

TONOPAH TOWN BOARD
MEETING MINUTES
JUNE 27, 2018
Tonopah Convention Center
301 Brougner Avenue, Tonopah, NV 89049

Tonopah Town Board Vice-Chairman Don Kaminski called the meeting to order on June 27, 2018 at 6:00 p.m. Also present were Clerk Jerry Elliston and Board Members Roni Link and Mike Sain. Chairman Duane Downing was absent. Seven others were in attendance. Vice-Chairman Don Kaminski led in the Pledge of Allegiance.

The Town Board recessed to the Library Board of Trustees at 7:20 p.m. and reconvened as the Town Board at 7:33 p.m.

1. Public Comment

Vice-Chairman Don Kaminski asked for a moment of silence for Chairman Duane Downing.

2. Announcements

Administrative Manager Chris Mulkerns noted that the Town is ready for the 4th of July events. There will be events held at the pool and everything is prepared for the fireworks. Account Representative Becky Braska asked what time the fireworks will take place. Ms. Mulkerns clarified that they will start at dusk and will be double than in prior years.

Ms. Mulkerns stated that she talked to Ms. Braska about ordering a large get-well card for the public to sign for Chairman Downing. She explained that Mr. Downing can receive visitors, his health is improving, and he is trying to talk.

Ms. Mulkerns pointed out that there will be a workshop held by the State Historic Preservation Office on the National Register of Historic Places on Friday, June 29th at 9 a.m. at the Tonopah Convention Center. She added that Deputy Town Clerk Kat Galli posted a notice of possible quorum. Ms. Mulkerns encouraged the Board Members to attend. Board Member Roni Link noted that she will not be able to attend and asked if the meeting could be recorded. Ms. Galli stated that she will record it and get a copy of the recording to Ms. Link.

Ms. Mulkerns noted that the pool is open. Swim lessons will start the following week. The new heater is on its way.

3. Town Board Member's/ Department Manager's/ Nye County Commissioner's Comments

Board Member Roni Link stated that she sent an e-mail to the office proposing to have a Tonopah Walk of Fame in the Union Plaza Parking Lot honoring past and current Tonopah residents. She added that the Town could possibly accept nominations on who to honor.

Clerk Jerry Elliston asked what the status of the kiosk was. Ms. Mulkerns explained that the stand for the kiosk finally arrived and that the Town will receive the complete kiosk soon. She added that the sign for the building is at her office. Vice-Chairman Kaminski asked if the Town ordered brochure racks. Tourism/Events Coordinator Shari Bombard noted that they are ordered. Ms. Mulkerns stated that she thinks the Town should host some kind of event for the opening of the new Visitor Center. Mr. Elliston suggested honoring Chairman Downing.

4. Review and approval of minutes, in context, from the regular meeting held June 13, 2018.

Roni Link motioned to approve the minutes, in context, from the regular meeting held June 13, 2018. Mike Sain seconded. No further discussion. Motion carried 4-0.

5. Review and approval of minutes, in context, from the public workshop held June 15, 2018.

Roni Link motioned to approve the minutes, in context, from the public workshop held June 15, 2018. Mike Sain seconded. No further discussion. Motion carried 4-0.

6. Discussion, deliberation and possible action to write-off delinquent, uncollectable charges from Tonopah Public Utilities Accounts Receivables in the amount of \$7,666.62.

Tonopah Public Utilities Account Representative Becky Braska explained that all accounts to be written-off are from 2012 or before. She clarified that all efforts have been made to collect the debt, but all accounts exceeded that statute of limitations for collections. She pointed out that she will keep a record of these account holders in case they ever try to open a new account with TPU. They would have to pay off the debt even if the accounts were written off.

Jerry Elliston motioned to write-off delinquent, uncollectable charges from Tonopah Public Utilities Accounts Receivables in the amount of \$7,666.62. Roni Link seconded. No further discussion. Motion carried 4-0.

7. Discussion, deliberation and possible action to authorize waiving pool fees for the 2018 season; reimbursing fees that have already been paid.

Administrative Manager Chris Mulkerns stated that waiving the pool fees is a suggestion from staff. She explained that the money collected for fees does not cover the cost of running the pool anyway. She pointed out that this would be a good gesture to the public who has been patiently waiting for the pool to open for weeks. She noted that the Town will only be reimbursing about \$250 that have been deposited already. All other payments have been held at the office and will be returned. Ms. Mulkerns pointed out that swim lessons and pool parties should still be charged as they are outside of regular scheduled hours for the lifeguards.

Board Member Roni Link asked if the pool can set up a donation jar. Ms. Mulkerns stated that this is possible. She added that she has heard from people who do not want a refund. Clerk Jerry Elliston asked if this will impact anything. Ms. Mulkerns clarified that the Town budgets to collect \$6,000, but typically brings in way more. She added that it was more than \$15,000 in 2017. She stressed that even though the Town will likely not collect the \$6,000 this year, that this is not the reason the pool is open.

Jerry Elliston motioned to authorize waiving the pool fees for the public for the 2018 season and reimbursing fees that have already been paid. Roni Link seconded. No further discussion. Motion carried 4-0.

8. Presentation of the Tourism Marketing Strategy 2017/2018 Final Report.

Tourism/Events Coordinator Shari Bombard presented the Tourism Marketing Strategy 2017/2018 Final Report prepared by Chuck Nozicka Consulting to the Board and Public via projector. She pointed out that she did not want to simply e-mail the document as it is very important and includes so much valuable information. Ms. Bombard highlighted important sections that show how much Tonopah has accomplished in the past years, but also what the Town could possibly work on in the future to improve tourism. She stressed those sections that are important for her job or grant applications. Ms. Bombard emphasized those sections in which the importance of the Town Board's support for tourism is mentioned. She noted that not all boards are supportive and that this is very important to accomplish a lot of the things that are required for tourism growth. Ms. Bombard also showed those sections that summarize what could be possible constraints of growth. Deputy Town Clerk Kat Galli noted that some of the future projects mentioned in the document are already being worked on such as additional signage. The Town received another grant for gateway signage for Highway 6. Chris Mulkerns added that the requested signage for the rodeo grounds has been installed by NDOT. Ms. Bombard pointed out that she would like historic markers that show what a part of Town or building used to look like. She noted that Ms. Galli's hometown in Germany has these markers. Ms. Galli showed pictures to the Board and Public. Ms. Bombard stressed that there are a lot of projects and ideas that staff is working on that will be brought before the Board in the future. Both pointed out that this document is vital as a reference tool for grant applications for years to come. Another possible project discussed was the possibility of allowing tent camping. Ms. Bombard explained that the Town Survey was referenced in the document. She stressed that people come to Tonopah intentionally, not just as a passthrough. She added that they mostly hear about Tonopah through advertising and the website. Ms. Galli pointed out that she has conducted the survey since 2016 but still needs to evaluate current data. She noted that all hotels participated but most returned surveys came from the Best Western which helped tremendously in obtaining data. Ms. Bombard emphasized that most communities struggle getting the millennials, but that Tonopah does not have this problem as there are so many unique or weird things to see and visit.

The full presentation can be obtained on CD. The document is available as PDF.

Ms. Bombard noted that she brought the room tax collections comparison for the past decades that show that the collections have increased substantially in the past few years, higher than during the SolarReserve construction. She contacted some of the local hotels asking whether the increased collections are due to price increases or due to higher occupancy. The Best Western and Mizpah Hotel confirmed that the occupancy has increased (26% for the Mizpah Hotel). She emphasized that many factors have contributed to the increase, but a lot of what the Town has been doing adds to it.

Ms. Bombard read the cover letter into the record (see backup). She noted that the Lieutenant Governor read this at one of the Commission's meetings and gave a shout-out to Tonopah.

Member Roni Link said "good job". Ms. Galli stressed that it is huge for staff to have the support of the Town Board. She added that other communities are jealous of the Tonopah staff as what they do in their own communities is always questioned and they have a difficult time getting the funding for their projects. She thanked the Town Board for their support. Clerk Jerry Elliston suggested putting the letter into the local newspaper. He added that having a series of articles in the newspaper could be done so that the Town sees what has been accomplished. Vice-Chairman Don Kaminski added that the Town could have a "this month in Tonopah" article. Ms. Link noted a column "look what your money is doing" would be beneficial for Tonopah residents. Administrative Manager Chris Mulkerns pointed out that way more people would see it if it was put on Facebook. Mr. Kaminski added that the information could be loaded onto the electronic kiosk in the Visitor Center. He stated that it was a great presentation and very interesting. Ms. Elliston added that it was "very cool".

9. Discussion, deliberation and possible action on Department Staff Reports:

- a) Town Administration
- b) Town Maintenance
- c) Fire Department
- d) Pool
- e) Parks
- f) Rodeo Grounds
- g) Joe Friel Sports Complex:
- h) Tonopah Historic Mining Park
- i) Convention Center
- j) Tourism/Events, Room Tax
- k) Capital Projects
- l) Tonopah Public Utilities – Water Fund: Administration, Operations, Distribution, Transmissions, Wells
- m) Tonopah Public Utilities – Sewer Fund: Administration, Operations, Treatment Plant

Administrative Manager Chris Mulkerns noted that she updated the Board about a few items earlier in the meeting. She added that the rescue truck is closer to being finished. She pointed out that the Town needs to decide whether they would want it to be delivered for an additional cost of \$2,000.00.

Ms. Mulkerns stated that the bathrooms in the Main Room at the Convention Center are gutted and will be renovated in July.

Tourism/Events Coordinator Shari Bombard said to make sure to get the next issue of the Nevada Magazine. She pointed out that it is referred to as the “Tonopah issue” and that four local businesses got voted “Best of Nevada”.

Ms. Mulkerns stated that Deputy Town Clerk Kat Galli is leaving. Her last day will be the following Tuesday. Ms. Mulkerns added that the job is posted online and on Facebook and will be in the newspaper the following week. Ms. Mulkerns noted that she is going on vacation for two weeks and that Becky Braska will take care of the July 11th meeting. Ms. Mulkerns added that they will miss Ms. Galli terribly and that the job was advertised as a full-time position.

10. Correspondence

Nye County Board of County Commissioners Meeting Agenda, June 19, 2018
Fundamentals of the Comprehensive Economic Development Strategy Workshop Flyer,
September 26-27, 2018
Round Mountain Town Board Meeting Agenda, June 26, 2018
Nye County Board of County Commissioners Meeting Summary, June 19, 2018
Letter from the Department of Taxation: Final Budget – FY 18-19, June 18, 2018
Letter of Support to NyE Communities Coalition, June 18, 2018
Round Mountain Town Board Meeting Cancellation, June 26, 2018
Nye County Board of County Commissioners Meeting Agenda, June 27, 2018
NyE Communities Coalition Tonopah Newsletter, June 2018
E-mail from Kat Galli: TravelNevada Grants, June 27, 2018
Project Completion Report: Youth Mining Events, June 25, 2018

Chris Mulkerns explained that the letter of support for the NyE Communities Coalition is so that they can apply for a USDA grant. She added that Assistant County Manager Lorina Dellinger will probably come before the Town Board as she plans on asking each community to match the grant.

11. Approval of vouchers for payment.

The Board reviewed and signed the vouchers. Roni Link motioned to approve the vouchers as presented for payment. Mike Sain seconded. No further discussion. Motion carried 4-0.

12. Announcements

None.

13. Public Comment

Roni Link stated that she saw a program on TV about a small town that had a small building where people could leave items they wanted to donate so others in need could go in and get these items. She noted that she thought it was a great idea.

Dianne Ryals pointed out that the Library has cold water for people so they can hydrate during the summer. Mike Sain asked if there were any water fountains in Town. Cindy Kaminski noted that there is one at the Convention Center. Shari Bombard added that there is also one at the Tonopah Historic Mining Park.

14. Adjourn

The meeting adjourned at 7:41 p.m.

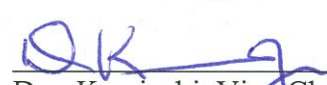
Minutes transcribed by:



Kat Galli, Deputy Town Clerk

Approved:

Duane Downing, Chairman



Don Kaminski, Vice-Chairman



Jerry W. Elliston, Clerk



Rhonda S. Link, Member



Michael Sain, Member

TONOPAH LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
JUNE 27, 2018
Tonopah Convention Center
301 Brougner Avenue, Tonopah, NV 89049

Tonopah Library Board of Trustees Chairman Don Kaminski called the meeting to order on June 27, 2018 at 7:20 p.m. Also present were Vice-Chairman Mike Sain, Clerk Roni Link, and Trustee Jerry Elliston. Trustee Duane Downing was absent. Seven others were in attendance.

1. Public Comment

None.

2. Announcements

None.

3. Library Board Member's/ Department Manager's Comments

None.

4. Review and approval of minutes, in context, from the regular meeting held June 13, 2018.

Roni Link motioned to approve the minutes, in context, from the regular meeting held June 13, 2018. Mike Sain seconded. No further discussion. Motion carried 4-0.

5. Review and approval of minutes, in context, from the public workshop held June 15, 2018.

Roni Link motioned to approve the minutes, in context, from the public workshop held June 15, 2018. Mike Sain seconded. No further discussion. Motion carried 4-0.

6. Discussion, deliberation and possible action on Library Staff Reports:

- a) Library
- b) Historic Library

Acting Librarian Dianne Ryals noted that she takes care of past due items and outstanding fees owed on a regular basis like Becky Braska does for TPU. She pointed out that if the person who owes the money ever wants to check out a book at another Library in Nevada, they would have to pay off the past due amount first.

Ms. Ryals stated that two new employees were hired, Emily Allen and Jo Guthridge. She stressed that they are both excellent choices.

Ms. Ryals added that she has been in contact with the architect about possible plans for the future.

7. Correspondence

Letter from Department of Taxation: Final Budget – FY 18-19, June 15, 2018

8. Approval of vouchers for payment.

The Board reviewed and signed the vouchers. Roni Link motioned to approve the vouchers as presented for payment. Jerry Elliston seconded. No further discussion. Motion carried 4-0.

9. Announcements

None.

10. Public Comment

None.

11. Adjourn

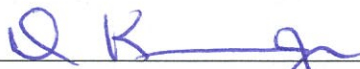
The meeting adjourned before 7:33 p.m.

Minutes transcribed by:

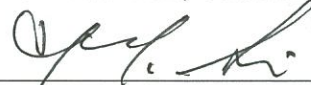


Kat Galli, Deputy Town Clerk


Approved:



Don Kaminski, Chairman

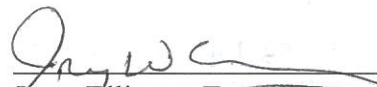


Michael Sain, Vice-Chairman



Rhonda S. Link, Clerk

Duane Downing, Trustee



Jerry Elliston, Trustee