

TONOPAH TOWN BOARD
August 25, 2021
MEETING MINUTES
Tonopah Convention Center
301 Brouher Avenue, Tonopah, NV 89049
6:00 p.m.

Tonopah Town Board Vice Chairman Jerry Elliston called the meeting to order at 6:00 p.m. on August 25, 2021 and lead in the Pledge of Allegiance.

Also present:

Clerk Marc Grigory

Member Duane Downing

Member Zach Newell

Chairman Don Kaminski joined the meeting at 7:21 p.m.

14 others were in attendance

The Tonopah Town Board recessed to the Tonopah Library District Board of Trustees at 6:37 p.m. and reconvened as the Tonopah Town Board at 6:42 p.m.

1. Public Comment

None.

2. Approval of the Agenda for the Tonopah Town Board Meeting held this day, August 25, 2021.

Agenda approved as submitted. Items will be taken out of order.

3. Discussion, deliberation, and possible action to approve minutes, in context, from the following budget workshops and regular meetings:

August 11, 2021; April 9, 2021; May 26, 2021; June 24, 2021

Clerk Grigory motioned to approve minutes, in context, from the following budget workshops and regular meetings:

August 11, 2021; April 9, 2021; May 26, 2021; June 24, 2021.

Member Newell seconded.

No further discussion. Motion carried 4-0.

4. Town Board Member's, Department Manager's, Nye County Commissioner's and Tonopah Main Street Comments

Utility Manager Joe Westerlund:

Street light placement

Main St sidewalk started Monday

Reader board project to begin early September

2nd quote to award concrete

Administrative Supervisor Becky Braska:

Auditors will be in town September 13; ½ day. Most of the requested information was submitted electronically.

Joni Eastley of Tonopah Main Street:

TMS applied for \$25,000 from Governor's Office of Economic Development, Community Block Grant portion.

If the funds are granted from GoED then the funds will be available for storefront and signage grants. For individual businesses. They must commit to 3 hours a month of training and mentoring for a 9 month period. Can be done online.

5. Update on the Rhyolite Ridge Lithium/Boron Project.

Presentation by RRL/BP. Complete presentation available upon request.

6. Discussion, deliberation, and possible decision to approve Town Manager job description.

Ms. Braska with changes as per POOL/PACT, they don't change content but needed corrected. Minor wording changes.

Clerk Grigory motioned to approve Town Manager job description as amended by POOL/PACT.

Member Downing seconded

No further discussion. Motion carried 4-0.

7. Discussion, deliberation, and possible decision to approve the content of the Employment Contract to be entered into between the Town of Tonopah and Joseph Westerlund.

Vice Chairman Elliston opened with we have 2 choices; the agreement or promote.

Discussion of compensation; vacation and sick leave accrual.

Section 9 paragraph C: current leave balance would drop but at termination the pay out of accruals would be at 100%

Vice Chairman Elliston motioned to approve the content of the Employment Contract to be entered into between the Town of Tonopah and Joseph Westerlund with amendment of section 9 clause C that his current sick leave hours will be calculated by the current Town policy on sick leave and converted and those hours will become 100% and add those hours to his total to start his new position.

Member Downing seconded.

No further discussion. Motion carried 4-0.

8. Discussion, deliberation, and possible decision to approve promotional appointment of Joesph Westerlund to Town Manager and enter into an Employment Contract between the Town of Tonopah and Joseph Westerlund effective:
Ms. Braska explained the effective date would be the date the contract is signed.
Clerk Grigory motioned to approve appointment of Joesph Westerlund to Town Manager and enter into an Employment Contract between the Town of Tonopah and Joseph Westerlund effective as signed.
Member Downing seconded.
No further discussion. Motion carried 5-0.
9. Discussion, deliberation, and possible decision to approve Town of Tonopah Organizational Chart.
Vice Chairman Elliston inquired about the tourism supervisor position and stated he wanted to approve the chart but not filling said position at this time.
Member Downing motioned to approve Town of Tonopah Organizational Chart.
Chairman Kaminski seconded.
No further discussion. Motion carried 5-0.
10. Discussion, deliberation, and possible decision to approve updated Job Descriptions for Utility Supervisor and Administrative Supervisor.
\$29.23/hr. starting pay for Utility Supervisor.
\$27.93/hr. starting pay for Administrative Supervisor.
Item 18 of essential functions would be removed, if Administrative Supervisor is made exempt.
No overtime or comp time will be accrued.
These positions are not new but re-activated, per Ms. Braska.
Chairman Kaminski motioned to approve updated Job Descriptions for Utility Supervisor and Administrative Supervisor with changing the administrative supervisor to exempt and remove paragraph 18 and start the utility supervisor at \$29.23 an hour and start the administrative supervisor at \$27.93 an hour.
Member Newell seconded.
No further discussion. Motion carried 5-0.
11. Discussion, deliberation, and possible decision to approve updated loaded rates for Tonopah Public Utilities.
Ms. Braska presented with changes: Foreman was increased, Maintenance III was increased, Office staff decreased. All others stayed the same.
Clerk Grigory motioned to approve updated loaded rates for Tonopah Public Utilities.
Member Downing seconded.
No further discussion. Motion carried 4-0.
12. Discussion, deliberation, and possible decision to approve going to bid for asphalt road repairs.
Utility Manager Westerlund waiting to hear back from a second interested party.
Required to do hot mix. 2,500 + square footage.
Approximately \$12/sq. ft.
Would like to start in September.
Discussion that the bid selection would be at Mr. Westerlund's discretion.
Clerk Grigory motioned to approve the bid by Joe Westerlund for asphalt road repairs.
Member Newell seconded.
No further discussion. Motion carried 4-0.

13. Discussion, deliberation, and possible decision to approve and authorize commencement of SCADA upgrade for Tonopah Public Utilities.

Mr. Westerlund presented to the Board.

Vice Chairman Elliston inquired who could look over this contract to ensure everything they're doing is legal, regarding sole sourcing this project.

Mr. Westerlund suggested our attorney Steve Gross.

Clerk Grigory motioned to approve and authorize commencement of SCADA upgrade per legal advice by Steve Gross for Tonopah Public Utilities.

Member Newell seconded.

No further discussion. Motion carried 4-0.

14. Discussion, deliberation, and possible decision to approve going to bid for HVAC replacement. Duct modification and upgraded thermostat control at the Convention Center.

Mr. Westerlund presented.

Went out to bid, will need to 3 bids.

Clerk Grigory motioned to approve going to bid for HVAC replacement. Duct modification and upgraded thermostat control at the Convention Center.

Member Downing seconded.

No further discussion. Motion carried 4-0.

15. Discussion, deliberation, and possible action on Department Staff Reports.

Written report provided by Mr. Westerlund:

TPU

Read meters/turn offs/turn on/re-reads.

8/10/21 – Saw cut asphalt.

8/11/21 – Saw cut asphalt.

8/12/21 – Installed new sample tap at well 8.

8/16/21 – Work on fire hydrant by Mizpah.

8/17/21 – NvRWA water training at Convention Center.

8/18/21 – Pick up salt in Fallon/Inventory.

8/19/21 – Continue inventory. Meter reads.

8/20/21 – Meter rereads

8/23/21 - Investigate water line location on Central street.

Town

Conducted weekly trash pick-up in town.

Worked on Pool/maintenance.

8/10/21 – Worked with Conservation crew at parks. Worked at Fairgrounds. Mow grass.

8/11/21 – Worked on parks/maintenance on mower.

8/12/21 – Cleaned up Butler Park/Repaired water leak at fairgrounds.

8/13/21 – Cleaned bathrooms at Barsanti for party. Trash pickup at Sportsman Park.

8/16/21 – Repaired water leak at fairgrounds/trash.

8/17/21 – Work on fairgrounds/leaks at Dianas Forest/mow grass.

8/18/21 – Water Main Street plants/work at fairgrounds.

8/19/21 – Install name plates on benches on Main Street. Mow fields.

8/20/21 – Deliver tables and cones to Elks club. Mow grass.

8/23/21 – Pick up tables and cones from Elks lodge and town trash.

16. Correspondence

Governor Sisolak press conference
Nye County and Pahrump job postings

17. Approval of vouchers for payment.

The Board reviewed and signed vouchers.
Chairman Kaminski motioned to approve vouchers as presented for payment.
Member Downing seconded.
No further discussion. Motion carried 5-0.

18. Public Comment

Chairman Kaminski congratulated Mr. Westerlund, Ms. Braska and Mr. Herren on their promotions.

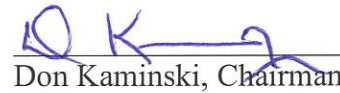
19. Adjourn.

Meeting adjourned at 7:53 p.m.

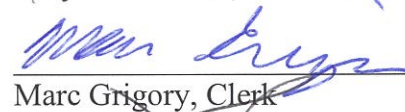
Minutes transcribed by:


Jennifer Mills, Deputy Town Clerk

Approved:


Don Kaminski, Chairman


Jerry W. Elliston, Vice-Chairman


Marc Grigory, Clerk


Duane Downing, Member


Zachary Newell, Member

August 25, 2021 Tonopah Town Board Meeting Minutes
Approved October 13, 2021

TONOPAH LIBRARY DISTRICT BOARD OF TRUSTEES
August 25, 2021
MEETING MINUTES
Tonopah Convention Center
301 Brougner Avenue, Tonopah, NV 89049
6:15 p.m.

Tonopah Library District Board of Trustees Chairman Duane Downing called the meeting to order at 6:37 p.m. on August 25, 2021.

Also present:

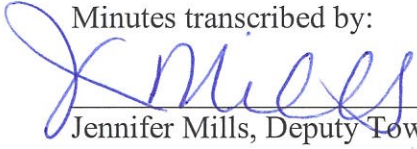
Clerk Marc Grigory
Trustee Jerry Elliston
Trustee Zach Newell

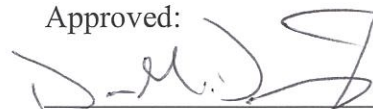
14 others were in attendance

1. Public Comment
None.
2. For Possible Action
Agenda approved as submitted.
3. Discussion, deliberation, and possible action to approve minutes, in context, from the following budget workshop and regular meetings:
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August 11, 2021; April 9, 2021; May 26, 2021; June 24, 2021 .
Trustee Elliston seconded.
No further discussion. Motion carried 4-0.
4. Library Board Member's and Manager's Comments
Acting Librarian Scott Guthridge just returned from vacation. Trustee Elliston inquired about Brownsfield. No Brownsfield update at this time.
5. Discussion, deliberation and possible action on the Library Staff Report.
None.
6. Correspondence
None.
7. Approval of vouchers for payment.
The Board reviewed and signed vouchers.
Clerk Grigory motioned to approve invoices as submitted for payment.
Trustee Elliston seconded. No further discussion. Motion carried 4-0.

8. Public Comment.
None.

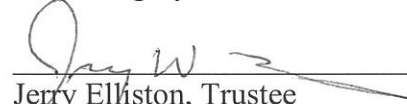
9. Adjourn.
Meeting adjourned at 6:42 p.m.

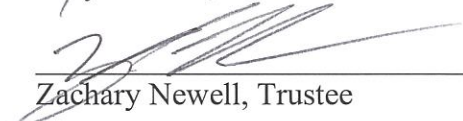
Minutes transcribed by:

Jennifer Mills, Deputy Town Clerk

Approved:

Duane Downing, Chairman


Don Kaminski, Vice-Chairman


Marc Grigory, Clerk


Jerry Elliston, Trustee


Zachary Newell, Trustee

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