Historic Library

Acting Librarian Dianne Ryals noted that she overspent on book purchases in the prior fiscal year. She explained that this is looking good for the State and will help with grants.

9. Correspondence

None.

10. Approval of vouchers for payment.

The Board reviewed and signed the vouchers. Jerry Elliston motioned to approve the vouchers as presented for payment. Roni Link seconded. No further discussion. Motion carried 4-0.

11. Announcements

None.

12. Public Comment

Acting Librarian Dianne Ryals invited everyone to come to the Library to see the rearrangements.

13. Adjourn.

The meeting adjourned before 7:05 p.m.

Minutes transcribed by:



Kat Galli, Deputy Town Clerk

Approved:



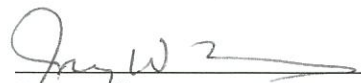
Don Kaminski, Chairman

Michael Sain, Vice-Chairman



Rhonda S. Link, Clerk

Duane Downing, Trustee



Jerry Elliston, Trustee

