

TONOPAH TOWN BOARD

WORKSHOP MINUTES

MAY 08, 2013

Town Board Chairman Horace Carlyle called the workshop to order at 5:29 p.m. Also present were Duane Downing and Ron Kipp. Javier Gonzalez was absent. There were six other people in attendance.

1. Public Comment

Diane Perchetti noted that she and Suzie Lieseke are getting benches for downtown. One bench will be raffled off. They will also be hanging the flowers around Town as well.

No action taken by the Board.

2. Workshop to discuss the Capital Budget Plan for the Town of Tonopah and Tonopah Public Utilities Water and Sewer

The Tonopah Town Board recessed to the Tonopah Library Board of Trustees at 5:32 pm. The Tonopah Town Board returned at 5:42 pm.

James Eason explained that the Tentative Budget was submitted to the Department of Taxation. The numbers discussed tonight will go into the Final Budget. Chris Mulkerns explained that the Final Budget will be presented at the May 16, 2013 Public Hearing. James Eason explained that the Board is discussing the Capital Plan for FY 13/14.

James Eason explained that Staff has recommended a dollar amount of \$1,000,000 for FY 2013. The Beginning/Ending Fund Balance for FY 11/12 is \$1.7 million. The estimation is to spend \$1.2 million at the conclusion of this fiscal year and the projected revenue for FY 12/13 is \$750,000.

James Eason explained that there is a list of different items for the Capital Plan for FY 13/14. He has had discussions with Town Staff and Board members about different ideas. Per the plan from Aptus for the Convention Center, the Town has already completed Phase I, which includes the roof and the HVAC systems, the structure of the Old Firehouse roof, funding different projects for revitalization, under NRS 279, the parks, including playground equipment, paver projects, turf, etc., the OPEB obligation, and equipment, including cars, SCBAs for the Fire Department, professional lawn care equipment, etc. Horace Carlyle noted that the Town will eventually have to look at replacing the Town Office.

James Eason noted that there is an item on the agenda to discuss some issues at the Mining Park. There is a Mining Park Capital Project Fund and the agenda item is to authorize the use of that fund to pay for the restoration of the Mizpah collar, the Desert Queen Head Frame and the Silver

Top Head Frame. He noted that there is not enough money in the fund to complete everything but there is money to stabilize. The front doors on the Visitor Center need to be replaced and he does have a quote for that. He would like to fund this out of the current budget year.

James Eason wanted to know if the Board had specific suggestions for the parks. He noted that there are five parks with playground equipment. Duane Downing noted that the Town will have to look at the individual parks and prioritize them. James Eason wanted to know which park the Board would like to see updated first. Duane Downing suggested starting with which park is the most used. James Eason explained that it depends on where people in Town live. The most used area is Joe Friel. Heather Ingalls noted that she sees Barsanti Park get used the most during the summer when the pool is open. James Eason explained that Butler Park is the most frequently used park for events. Horace Carlyle noted that for equipment, the Town needs to look at the durability. Duane Downing feels there are too many big trees at Butler Park and feels the Town may need to look at thinning them. Ron Kipp wanted to know which park had the oldest equipment. James Eason explained that the newest equipment is at Liberty Park and Joe Friel. He noted that some of the oldest equipment has help up very well. Duane Downing suggested having Staff make an inventory of the parks.

Horace Carlyle noted that the Board should consider starting at the top of the Convention Center and going down. Duane Downing noted that there are no handrails at the access points to the elevated areas. James Eason explained that as the Town remodels the Convention Center, it has to be brought up to ADA code. Duane Downing noted that the Aptus plan involved removing the multi-story floor. Horace Carlyle wanted to know how the heating and cooling is after the work on the roof. Diane Perchetti does not feel there is adequate heating or cooling for the Main Room. Horace Carlyle wanted to know if increased insulation would help. James Eason explained that under the HVAC system plan, there was only funding for the front three units. The other five units would need to be replaced. He explained that there are items under the regular FY 13/14 budget Staff has discussed and built into the line items. The chairs were funded out of the regular operating budget.

James Eason explained that the pool needs to be resurfaced. Maintenance will continue to rehab the supply lines. Another option is to eventually put a canopy over the pool to protect it. He noted that the concrete around the pool is structurally sound. However, the lining of the pool was last replaced over ten years ago. There is a new roof on the building and the heating system has been replaced. Ron Kipp wanted to know how long the resurfacing would take. James Eason suggested planning it for after this pool season. Heather Ingalls noted that the big equipment is in good condition. James Eason noted that the Town will be replacing the filter media. Diane Perchetti feels that there needs to be at least one restroom outside for park goers.

Horace Carlyle noted that the Town is contributing \$21,000, split between three funds, to OPEB. Chris Mulkerns noted TPU Water has a \$31,000 liability. TPU Sewer has about a \$20,000 liability. The Town has about a \$95,000 liability. Horace Carlyle feels pensions and outstanding benefits will affect all municipality credit ratings in the United States. Chris Mulkerns explained that the Town has only budgeted for two years so the total set aside is \$40,200. Duane Downing noted that the changes to the personnel policy cap the liability but with the changes the Town is

also funding for new employees. James Eason explained that the Town is most likely the only public agency in the State of Nevada that is funding OPEB.

James Eason explained that this is the Capital Plan and the Town is ahead of schedule. Normally this is turned in in July. The Town is building the Capital Plan to have an overall picture of what to spend next year, with a dollar amount. From an audit standpoint, all of these areas have been discussed and it is just a matter of the Board approving it. He explained that these are only potential ideas and the Board is not obligated.

Duane Downing noted that the water side is spoken for for a while. James Eason explained that the Town is moving onto Phase II. Excess revenue is going toward paying off debt and money is being put aside for the normal O & M. Chris Mulkerns explained that there is a Water Ending Fund Balance of about \$722,000. That is basically spoken for. James Eason explained that future projects discussed include water meter replacement and in town distribution line replacement. He confirmed that most of the tanks are in good condition. The worst one is the Airport Tank and that has been taken offline. Horace Carlyle feels the Board needs to think about setting up a timeline for maintenance of the wells and tanks. James Eason explained that the items being discussed are five to ten year plans.

James Eason explained that the Board has discussed a plan for collection line replacement and has talked about equipment. The Board approved Shaw Engineering to conduct the study for the sewer lift station and giving the Town the different alternatives. The study is going through final review right now and the Town should have that back in a few weeks. They studied gravity feed, complete replacement of the lift station, and a partial replacement of the lift station. Horace Carlyle wanted to know how the Town can coordinate the Sewer Capital Plan with the State Revolving Loan Fund for the lift Station. Chris Mulkerns explained that the Beginning/Ending Fund Balance is a little over \$900,000. James Eason explained that another idea Staff talked about is paying off debt. Duane Downing noted that by paying off the debt, the Town would no longer have that payment and that payment goes into rebuilding the fund. Chris Mulkerns explained that this would be similar to the Town side. For budget purposes, there would just be a dollar amount that would be shown as a transfer from the Ending Fund Balance to Capital Projects. Duane Downing noted that a minimum of 3% needs to stay in the Ending Fund Balance. James Eason explained that OPEB is a line item that can be eliminated for the time being by funding it to meet that obligation. The Board feels \$900,000 would be a good number to transfer.

3. Public Comment

No action taken by the Board.

4. Adjourn

Workshop was adjourned at 6:56 p.m.

Tonopah Town Board Workshop

May 08, 2013

4

Minutes transcribed by:

Mariah Rivero

Mariah Rivero

Approved:

[Signature]

Horace Carlyle, Chairman

[Signature]

Duane Downing, Vice Chairman

[Signature]

Ron Kipp, Clerk

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Javier Gonzalez, Member

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Vacant, Member