

TONOPAH TOWN BOARD
MEETING MINUTES
MAY 24, 2017
Tonopah Convention Center
301 Brougher Avenue, Tonopah, NV 89049

Tonopah Town Board Chairman Duane Downing called the meeting to order on May 24, 2017 at 4:00 p.m. Also present were Vice-Chairman Don Kaminski, Clerk Jerry Elliston, and Board Members Roni Link and Mike Sain. Seven others were in attendance. Chairman Duane Downing led in the Pledge of Allegiance.

The Public Hearing was held between 4:05 p.m. and 4:08 p.m.

The Town Board recessed to the Library Board of Trustees at 4:40 p.m. and reconvened as the Town Board at 4:48 p.m.

1. Public Comment

Duane Downing pointed out that there will be a Memorial Stone dedication at the Tonopah Sheriff's Office on Sunday at 9 a.m. to honor the eight fallen officers in Nye County who were killed in the line of duty between 1867 until now.

2. Town Board Member's/Department Manager's/Nye County Commissioner's Comments

Deputy Town Clerk Kat Galli stated that she brought a copy of the "Events & Shows" magazine for everyone. She picked these up at the international terminal at McCarran Airport in Las Vegas. It was the only brochure available at this terminal and is published by the Nevada Magazine. She pointed out that the Tonopah ad for the May/June issue was included, Jim Butler Days were listed on the events calendar, and Tonopah was also featured in the Silver Trails Territory ad and on the State map. She added that articles are included in the magazine and Tonopah could possibly be featured in one of those. She stressed that everyone waiting for guests to arrive was reading this magazine and that Tonopah is getting twice what they paid for by not only being featured in the Nevada Magazine but also in the "Events & Shows" magazine.

Administrative Manager Chris Mulkerns noted that the Jim Butler Days celebrations have started. Chairman Duane Downing asked if the barricades for the street dance were set up yet. Utility Manager Joe Westerlund answered that maintenance will finish setting up the following day.

3. Review and approval of minutes, in context, from the regular meeting held May 10, 2017.

Don Kaminski motioned to approve the minutes, in context, from the regular meeting held May 10, 2017. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

Public Hearing for the Fiscal Year 2017/2018 Tentative Budget of the Town of Tonopah; and discussion, deliberation and decision to adopt, or amend and adopt the Fiscal Year 2017/2018 Final Budget of the Town of Tonopah.

Duane Downing opened the public hearing at 4:05 p.m.

Chris Mulkerns stated that she received a letter from the Department of Taxation that the tentative budget is in compliance. Vice-Chairman Don Kaminski asked what the projected revenue numbers look like. Chris Mulkerns replied that the same numbers were used as discussed in the workshop as the board and staff want to see one full year with the new taxing district revenues first before changing the numbers. She added that the revenue is budgeted for \$130,000.

Duane Downing pointed out that staff is doing a fantastic job and that the Town is in a great position because of their efforts.

No public comment.

Duane Downing closed the public hearing at 4:08 p.m.

Don Kaminski motioned to adopt the Fiscal Year 2017/2018 Tentative Budget for the Town of Tonopah as presented. Roni Link seconded. No further discussion. Motion carried 5-0.

4. Discussion, deliberation and possible action to amend “Liability Insurance Requirements” in connection with the Town’s Use and Maintenance Agreement, pursuant to discussion during May 19th workshop.

Chris Mulkerns stated that after discussions with POOL/PACT, it was decided that \$1 million liability insurance is enough unless it is an event like the rodeo or an event where animals are involved. Clerk Jerry Elliston pointed out that the chart provided by POOL/PACT for the workshop gave a good overview of the types of events and how much coverage should be asked for.

Duane Downing noted that most events would only need \$1 million liability insurance and the Town Board could require \$3 or \$5 million for specialized events.

Jerry Elliston motioned to amend the “Liability Insurance Requirements” in connection with the Town’s Use and Maintenance Agreement as presented during the workshop held on May 19th. Roni Link seconded. No further discussion. Motion carried 5-0.

5. Discussion, deliberation and possible action to approve the use of the Tonopah Rodeo Grounds by Manuel Souza/Souza’s Bucking Bulls for the 2017 Town of Tonopah Smackdown Rodeo to be held on July 14th and 15th.

Manuel Souza of Souza’s Bucking Bulls and Promotions introduced himself and stated that he is trying to keep the rodeo on the same weekend every year so that participants and spectators get used to the dates. He added that he would like to use the Tonopah Rodeo Grounds again for the 2017 Smackdown. He stressed that it is a very nice facility but questioned why the water bill for 2016 was so high.

Don Kaminski asked whether the lights at the arena had been replaced already. Joe Westerlund explained that he walked the property with Central Nevada AC/DC the day before and that they sent recommendations on how to redo the lights. He added that NV Energy donated six new higher poles for the arena. He noted that he is talking to SolarReserve about donating LED lights.

Mr. Souza noted that he would like a permanent rodeo sign to be at the rodeo grounds year-round. Mr. Westerlund stated that he is talking with the State about a general sign for the rodeo/fairgrounds. Chris Mulkerns added that she would like to talk to the welding class about making a similar sign as the one for the Tonopah Historic Mining Park. Mr. Souza noted that it is a good thing to get the school involved.

Mr. Souza pointed out that he would like to promote the junior bull riding this year to increase the participant numbers. Mr. Westerlund noted that Town staff will do some more maintenance during the summer. Mr. Souza stressed that he would like to have events Sunday morning so that there could still be a street dance on Friday night. He stated that he could have the kids' events and roping on Sunday. Chris Mulkerns suggested doing it like the Nevada State Mining Championships that hosts the adult events on Saturday and the children's events on Sunday. Mr. Souza stressed that he would like to still only charge for one day.

Roni Link asked if Mr. Souza will have greased pigs. Mr. Souza noted that it is a possibility and that he is always open to suggestions. Mr. Westerlund added that he attended another rodeo where they had a boot scramble which was a fun game.

Mr. Souza noted that he sent the poster proof to the Town. This year, he will have the possibility for people to call or text to enter an event. He stressed that he would like to have more entries from Bishop and Fallon.

Mr. Souza referred to the Use & Maintenance Agreement and asked if the board thought having a licensed liquor vendor would make sense. Duane Downing emphasized that all vendors need to be licensed in Nye County.

Board Member Roni Link asked if there was a promotional video of the rodeo. Mr. Souza explained that there is one of the same event in Alturas, California and that the rodeo is part of the Tonopah video.

Mr. Westerlund pointed out that the Town will have to require \$3 million liability insurance for the rodeo. Mr. Souza answered that this is no problem.

Don Kaminski suggested talking to the Tonopah Liquor Company about what vendor they had for the bike rally as they might be interested in coming back.

Jerry Elliston asked whether it was allowed for him to film the event with his own drone if he was willing to donate the footage. He added that he would want to make sure he does not disturb the animals. Mr. Souza noted that that any promotion would be greatly appreciated. He stressed that the Tonopah event will be advertised at other events.

Kat Galli asked what dates Mr. Souza would like the Use and Maintenance Agreement to be fore. He stated that he would like to come in on Thursday (July 13) and stay until Monday (July 17).

Ms. Galli asked the Board if they require \$3 million liability insurance for this event which the Board Members confirmed.

Don Kaminski motioned approve the use of the Tonopah Rodeo Grounds by Manuel Souza/Souza's Bucking Bulls for the 2017 Town of Tonopah Smackdown Rodeo to be held on July 13th through the 17th. Roni Link seconded. No further discussion. Motion carried 5-0.

6. Discussion, deliberation and possible action to authorize the request of 5/8ths Room Tax Grant Funds, Fiscal Year 2017/2018, in the amount of \$4,650.00 from Manuel Souza/Souza's Bucking Bulls to advertise and promote the 2017 Town of Tonopah Smackdown Rodeo to be held on July 14th and 15th.

Don Kaminski questioned that \$1,500 were paid last year for receipts for banners to Manuel Souza. He stressed that the Town does not charge Mr. Souza to use the arena. Mr. Souza replied that Tonopah is a sponsor at other events and the Tonopah rodeo is promoted at those events, therefore Tonopah is charged a sponsor fee. He added that Tonopah shirts are given out at other events. Mr. Kaminski asked staff if the Town had banners made up for promoting the Tonopah rodeo which Kat Galli confirmed. Jerry Elliston asked if this meets the 5/8ths Room Tax Grant requirements which Chris Mulkerns confirmed. Joe Westerlund asked how big the banner is. Mr. Souza stated that it is 4x8 feet. Kat Galli stressed that per new guidelines proof of the banner will have to be provided along with the receipts. She noted that taking a picture of the banner hanging at other events would suffice and added that all paperwork needs to be submitted within 60 days of the event.

Jerry Elliston motioned to authorize the request of 5/8ths Room Tax Grant Funds, Fiscal Year 2017/2018, in the amount of \$4,650.00 for Manuel Souza/Souza's Bucking Bulls to advertise and promote the 2017 Town of Tonopah Smackdown Rodeo to be held on July 13th through the 17th. Roni Link seconded. No further discussion. Motion carried 5-0.

7. Discussion, deliberation and possible action to approve the use of Joe Friel Sports Complex for Tonopah Co-Ed Softball for the summer of 2017.

Melissa Godfrey stated that she is trying to start a league again as Tonopah has not had one in 3 or 4 years. She used to play in Round Mountain and got good ideas on how to organize a league. She noted that she received a quote from Eason Insurance for \$1 million liability insurance that would cost \$1,300. She pointed out that there is a resolution from the past to cover the basketball city league and added that she was wondering if the Town could cover the softball league as well. Chris Mulkerns explained that at the time of the resolution the Town sponsored the city league as the Town insurance was in addition to the school district's insurance. As the Town covers the sports complex, additional coverage to cover athletic events is required.

Ms. Godfrey pointed out that she will ask for a waiver to be signed. Chris Mulkerns noted that this was a recommendation from POOL/PACT. Ms. Godfrey stated that there is the possibility to register the teams through the American Softball League, but it takes a lot of steps and requirements.

Ms. Mulkerns asked how many people are expected to participate. Ms. Godfrey emphasized that there is a lot of interest. She would like to have at least 4 teams which would mean at least 40 people. Ms. Mulkerns suggested charging everyone \$30 to participate to cover the cost of the insurance.

Joe Westerlund asked if Round Mountain Gold sponsors the league in Round Mountain. Ms. Godfrey noted that they do not.

Ms. Mulkerns noted that she was checking the list from POOL/PACT and their recommendation for sporting events is \$1 million liability insurance. Manuel Souza suggested buying an umbrella coverage to cover herself as well.

Don Kaminski suggested putting flyers out around Tonopah to get more participants who may not use Facebook.

Kat Galli noted that the Board needs to decide the timeframe of the agreement, whether they want to charge, how much liability insurance they require, etc. Duane Downing stressed that POOL/PACT recommends \$1 million liability insurance for sporting events so he thinks the Town should require that. The other Board Members agreed. Mr. Downing stated that he has no problem letting the league use the fields for free. Ms. Galli asked about the timeframe for the agreement. Ms. Godfrey stated that she would like to start June 15th through August. The Board suggested running the league through August and September when it is cooler at night. Mr. Westerlund suggested asking businesses to sponsor the teams. Ms. Galli stated that she will enter Monday, June 12th through September 30th in the agreement to give the league flexibility.

Ms. Godfrey stated that she will not use the concession stands so the Town will not have to worry about her having food permits or liquor licenses.

Ms. Galli asked how many scoreboard control boxes Ms. Godfrey wanted to which Ms. Godfrey replied that she does not want to worry about keeping score other than keeping books.

Don Kaminski motioned to approve the use of Joe Friel Sports Complex for the Tonopah Co-Ed Softball for the summer of 2017 from June 12th to September 30th with the Town waiving the fees for the use of the sports complex contingent upon a \$1 million liability insurance policy. Roni Link seconded. No further discussion. Motion carried 5-0.

8. Discussion, deliberation and possible action to authorize the request of 5/8ths Room Tax Grant Funds, Fiscal Year 2016/2017, in the amount of \$1,695.46 from Rotary Club of Tonopah to advertise and promote Jim Butler Days Comedy and Bingo.

Joe Westerlund presented on behalf of the Rotary Club of Tonopah and explained that funds will be used for radio advertising and posters to promote the comedy show and bingo held during Jim Butler Days. Duane Downing asked if advertising had already started which Mr. Westerlund confirmed. Roni Link inquired whether a comedian was already chosen which Mr. Westerlund confirmed as well. Mr. Westerlund added that comedian Rich Aronovitch had performed during Butler Days two years before. He noted that the event will be held at the Convention Center. Mr. Downing stated that the Elks will be hosting the bar. Don Kaminski pointed out that the event will be held on Saturday night in hopes to attract more people than on Sunday night. Mike Sain asked how long the show will be. Mr. Westerlund stated that it will probably be around one and a half hours. Mr. Downing inquired when the races will be taking place. Mr. Westerlund emphasized that the comedy show will start early so that people can attend both events.

Jerry Elliston motioned to approve the request of 5/8ths Room Tax Grant Funds, Fiscal Year 2016/2017, in the amount of \$1,695.46 from the Rotary Club of Tonopah to advertise and promote Jim Butler Days Comedy and Bingo. Roni Link seconded. No further discussion. Motion carried 5-0.

9. Discussion, deliberation and possible action to authorize the request of 5/8ths Room Tax Grant Funds, Fiscal Year 2016/2017, in the amount of \$2,585.60 from Jim Butler Days Committee to advertise and promote the 2017 Jim Butler Days events.

Joe Westerlund presented on behalf of the Jim Butler Days Committee and explained that funds will be used to advertise all other events held during Jim Butler Days on the radio, with posters, t-shirts, flyers, etc. He stressed that everything has been purchased or paid for already. He apologized for the late application and noted that the Committee wanted to give everyone a chance to turn in their receipts before applying for funds.

Don Kaminski motioned to approve the request of 5/8ths Room Tax Grant Funds, Fiscal Year 2016/2017, in the amount of \$2,585.60 from Jim Butler Days Committee to advertise and promote the 2017 Jim Butler Days events. Roni Link seconded. No further discussion. Motion carried 5-0.

10. Discussion, deliberation and possible action to approve APTUS Architecture's proposal for a scope of work in connection with the Visitor Center building proposed at the Pocket Park.

Utility Manager Joe Westerlund stated that he thought he could ask contractors about bids for a Visitor Center located at Pocket Park, but then realized that they need specific information on how to build the Center. Staff therefore wants an architect to draw up plans to submit to contractors. Chris Mulkerns explained that APTUS did the plans for the Convention Center and Belvada years ago and that they felt horrible that it was a bid bust. Roni Link asked if there were any drawings or rough drafts. Ms. Mulkerns clarified that staff has ideas but that that is why they suggest hiring an architect. She added that staff would like the façade of the Visitor Center to look like that of the Fire Department behind it. Staff would like windows on at least three sides for security purposes. The

building is supposed to be 12 foot high, etc. Ms. Link asked what dimensions it should have. Ms. Mulkerns answered that it should be 12x12 feet.

Don Kaminski motioned to approve APTUS Architecture's proposal for a scope of work in connection with the Visitor Center building proposed at the Pocket Park as presented. Mike Sain seconded. No further discussion. Motion carried 5-0.

11. Discussion, deliberation and possible action on Department Staff Reports:

- a) Town Administration: Town Collections for the Month of April 2017
5/8ths Room Tax Grants FY 16/17
- b) Convention Center: Usage for the Month of April 2017
- c) Parks:
- d) Pool:
- e) Joe Friel Sports Complex:
- f) Tonopah Historic Mining Park:
- g) Events:
- h) Tonopah Public Utilities: System update

Jerry Elliston asked what Tourism/Event Coordinator Shari Bombard was currently working on. Chris Mulkerns stated that she is working on a press package to take to a travel show in California in June. She was also part of the hiring and training process for the lifeguards and new pool manager.

Chris Mulkerns stated that staff walked the Convention Center with Ford A/V who took measurements to install the new audio/visual system. Joe Westerlund emphasized that the electric will be set up beforehand by Central Nevada AC/DC Electric.

Ms. Mulkerns noted that Sandra Dunn was hired as the new pool manager. Lifeguards were hired as well and staff hopes to open the pool on June 6.

Ms. Mulkerns explained that the NyE Communities Coalition will have the Youth Summer Werks program again this year. The Town will have summer help in the office, for maintenance and the Convention Center.

Jerry Elliston asked when the new playground equipment will be installed. Chris Mulkerns clarified that the purchase has to wait until the new fiscal year. Joe Westerlund explained that the power pole in Jim Butler Park will be moved after Jim Butler Days so that measurements can be taken for the new equipment. Ms. Mulkerns stressed that the equipment supplier already confirmed that the Town can get a grant through them again.

Don Kaminski asked about the status of the canopies at Sportman's Park. Joe Westerlund noted that they will not be built anytime soon due to scheduling conflicts of the builder.

Duane Downing stated that Barsanti Park looks fantastic without the two trees in the front. Mr. Westerlund noted that another tree was removed and the sidewalk was repaired.

12. Correspondence

Nye County Board of County Commissioners Meeting Agenda, May 16, 2017
Nye County Board of County Commissioners Meeting Agenda, May 17, 2017
Northern Nye County Hospital District Board of Trustees Meeting Agenda, May 18, 2017
Letter from United States Nuclear Waste Technical Review Board re: DOE R&D on High-Level Radioactive Waste Glass Corrosion is Focus of U.S. NWTRB Meeting in Richland, WA, May 2, 2017
Nye County Board of County Commissioners Meeting Agenda, May 25, 2017
Nye County Board of County Commissioners Meeting Agenda, May 30, 2017
Northern Nye County Hospital District Board of Trustees Meeting Agenda, May 31, 2017
Events & Shows Magazine, May/June 2017

13. Approval of vouchers for payment.

The Board reviewed and signed the vouchers. Don Kaminski motioned to approve the vouchers as presented for payment. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

14. Public Comment

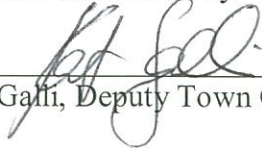
Bryan Brown asked about what was decided for the liability insurance requirements earlier in the meeting. Duane Downing stated that the requirements will be based on the type of event. The minimum requirement is \$1 million, but for high risk events it is \$3 million. Chris Mulkerns added that she thinks the Trail Challenge would only need \$1 million liability insurance.

Roni Link pointed out that there is a long waiting list for apartments and only few rentals in Town. She added that she does not know what to do as a Board, but that there is housing needed. Duane Downing stated that housing has been an issue for many years. He noted that he hopes that NV Rural Housing Authority will come in, but that this is out of the Town Board's purview. Chris Mulkerns suggested bringing this on an agenda so the Board can talk about it.

15. Adjourn

The meeting adjourned at 5:35 p.m.

Minutes transcribed by:



Kat Galli, Deputy Town Clerk

Approved:



Duane Downing, Chairman



Don Kaminski, Vice-Chairman



Jerry W. Elliston, Clerk

Rhonda S. Link, Member



Michael Sain, Member

TONOPAHA LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
MAY 24, 2017
Tonopah Convention Center
301 Brougner Avenue, Tonopah, NV 89049

Tonopah Library Board of Trustees Chairman Don Kaminski called the meeting to order on May 24, 2017 at 4:40 p.m. Also present were Vice-Chairman Mike Sain, Clerk Roni Link, and Trustees Duane Downing and Jerry Elliston. Seven others were in attendance.

The Public Hearing was held between 4:41 p.m. and 4:42 p.m.

1. Public Comment

None.

Public Hearing for the Fiscal Year 2017/2018 Tentative Budget of the Tonopah Library District; and discussion, deliberation and decision to adopt, or amend and adopt the Fiscal Year 2017/2018 Final Budget of the Tonopah Library District.

Chairman Don Kaminski opened the public hearing at 4:41 p.m.

Administrative Manager Chris Mulkerns pointed out that there were no changes to the budget since the public workshop.

No public comment.

Chairman Kaminski closed the public hearing at 4:42 p.m.

Duane Downing motioned to adopt the Tonopah Library District Budget for Fiscal Year 2017/2018 as presented. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

2. Library Board Member's/Department Manager's Comments

Chris Mulkerns stated that the State Library visited the Tonopah Public Library the previous Monday. She encouraged everyone to fill out a survey about the current library services and what one would like to have at the Library.

Don Kaminski inquired about the status of the negotiations about the property next to the Library property. Chris Mulkerns clarified that per District Attorney's Office, a new appraisal is needed. She already contacted an appraiser and it will cost up to \$2,000. Mr. Kaminski suggested moving forward with the appraisal as a future agenda item.

3. Review and approval of minutes, in context, from the regular meeting held May 10, 2017.

Jerry Elliston motioned to approve the minutes, in context, from the regular meeting held May 10, 2017. Roni Link seconded. No further discussion. Motion carried 5-0.

4. Discussion, deliberation and possible action regarding Library Staff Reports:

- a) Library: Revenues/Fines, Cards
Capital Projects
- b) Historic Library: Rental/Usage

No reports or comments.

5. Correspondence

Letter from Dianne Ryals re: survey, May 2017

6. Approval of vouchers for payment.

The Board reviewed and signed the vouchers. Duane Downing motioned to approve the vouchers as presented for payment. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

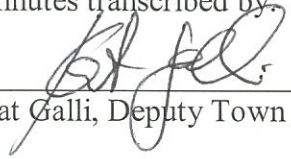
7. Public Comment

None.

8. Adjourn

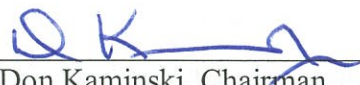
The meeting adjourned at 4:48 p.m.

Minutes transcribed by:



Kat Galli, Deputy Town Clerk

Approved:



Don Kaminski, Chairman



Michael Sain, Vice-Chairman

Rhonda S. Link, Clerk



Duane Downing, Trustee



Jerry Elliston, Trustee