

**TONOPAH TOWN BOARD  
MEETING MINUTES**

**April 8, 2020**

**10:00 a.m.**

Tonopah Town Board Chairman Don Kaminski opened the meeting on April 8, 2020 at 10:05 a.m. telephonically.

The Tonopah Town Board recessed to the Tonopah Library District Board of Trustees at 10:45 a.m. and reconvened as the Tonopah Town Board at 11:01 a.m.

Members present via telephone:

Vice Chairman Jerry Elliston

Clerk Marc Grigory

Member Mike Sain

Member Duane Downing joined the meeting at 10:17 a.m.

5 others in attendance via telephone

Chairman Kaminski led in the Pledge of Allegiance

1. Public Comment

Rob Craven, Regional Coordinator for the Nevada Census 2020 for Nye County, updated the Board on the current census response rate.

30% in Nye County and that number is typically at 44%.

Looking for assistance with putting information out to the public.

Administrative Manager Chris Mulkerns will coordinate with Tourism & Events Coordinator Kat Galli and Teresa Madsen regarding links to the census on Facebook and the Tonopah Town website.

Chairman Kaminski asked that the census information be posted on the reader board.

2. Approval of the Agenda for the Tonopah Town Board Meeting held this day, April 8, 2020

Agenda approved as submitted.

Items 6-9 were tabled.

3. Announcements No action will be taken by the Board.

None.

4. Town Board Members/Department Manager's/Nye County Commissioner's Comments/Tonopah Main Street

Ms. Mulkerns apprised the Board as to the current procedure for getting vouchers paid. Deputy Town Clerk Jennifer Mills is attaching a previously Board signed letter to each invoice in Eden, which gives permission to process invoices in the event a meeting is not available.

Today the Board will be approving the vouchers that were listed and emailed.

Vice Chairman Elliston inquired if each Board Member could give Ms. Mills permission to sign the voucher list for each of them.

Ms. Mulkerns explained the letter being attached works the same way as a signature and that Nye County will approve our invoices with that letter attached.

She went on to explain when social distancing is over the Board will have a stack of vouchers and minutes to sign.

Chairman Kaminski announced the Rocky Mountain Elk Foundation banquet was canceled.

Ms. Galli will inform Convention Center employee Brittani Reid of the RMEF cancellation.

5. For Possible Action Discussion, deliberation, and possible action to approve minutes, in context, from the regular meeting held January 22, 2020

Vice Chairman Elliston motioned to approve minutes, in context, from the regular meeting held January 22, 2020.

Clerk Grigory seconded.

No further discussion. Motion carried 4-0.

6. Discussion, deliberation, and possible action to approve minutes, in context, from the regular meeting held February 12, 2020

Item tabled.

7. Discussion, deliberation, and possible action to approve minutes, in context, from the regular meeting held February 26, 2020

Item tabled.

8. Discussion, deliberation, and possible action to approve minutes, in context, from the budget workshop held February 28, 2020

Item tabled.

9. Discussion, deliberation, and possible action to approve minutes, in context, from the regular meeting held March 11, 2020

Item tabled.

10. Discussion, deliberation, and possible action to approve purchase of banners congratulating the Tonopah High School Graduating Seniors, in an amount not to exceed \$2,000.00.

Tourism & Events Coordinator Kat Galli apprised the Board regarding this item.

She stated this was the idea of the Tonopah High School Booster Club to honor the seniors and/or athletes this year since they are missing out on school and activities.

She suggested instead of the non-profit organization purchasing these and they only be a one time use, instead, the Town buy "generic" banners (without 2020, without pictures of the current seniors) congratulating the high school seniors any year.

She stated these could be put up every year during April and May honoring the current senior class.

To be put in the area near Raley's and BLM.

The received quote, she stated is just under \$1200.00. Just under \$120 + shipping per banner.

She expects these to last 10 years as they will only be on display 2 months out of the year.

Chairman Kaminski inquired of the Board Members if there were any questions.

Vice Chairman Elliston stated the Governor has closed the schools until the end of April and that the seniors could come back in May and could have a normal graduation.

He inquired about the lead time on the banners. Ms. Galli stated if they order now the company said they would put a rush on it and would have them by the end of the month and that they would hang a month before graduation.

Chairman Kaminski inquired about the Town's financial situation. Ms. Mulkerns stated this could be paid out of the Town Maintenance budget. She pointed out there is \$14,000 left in that budget for fiscal year 19/20.

Vice Chairman Elliston motioned to approve purchase of banners congratulating the Tonopah High School Graduating Seniors, in an amount not to exceed \$1200  
Member Downing seconded.

No further discussion.

Motion carried 5-0.

11. Discussion, deliberation, and possible action to approve purchase of 50 bales of Pro Mix BX Mycorrhizae Soilless potting media for the downtown planters in an amount not to exceed \$2,800.

Chairman Kaminski stated he researched this product and spoke to the Tonopah Main Street Chairman Jeff Galli and found it cheaper at Hydrobuiler an online company for \$1605.45.

That price includes product and delivery.

Chairman Kaminski motioned to approve purchase of Pro Mix BX potting media for the downtown planters in an amount not to exceed \$1700.

Information to be given to Ms. Mulkerns for ordering.

Vice Chairman Elliston seconded.

No further discussion.

Motion carried 5-0.

12. Discussion, deliberation, and possible action to appoint Independent Auditor for Fiscal Year 2019/2020

Ms. Mulkerns apprised the board regarding this item.

Letter of understanding was received from McArthur's office late yesterday afternoon.

This is a requirement every year.

It was discussed that this was to appoint the auditor and not to set a dollar amount.

Vice Chairman Elliston motioned to appoint Independent Auditor Daniel McArthur's CPA accounting firm for Fiscal Year 2019/2020.

Clerk Grigory seconded.

No further discussion.

Motion carried 5-0.

13. Discussion, deliberation, and possible action to set the date, time and place of public hearing to approve and adopt the final budget of the Town of Tonopah/Tonopah Public Utilities for fiscal year 2020/2021

Discussion of a date.

May 27<sup>th</sup> was suggested at 6:00 p.m. at the Convention Center or via teleconference.

Clerk Grigory motioned to set the date, time and place of public hearing to approve and adopt the final budget of the Town of Tonopah/Tonopah Public Utilities for fiscal year 2020/2021 as May 27, 2020 at 6:00 p.m. at the Tonopah Convention Center.

Member Downing seconded.

No further discussion.

Motion carried 5-0.

14. Discussion, deliberation, and possible action to approve the Town of Tonopah FY 2020/2021 Tentative Budget to be filed with the Department of Taxation pursuant to NRS 354.596

Ms. Mulkerns apprised the Board regarding this item.

No questions.

Vice Chairman Elliston motioned to approve the Town of Tonopah FY 2020/2021 Tentative Budget to be filed with the Department of Taxation pursuant to NRS 354.596.

Member Sain seconded.

Motion carried 5-0.

Discussion regarding a final budget workshop. Date and time; May 22, 2020 at 9:00 a.m.

15. Discussion, deliberation, and possible action on Department Budget Reports.

Looked good. Property tax came in, showing some improvement over last month.

16. Discussion, deliberation, and possible action on Department Staff Reports

Looked good, per the Board.

17. Correspondence

List of emails:

Gabbs/Manhattan water shutoffs suspended; More Clarity on essential businesses

1st positive in Tonopah

KIBS April Commercials

Nye County Board Of Commissioners TELECONFERENCE on Friday, April 3<sup>rd</sup>

New help line graphic, Drive-up testing, Census and NyECC's AmeriCorps offer to help

First COVID-19 positive in Tonopah

Updated zoom meeting code

Numerous emails regarding COVID-19 (emails available upon request)

Discussion of Nye County Public Information Office Arnold Knightly' s informative emails regarding COVID-19.

Vice Chairman Elliston stated that Deputy Town Clerk Jennifer Mills has done an excellent job keeping the Board Members informed with everything that has been going on.

1 positive result in Tonopah.

18. Approval of vouchers for payment

The Board reviewed and signed the vouchers.

Member Sain motioned to approve vouchers for payment as presented for payment.

Clerk Grigory seconded.

No further discussion.

Motion carried 5-0.

19. Announcements

None

20. Public Comment No action will be taken by the Board.

None

21. Adjourn

Meeting adjourned at 11:03 a.m.

Minutes transcribed by:

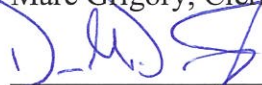
  
Jennifer Mills, Deputy Town Clerk

Approved:

  
Don Kaminski, Chairman

  
Jerry W. Elliston, Vice-Chairman

  
Marc Grigory, Clerk

  
Duane Downing, Member

  
Michael Sain, Member

April 8, 2020 Tonopah Town Board Meeting Minutes  
Approved April 22, 2020

**TONOPAH LIBRARY DISTRICT BOARD OF TRUSTEES**  
**MEETING AGENDA**  
**April 8, 2020**  
**10:15 a.m.**

Tonopah Library District Board of Trustees Chairman Mike Sain opened the meeting on April 8, 2020 at 10:45 a.m. telephonically.

Members present via telephone:  
Vice Chairman Don Kaminski  
Clerk Marc Grigory  
Member Jerry Elliston  
Member Duane Downing

5 others in attendance via telephone

1. Public Comment  
None
2. Approval of the Agenda for the Tonopah Library District Board of Trustees Meeting held this day, April 8, 2020  
Agenda approved as submitted.  
Items 6-9 were tabled.
3. Announcements  
None
4. Library Board Member's/Manager's Comments  
Chairman Sain commented regarding budget for Library parking lot.  
Move into next year's budget, possibly.
5. Discussion, deliberation, and possible action to approve minutes, in context, from the regular meeting held January 22, 2020.  
Vice Chairman Kaminski motioned to approve minutes, in context, from the regular meeting held January 22, 2020.  
Member Downing seconded.  
No further discussion.  
Motion carried 5-0.
6. Discussion, deliberation, and possible action to approve minutes, in context, from the regular meeting held February 12, 2020  
Item tabled.

7. Discussion, deliberation, and possible action to approve minutes, in context, from the regular meeting held February 26, 2020  
Item tabled.
8. Discussion, deliberation, and possible action to approve minutes, in context, from the budget workshop held February 28, 2020  
Item tabled.
9. Discussion, deliberation, and possible action to approve minutes, in context, from the regular meeting held March 11, 2020  
Item tabled.
10. Discussion, deliberation and possible action to appoint Independent Auditor for Fiscal Year 2019/2020  
Same as Town decision no discussion.  
Letter of understanding was received from McArthur's office late yesterday afternoon.  
This is a requirement every year.  
It was discussed that this was to appoint the auditor and not to set a dollar amount.  
Vice Chairman Kaminski motioned to appoint Independent Auditor Daniel McArthur's CPA accounting firm for Fiscal Year 2019/2020.  
Clerk Grigory seconded.  
No further discussion.  
Motion carried 5-0.
11. Discussion, deliberation and possible action to set the date, time and place for the public hearing to approve the final budget of Tonopah Library District for fiscal year 2020/2021  
Same as Town no discussion.  
May 27th was suggested at 6:15 p.m. at the Convention Center or via teleconference.  
Clerk Grigory motioned to set the date, time and place of public hearing to approve and adopt the final budget of the Town of Tonopah/Tonopah Public Utilities for fiscal year 2020/2021 as May 27, 2020 at 6:15 p.m. at the Tonopah Convention Center.  
Member Elliston seconded.  
Motion carried 5-0.
12. Discussion, deliberation and possible action to approve the Tonopah Library District FY 2020/2021 Tentative Budget to be filed with the Department of Taxation pursuant to NRS 354.596  
No questions.  
Vice Chairman Kaminski motioned to approve the Town of Tonopah FY 2020/2021 Tentative Budget to be filed with the Department of Taxation pursuant to NRS 354.596.  
Member Elliston seconded.  
No further discussion.  
Motion carried 5-0.

13. Discussion, deliberation and possible action to amend grant amount relating to the Brownfields Cleanup Revolving Loan Fund Application relating to Tonopah Library Expansion Project

Ms. Mulkerns apprised the Board regarding this item.

She received an email from the County (the Administrator of this Brownfields grant) inquiring if the quote they submitted included prevailing wage (as it came in over \$100,000), it did not.

BEC Environmental confirmed; not accounted for in cost.

Vice Chairman Kaminski motioned to amend grant amount relating to the Brownfields Cleanup Revolving Loan Fund Application relating to Tonopah Library Expansion Project to \$150,000.00 with the Tonopah Library District's grant match of \$30,000.

Member Elliston seconded.

No further discussion. Motion carried 5-0.

14. Discussion, deliberation and possible action on the Library Department Budget Report.

Looked good, per to the Board.

15. Discussion, deliberation and possible action on the Library Staff Report

Looked good, per the Board.

16. Correspondence

None.

17. Approval of vouchers for payment

The Board reviewed and signed the vouchers.

Vice Chairman Kaminski motioned to approve vouchers for payment as presented for payment.

Member Elliston seconded.

No further discussion.

Motion carried 5-0.

18. Announcements

None.

19. Public Comment

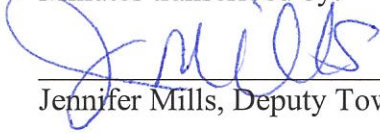
None.

20. Adjourn

Meeting adjourned at 11:01 a.m.



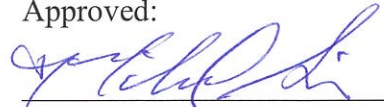
Minutes transcribed by:



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Jennifer Mills, Deputy Town Clerk

Approved:



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Michael Sain, Chairman



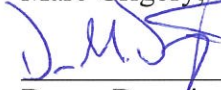
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Don Kaminski, Vice-Chairman



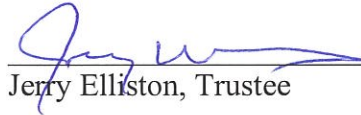
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Marc Grigory, Clerk



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Duane Downing, Trustee



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Jerry Elliston, Trustee

April 8, 2020 Tonopah Library Board of Trustees Meeting Minutes  
Approved April 22, 2020