

**TONOPAH TOWN BOARD
MEETING MINUTES
FEBRUARY 13, 2019
Tonopah Convention Center
301 Brougner Avenue, Tonopah, NV 89049
6:00 p.m.**

Tonopah Town Board Chairman Don Kaminski called the meeting to order on February 13th, 2019 at 6:00 p.m.

Also present were Vice Chairman Jerry Elliston, Clerk Roni Link, Member Mike Sain and Member Duane Downing.

11 others were in attendance for the meeting.

The Town Board recessed to the Library Board of Trustees at 7:00 p.m. and reconvened as the Town Board at 7:12 p.m.

Chairman Kaminski led in the Pledge of Allegiance.

1. Public Comment

Horace Carlyle stated that there was no funding for a Fire District outside of the Pahrump Basin and a BDR has been presented to the Nevada Legislative. He requested a letter of support from the Tonopah Town Board.

2. Announcements

Chairman Kaminski asked Horace Carlyle if he could add the Fire District item to the next Board Meeting as an agenda item so that it can be openly discussed. Horace agreed to add it to the next meeting agenda. Joni Eastley stated she wasn't sure she understood the bill. They took an existing law and amended to say rather than taxes shall be collected to support the district to may be collected to support the district. She was concerned that the source of the revenue might be the town's public safety tax. She stated she did not know this for fact. It was decided that this would be put on as an agenda item to enable further discussion.

3. Town Board Members/Department Manager's/Nye County Commissioner's Comments

Administrative Manager Chris Mulkerns stated there is a Budget Workshop scheduled at 9:00 a.m. on February 22nd, 2019. She also stated the Town's application to the Main Street Program was approved.

4. Discussion, deliberation, and possible action to approve the minutes, in context, from the regular meeting held January 9, 2019.

Clerk Link motioned to approve the minutes, in context, from the regular meeting held January 9th, 2019. Member Sain seconded. No further discussion. Motion carried 5-0.

5. Discussion, deliberation, and possible action to approve the minutes, in context, from the regular meeting held January 23, 2019.

Item tabled.

6. Discussion, deliberation, and possible action to approve the minutes, in context, from the special meeting held February 1, 2019.

Clerk Link motioned to approve the minutes, in context, from the special meeting held February 1st, 2019. Member Sain seconded. No further discussion. Motion carried 5-0.

7. Discussion, deliberation, and possible action to accept the Financial Statements for the Town of Tonopah/Tonopah Public Utilities for Fiscal Year 2017/2018 as presented by Daniel C. McArthur, Ltd. (Administrative Manager Chris Mulkerns and Utility Manager Joe Westerlund).

Certified Public Accountant Daniel McArthur presented the Financial Statements for Town of Tonopah and Tonopah Public Utilities for fiscal year 2017/2018 to the Board. He referred everyone to the Independent Auditor's Report (within the Report on Financial Statements & Supplementary Information) on page 2 to address key issues.

He stated there were some wire transfers that were made and not properly recorded.

The payments were made but not properly recorded by the County.

Other than that there wasn't anything else found in the cash that affected the town.

He then referred to page 3 – Emphasis of Matter – Correction of Errors and Change in Accounting Principle. He stated the auditor's report states clean audit opinion.

Page 94 & 95 (Independent Auditor's Comments) for NRS compliance; there is a letter that the auditor must include that deals with compliance of the statute as it relates to finance.

He stated there was no non-compliance this year or last year. He stated he had no recommendation for the Town to handle their accounting differently. Again, he stated it's a clean financial statement all the way around.

He made mention of the paragraph regarding business licenses found on page 95.

He also made mention of the Special Ad Valorem Capital Projects Fund regarding projects funded during the year, page 95.

He discussed the general fund first, found on pages 58 & 59. Referencing the balance sheet fund at year end. He stated Tonopah is in a very good financial condition.

The ending fund balance is \$2,220,602, found on page 58.

He stated revenues were up for fiscal year 2017/2018.

He indicated on page 60 that consolidated taxes were up, as well as property and room tax.

He also indicated on pages 61 & 62 that the general fund looked good.

He indicated on page 66 that a transfer was made from the general fund into the capital projects fund in the amount of \$300,00.00 to set money aside for capital outlay and he commented that this was a real good plan.

He directed the Board to pages 67 & 68 for the Tonopah Public Utilities Water Enterprise Fund Comparative Statement of Net Position and stated this account is in really good shape as well. Total net position at the end of fiscal year 2018 was \$10,680,740.00

The total net position for the Tonopah Public Utilities Sewer Enterprise Fund Comparative Statement was \$6,008,098.00, as indicated on page 70.

Mr. McArthur pointed out that the Town of Tonopah Reconciliation of the Governmental Funds total fund balance is \$2,812,467.00, as indicated on page 17.

He stated that the Town of Tonopah is in very good shape and that he knows of only one other town that is in such good financial shape.

Member Duane Downing motioned to accept the financial statements for the Town of Tonopah/Tonopah Public Utilities for Fiscal Year 2017/2018 as presented by Daniel C. McArthur, Ltd.

Vice Chairman Elliston seconded. No further discussion. Motion carried 5-0.

No further discussion. Motion carried 5-0.

8. Discussion, deliberation, and possible action to award the bid for the Town of Tonopah/Tonopah Public Utilities Flow Meter Furnish Project as recommended by Shaw Engineering. (Administrative Manager Chris Mulkerns and Utility Manager Joe Westerlund)

Vice Chairman Elliston motioned to award the bid for the Town of Tonopah/Tonopah Public Utilities Flow Meter Furnish Project to Western Nevada Supply in the amount of \$273,614.00 as recommended by Shaw Engineering. Member Sain seconded. No further discussion. Motion carried 5-0.

9. Discussion, deliberation, and possible action in regards to ERU Utility Report for the North Tonopah Development.

North Tonopah Development owner Michael Lach and Bruce Jabbour presented to the Board.

He stated he had in front of him the Utility Report which consisted of nine things and he had some questions on a couple of things.

He stated Tom Smith spoke to Administrative Manager Chris Mulkerns about the permit from NDOT. She stated they have applied for it.

Utilities Manager Joe Westerlund stated they have been in contact with NDOT and following up on the encroachment permit.

He stated they hope to hear back in a couple of weeks.

Mr. Westerlund stated perhaps the encroachment permit was applied for prematurely as the Utility Report hadn't been signed yet by Mr. Lach.

Mr. Lach referenced item # 2 in the Utility Report that NTD (North Tonopah Development) agrees to install a backflow preventor on the customer's side of the meter at the point of demarcation located on Thunder Mountain Road with said installation accepted by TPU prior to connecting the cannabis facility to the water system.

He stated this was discussed in a prior meeting with Administrative Manager Chris Mulkerns, Utility Manager Joe Westerlund, Chairman Don Kaminski, and Vice Chairman Jerry Elliston and stated February is not the time to install the back flow preventor and this shouldn't hold up the install of the ERU.

Mr. Lach stated the backflow preventor will not be installed until warmer weather.

He also stated they have it purchased and possibly will be installed between now and May 1st. Mr. Lach stated the idea is to get it installed in a day.

Mr. Westerlund inquired why couldn't it be installed now. He stated there are ways construction companies keep things from freezing with insulated blankets.

He also stated if you get a good contractor, they will have it done in less than a day.

Mr. Lach stated his concern was with the workers hands and fingers and having to get a job done in the cold opposed to a warm day, he stated you will get better efficiency on a warm day.

Vice Chairman Elliston motioned to modify item # 2 of the North Tonopah Development ERU Utility Report to read as: North Tonopah Development is to install the backflow preventor on or before May 1st and if not accomplished TPU will hire a contractor to install it at North Tonopah Development's cost and TPU will reduce the engineering fees from Shaw Engineering to \$2500.00 for services rendered to North Tonopah Development.

Clerk Link seconded. No further discussion. Motion carried 5-0.

10. Discussion, deliberation, and possible action on Department Budget Reports.

No questions from the Board, they stated the budget report looked good.

11. Correspondence

True West Magazine Article and Ad

Letter from Retired Senator Don Gustavson; Key to The City

Emails:

Health Nurse Services Brochure

Silver Top Restoration Project

Dec Room Tax

West Kirkland Announces Approval of Inter-Basin Water Transfer

Main Street Meetings

12. Approval of vouchers for payment.

The Board reviewed and signed the vouchers. Vice Chairman Elliston motioned to approve the vouchers as presented for payment. Clerk Link seconded. No further discussion. Motion carried 5-0.

13. Announcements

No announcements.

14. Public Comment

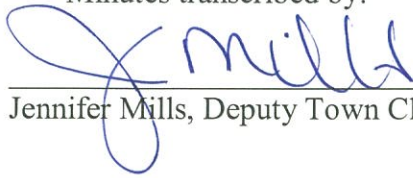
Michael Lach stated he gave a map to Justin with the Hospital Board in regards to a medical facility to be built on potential donated property by Mr. Lach.

Bruce Jabbour stated it was good to see Mr. Downing back.

15. Adjourn.

Meeting adjourned at 7:58 p.m.

Minutes transcribed by:


Jennifer Mills, Deputy Town Clerk

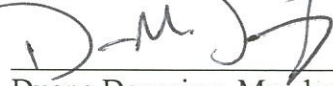
Approved:

Don Kaminski, Chairman



Jerry W. Elliston, Vice-Chairman

Rhonda S. Link, Clerk



Duane Downing, Member



Michael Sain, Member

**TONOPAH LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
FEBRUARY 13, 2019
Tonopah Convention Center
301 Brougner Avenue, Tonopah, NV 89049
6:15 p.m.**

1. Public Comment
No comment.
2. Announcements
No announcements.
3. Library Board Member's/Manager's Comments
No comments.
4. Discussion, deliberation and possible action to approve the minutes, in context, from the regular meeting held January 9, 2019.
Clerk Link motioned to approve the minutes, in context, from the regular meeting held January 9th, 2019. Member Downing seconded. No further discussion. Motion carried 5-0
5. Discussion, deliberation and possible action to approve the minutes, in context, from the regular meeting held January 23, 2019.
Item tabled.

6. Discussion, deliberation and possible action to accept the Financial Statements for the Tonopah Library District for Fiscal Year 2017/2018 as presented by Daniel C. McArthur, Ltd. (Administrative Manager Chris Mulkerns and Utility Manager Joe Westerlund)

Certified Public Accountant Daniel McArthur presented the Financial Statements for the Tonopah Library District for fiscal year 2017/2018 to the Board.

Mr. McArthur led with the Independent Auditor's Report found on pages 2, 3, and 4.

He spoke of the Library's retiree insurance, he pointed out the Emphasis of Matter – Change in Accounting Principle found on page 3.

He indicated the Library complied with all NRS.

No suggestions for improving operations to make accounting better.

He directed the Board to pages 37 & 38; the Tonopah Library District Major Fund-General Fund Comparative Balance Sheets.

He spoke about the property tax; budgeted for \$150,000.00 and it came in at \$180,612.00

He spoke about revenues and expenditures. The ending fund balance is at \$422,778.00

Next he directed the board to pages 39 & 40; there was some capital project spending for fiscal year 2017/2018. Money was spent on building improvements.

Money was transferred from the general fund in the amount of \$25,000.00

He stated the Library is in a great financial situation.

Mr. McArthur stated how wonderful it was to see Mr. Downing back.

Clerk Link motioned to accept the Financial Statements for the Tonopah Library District for fiscal year 2017/2018. Member Elliston seconded. No further discussion. Motion carried 5-0.

7. Discussion, deliberation and possible action on the Department Budget Report.

No questions from the Board, they stated the budget report looked good.

8. Correspondence

No correspondence.

9. Approval of vouchers for payment.

The Board reviewed and signed the vouchers. Member Elliston motioned to approve the vouchers as presented for payment. Clerk Link seconded. No further discussion. Motion carried 5-0.

10. Announcements

No announcements.

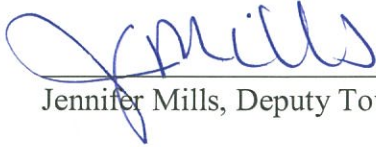
11. Public Comment

No comments.

12. Adjourn

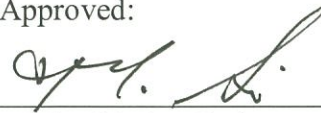
Meeting adjourned at 7:12 p.m.

Minutes transcribed by:



Jennifer Mills, Deputy Town Clerk

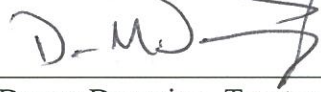
Approved:



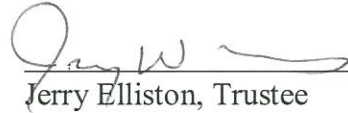
Michael Sain, Chairman

Don Kaminski, Vice-Chairman

Rhonda S. Link, Clerk



Duane Downing, Trustee



Jerry Elliston, Trustee