

# TONOPAH TOWN BOARD

## MEETING MINUTES

JANUARY 25, 2012

Tonopah Town Board Chairman Jon Zane called the meeting to order at 6:59 pm. Also present were Horace Carlyle, Javier Gonzalez, and Glenn Hatch (Duane Downing was absent). There were six other people in attendance.

1 (a). Review and approval of minutes from workshop held on January 11, 2012.

Horace Carlyle made a motion to approve the minutes, in context, from workshop held on January 11, 2012. Glenn Hatch seconded. Motion passed 4-0-1 (Duane Downing was absent).

(b) Review and approval of minutes from regular meeting held on January 11, 2012.

Horace Carlyle made a motion to approve the minutes, in context, from regular meeting held on January 11, 2012. Glenn Hatch seconded. Motion passed 4-0-1 (Duane Downing was absent).

2. Public Comment

Kerrie McCarty explained that she works with Nye Communities Coalition – Career Connections. There is an office in Pahrump and now a satellite office in Tonopah, located at the Health and Human Services building. Anyone 18 years of age or older who is unemployed or dislocated can contact the office to look for employment or training. She explained she is the temporary case manager for Tonopah but they are looking for someone local to fill the position. It is a temporary position, 20 hours a week, but there is a possibility of funding for a full time position.

No action taken by the Board.

3. Presentation and acceptance of annual audit for fiscal year 2010/2011.

James Eason explained that the presentation will be rescheduled. The Town will be sending a letter to the Department of Taxation informing them that the audit is not yet ready.

This item was tabled.

4. Possible approval of 5/8ths of 1% Room Tax Grant to advertise and promote the 2012 Texas Hold'em Tournament.

Javier Gonzalez disclosed that he is the project director for this event. He does not benefit financially from this as the money goes to the scholarship fund.

Horace Carlyle made a motion to approve the 5/8<sup>th</sup> of 1% Room Tax Grant to advertise and promote the 2012 Texas Hold'em Tournament for the Rotary Club in the amount of \$462.00. Glenn Hatch seconded. Motion passed 4-0-1 (Duane Downing was absent).

5. Possible approval of 5/8ths of 1% Room Tax Grant to advertise and promote the 2012 TMS Booster Club Basketball Tournament.

Pam Dunn explained that the Booster Club is looking at including three teams that are co-ed and doing a Round-Robin Tournament for them.

Jon Zane asked what amount was awarded last year. Mariah Rivero noted that they were awarded \$1,498.00 last year.

Pam Dunn noted that Solar Reserve is willing to donate rooms for some of the teams if it was advertised on the shirts as such. James Eason explained that the Town has jointly sponsored events in the past.

Horace Carlyle made a motion to approve the 5/8<sup>th</sup> of 1% Room Tax Grant to advertise and promote the 2012 TMS Booster Club Basketball Tournament in the amount of \$1,497.00. Glenn Hatch seconded. Motion passed 4-0-1 (Duane Downing was absent).

6. Discussion and possible decision to approve the Loan Contract between the Nevada Division of Environmental Protection – State Revolving Loan Fund.

Horace Carlyle asked how the Town is going to make sure that it complies with or meets the standards under the contract. He wanted to know who was going to be watching the administration. James Eason explained that the administration will be handled by Shaw Engineering and they will be in compliance with the State requirements. The State will also have an oversight. It will review the contract documents that go out and they will approve the contractor. They will review to make sure the contractor can do the job along with the engineering firm before the Board makes the recommendation. Shaw Engineering will hire an inspector who will be approved by the State. The inspector will submit the paperwork, making sure the Town has certified payroll.

Horace Carlyle confirmed that the Town will get the opportunity to rectify any non-compliance should that become an issue. James Eason noted that when the Town received money from USDA for the sewer project, the Town had to make sure that any building meetings are held in is ADA compliant. He noted that USDA comes down to complete audits. The bills and notices have to say that the Town is an equal opportunity employer.

Horace Carlyle made a motion to approve the Loan Contract between the Nevada Division of Environmental Protection – State Revolving Loan Fund for a principal forgiveness loan to the Town of Tonopah for the Tonopah Reuse Project. Javier Gonzales seconded. Motion passed 4-0-1 (Duane Downing was absent).

7. Discussion and possible decision to approve a Loan Resolution and Grant Agreement with USDA Rural Development for the Tonopah Water Arsenic Project.

Horace Carlyle made a motion to approve the Loan Resolution and Grant Agreement with USDA Rural Development for the Tonopah Water Arsenic Project. Glenn Hatch seconded. Motion passed 4-0-1 (Duane Downing was absent).

8. Discussion and possible decision to approve an amendment to the Aptus Architecture Agreement to include reimbursable amount of \$2,000.

Horace Carlyle made a motion to approve an amendment to the Aptus Architecture Agreement to include reimbursable amount of \$2,000.00 already paid and to include Project Management Funds, funded with project funds. That would include a reimbursable amount of \$2,000.00, include project management in the amount of \$15,000.00, increase the contract amount from \$317,385.00 to \$334,385. Javier Gonzalez seconded. Motion passed 4-0-1 (Duane Downing was absent).

9. Tonopah Development Corporation Report

No action taken by the Board.

10. Public Comment

No action taken by the Board.

The Tonopah Town Board recessed to the Tonopah Library Board of Trustees at 7:18 pm. The Tonopah Town Board returned at 7:22 pm.

11. Town Board Member's/Department Manager's/Nye County Commissioner's Comments

James Eason explained that under the new system the bills are being paid. Nye County is having some problems but they are working through them. There were some areas of concern for the Town but those issues have been addressed.

James Eason explained that the Town is still waiting for the audit. There is no timeframe yet. He is working on it. Chris Mulkerns explained that the Town had an extension to the end of January and she will do a letter to Warner Ambrose asking for another extension based on the fact that it did not get presented at the meeting.

James Eason explained that there is a conservation crew working with Town Maintenance on the traffic islands at NDOT. It is part of the plan that Suzie Lieseke has to beautify that area.

James Eason explained that the Town has filed the water rights applications to change the point of diversion from the airport to the new well location. Because of the new legislation that requires a study on any water rights that will be transferred out of the basin, the Town has to do a

basin inventory. The existing water rights the Town has are already classified as inter-basin. The ones being moved from the airport to the new well location are not yet classified as inter-basin but after the study they will be.

James Eason explained that Aptus is getting changes and revisions back to the Town. The Town is over budget in some areas and Aptus will get more answers as to why.

James Eason explained that there was a Mining Park Foundation Board Meeting in Las Vegas on Friday January 20, 2012. One topic of discussion was the Town's endowment fund. The Foundation is interested in setting up an endowment for the Mining Park. The ultimate goal is to raise enough money through the 501(c)(3) to help offset the operating costs or to fully fund the Mining Park.

Horace Carlyle wants to get an idea of what it would take to get the Visitor Center operational, including security cameras and reliable electricity. James Eason recommended looking at these issues during the budget workshop.

Horace Carlyle feels there is a customer service issue with TPU regarding the night drop box. He wanted to know the process for recording those payments and how often the box is checked. Chris Mulkerns explained that Monday through Friday, the box is checked at 7:00 am when TPU staff arrive at work and place what is in there on Joann Jose's desk. They get recorded as soon as she gets in. Staff check the box periodically during the day. Horace Carlyle noted that there is a strict policy that late charges will be assessed after the 18<sup>th</sup>. He questioned what would happen if the 18<sup>th</sup> fell on a holiday or the weekend. Chris Mulkerns explained that this is covered in the collection policy and the payment is due the next business day.

12. Closure of Meeting, Pursuant to NRS 288.220 for purposes of conferring with Town's Management Representative regarding labor negotiation issues, and other personnel issues.

This item was tabled.

13. Closed meeting, pursuant to NRS 288.220 for purposes of conferring with Town's Management Representative regarding labor negotiation issues, and other personnel issues

This item was tabled.

14. Discussion deliberation, and possible decision on labor negotiations, issues and other personnel matters presented in the closed meeting

This item was tabled.

15. Closure of meeting pursuant to NRS 241.015(2)(b)(2) for purposes of conferring with legal counsel regarding potential or current litigation

This item was tabled.

16. Closed meeting, pursuant to NRS 241.015(2)(b)(2) for purposes of conferring with legal counsel regarding potential or current litigation

This item was tabled.

17. Discussion, deliberation and possible decision on conference with legal counsel regarding potential or current litigation presented in the closed meeting

This item was tabled.

18. Correspondence

Round Mountain Town Board Meeting Minutes – 01/10/2012  
Nye County Water District Governing Board Meeting Agenda – 01/23/2012  
Biologists Re-Vegetate Historical Disposal Area at the NNSS – 01/23/2012  
Round Mountain Town Board Meeting Agenda – 01/24/2012  
Pahrump Town Board Meeting Agenda – 01/24/2012  
Beatty Town Advisory Board Meeting Agenda – 01/25/2012  
NDOT Statewide Bicycle Plan Meeting – 01/26/2012

19. Approval of Vouchers for Payment

The vouchers were reviewed and all were signed by Board members. Javier Gonzalez made a motion to approve the vouchers as presented for payment. Horace Carlyle seconded. Motion passed 4-0-1 (Duane Downing was absent).

20. Adjourn

Meeting was adjourned at 7:48 pm.

Tonopah Town Board Meeting

January 25, 2012

Page 6

Minutes transcribed by:

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Mariah Rivero

Approved:

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Jon Zane, Chairman

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Horace Carlyle, Vice Chairman

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Javier Gonzalez, Clerk

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Glenn Hatch, Member

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Duane Downing, Member