

TONOPAH TOWN BOARD  
MEETING MINUTES  
JANUARY 24, 2018  
Tonopah Convention Center  
301 Brougner Avenue, Tonopah, NV 89049

Tonopah Town Board Chairman Duane Downing called the meeting to order on January 24, 2018 at 6:00 p.m. Also present were Clerk Jerry Elliston and Board Members Roni Link and Mike Sain. Vice-Chairman Don Kaminski was present telephonically. Eight others were in attendance. Chairman Downing led in the Pledge of Allegiance.

The Town Board recessed to the Library Board of Trustees at 6:38 p.m. and reconvened as the Town Board at 6:51 p.m.

1. Public Comment

Dawn Gudmunson stated that a new EMT class started the prior weekend with twelve participants, ten of which are from Tonopah. She added that another class will be starting in March with sign-ups ending on February 9<sup>th</sup>. She noted that interested persons can contact her or John Burton.

2. Town Board Member's/Department Manager's/Nye County Commissioner's Comments

Board Member Roni Link pointed out that one of the EMT volunteers is a martial arts instructor. She talked to him about possibly putting on classes for Tonopah High School or the Town. She added that she will continue checking into this possibility.

Chairman Duane Downing asked if management knew of an old rescue truck (1974 Ford) that was given to rope rescue. Administrative Manager Chris Mulkerns stated that this does not sound familiar but that she will check the Town's inventory list.

Deputy Town Clerk Kat Galli reminded the Board Members that they are required to attend the Open Meeting Law (OML) training and that online training can be set up through Pool/Pact for those who could not attend the training organized by Nye County. Clerk Jerry Elliston asked if he would be able to watch the training video. Roni Link asked if this training could be accessed at home. Chris Mulkerns replied that she will check with Nye County.

3. Review and approval of minutes, in context, from the regular meeting held January 10, 2018.

Jerry Elliston motioned to approve the minutes, in context, from the regular meeting held January 10, 2018. Roni Link seconded. No further discussion. Motion carried 5-0.

4. Discussion, deliberation and possible action to authorize the request of 5/8ths Room Tax Grant Funds in the amount of \$2,342.43 from the Tonopah Middle School Booster Club to advertise and promote the Tonopah Jackhammer Booster Invitational Basketball Tournament to be held February 9<sup>th</sup> and 10<sup>th</sup>, 2018.

Dawn Gudmunson stated that she submitted this request on behalf of the Tonopah Middle School Booster Club. She pointed out that the Boosters are asking for almost \$1,000 more than last year because they are hoping to get more teams to come to the tournament and they would like to present each participant with basketballs instead of t-shirts as the basketballs will last longer and the Boosters believe this will increase the number of children playing ball, which in turn will lead into a healthier lifestyle. Ms. Gudmunson stressed that the Boosters are hoping that the number of visitors and overnight stays will increase. Jerry Elliston and Duane Downing stated that they think this is a great idea. Board Member Mike Sain asked how many teams participated in the prior year to which Ms. Gudmunson replied that 15 teams participated. She added that the Boosters are hoping to have 18 teams participate this year. She noted that if the request is not approved the Boosters will have to ensure that they can pay for the basketballs on their own. Ms. Mulkerns asked how many basketballs can be purchased for the requested amount to which Ms. Gudmunson replied that this is the cost for 200 basketballs.

Jerry Elliston motioned to authorize the request of 5/8ths Room Tax Grant Funds in the amount of \$2,342.43 from the Tonopah Middle School Booster Club to advertise and promote the Tonopah Jackhammer Booster Invitational Basketball Tournament to be held February 9<sup>th</sup> and 10<sup>th</sup>, 2018. Roni Link seconded. Duane Downing asked if there is any kind of problem with approving the higher amount with what the Board authorized to pay in the past. Chris Mulkerns clarified that the guidelines technically state that the grant funds are supposed to be seed money. She added that there have been other groups that have asked for more money based on new things being added to their event. Mr. Downing asked if by past practice, approving a higher amount is oaky. Ms. Mulkerns confirmed this. No further discussion. Motion carried 5-0.

5. Discussion, deliberation and possible action to approve Shaw Engineering's proposal to provide professional engineering services in connection with the Radio Meter Retrofit Project.

Roni Link asked whether this proposal will affect the manpower for TPU. Chris Mulkerns clarified that this is Shaw Engineering's proposal to prepare the bid documents and designs. Ms. Link noted that what she meant was how manpower will be affected once the meters are installed. Utility Manager Joe Westerlund explained that Shaw Engineering will prepare different bids. TPU staff can install residential meters to save money. He stressed that TPU is required to give a certain contribution per loan agreement. Having staff install meters will save TPU quite a bit of money.

Mike Sain asked if it takes engineering to replace meters. Mr. Westerlund explained that it takes engineering to prepare the bid documents. Chris Mulkerns emphasized that the loan requires TPU to have the bid documents prepared by an engineer.

Mr. Westerlund pointed out that it currently takes up to 1.5 weeks to read meters depending on interruptions. The radio read meters will allow this task to be completed by one staff members in about two hours. He emphasized that there will not be any human errors or problems with vehicles parked on meters anymore. He noted that it took eight days this cycle to read all meters. Ms. Mulkerns added that the reads will be very accurate on water usage and that it was recommended to TPU to inform customers because their bills might be more accurate and might increase. Mr. Westerlund explained that he reads the pumps and wells after all meters are read to compare the figures, but as the reads are delayed by many days, it is never accurate.

Roni Link asked if leaks or other problems will be detected by the new system. Mr. Westerlund explained that the computer will only be able to pick up these problems when it drives by. He noted that staff can drive by every day to determine whether there are any leaks. He pointed out that TPU might have to purchase an enclosed vehicle to protect the computer. Ms. Mulkerns added that they could possibly find a used vehicle to save money. Mr. Westerlund pointed out that the system can read meters from about a block away. Mr. Sain asked if each meter has its own identifier which Mr. Westerlund confirmed.

Jerry Elliston asked if the Board should include a dollar amount in the motion. Ms. Mulkerns clarified that the proposal states that it is not to exceed \$77,000.00. She pointed out that if unforeseen circumstances arise, Shaw Engineering would have to come before the Board again.

Jerry Elliston motioned to approve Shaw Engineering's proposal to provide professional engineering services in connection with the Radio Meter Retrofit Project not to exceed the amount of \$77,000.00. Roni Link seconded. No further discussion. Motion carried 5-0.

6. Discussion, deliberation and possible action to set date, time and place of FY 18/19 Budget Workshops.

Chris Mulkerns noted that this was talked about a little bit at the last meeting. She added that staff suggests having the workshops on a Friday because they are usually longer than regular meetings. She pointed out that staff proposes March 2<sup>nd</sup> or 9<sup>th</sup> for the first budget workshop. Duane Downing stated that March 2<sup>nd</sup> works better for his schedule.

Mike Sain asked how much time is needed between the first and second budget workshop. Ms. Mulkerns clarified that this depends on how much can be discussed at the first workshop. She added that she will receive the abatement numbers from the Department of Taxation on March 23<sup>rd</sup>. Ms. Mulkerns pointed out that the second workshop could either be held as part of the regular meeting on March 28<sup>th</sup> or on March 30<sup>th</sup>.

Don Kaminski stated that March 2<sup>nd</sup> works well for him. Duane Downing suggested setting up the second workshop on March 30<sup>th</sup> to have more time if needed.

Ms. Mulkerns pointed out that the first budget workshop on March 2<sup>nd</sup> will have to be held at the Historic Library as the Convention Center will not be available that day. Mr. Downing asked if 8 a.m. works for everyone which all Members confirmed. He asked if the Convention Center will be available on March 30<sup>th</sup> which Deputy Town Clerk Kat Galli confirmed.

Jerry Elliston motioned to set the date of March 2<sup>nd</sup> at 8 a.m. at the Tonopah Historic Library for the FY 18/19 Budget Workshop and March 30<sup>th</sup> at 8 a.m. at the Tonopah Convention Center for the second Budget Workshop. Roni Link seconded. No further discussion. Motion carried 5-0.

7. Discussion, deliberation and possible action on Department Staff Reports:

- a) Town Administration:
  - Town Collections for the Month of December 2017
  - 5/8ths Room Tax Grants FY 17/18
  - EMS Update
- b) Convention Center:
  - Usage for the Month of December 2017
- c) Tonopah Historic Mining Park:
  - Collections/Visitor Count December 2017
  - Glass replacement at Grizzly
- d) Tourism/Events:
  - Past/current/future events
  - Training/conferences/meetings
  - Tonopah High School Outreach
  - Grant Applications
  - Visitor Center at Pocket Park
  - Cemetery brochure/Town brochure
  - Tonopah Website
  - NevadaGram
  - Muni Arts Leaders Group
  - Cowboy Poetry
  - Camera/photos with Sydney Martinez
  - Main Street America
  - Rural Roundup
  - TravelNevada FAM Tour
- e) Pool:
  - Closed
- f) Parks/Maintenance:
  - Shade structures at Sportsman's Park
- g) Rodeo Grounds:
- h) Joe Friel Sports Complex:
- i) Tonopah Public Utilities:
  - Admin Work Orders
  - Online Accounts
  - System Update
  - Radio Read Meter System Project
  - Daily maintenance

Chris Mulkerns referred to the implementation plan from Renown/REMSA that was provided as backup. She pointed out that Renown is talking about expanding the clinic hours, is trying to implement a plan to accept walk-ins and to expand staff hours, is trying to expand testing and treatment capacity, etc. Ms. Mulkerns added that they posted the job opening for the community paramedic and had fourteen applications. She noted that they started interviewing this week and will be hiring three full-time paramedics. Roni Link stressed that Dawn Gudmunson will be part of the hiring process to make sure the candidates are a good fit for Tonopah. Duane Downing added that REMSA will hire additional paramedics to fill in when the permanent staff is out.

Ms. Mulkerns apologized to Jerry Elliston for not being invited to the community meeting. She noted that she will ask Assistant County Manager Lorina Dellinger to add him to the distribution list. Mr. Elliston asked if it is allowed to have multiple Board Members at those kinds of meetings. Ms. Mulkerns clarified that Ms. Galli will have to post a Notice of Possible Quorum for every meeting.

Ms. Mulkerns stated that she spoke to Fire Chief Rob Elliott about coming to the Board Meetings once a month. She added that staff used to do a report to the Board about how many runs were done, what kind of runs they were on, etc. She stressed that the firemen are all volunteers and asking them to do a report once a month is difficult. Chief Elliott agreed to take on this task. Duane Downing pointed out that he wants Chief Elliott to know that the Board “got his back” and that whatever the volunteers need, the Board will try to make it happen.

Jerry Elliston asked if there was a response from Nye County Administration to the letter the Board sent regarding EMS to which Ms. Mulkerns replied that she had not received a reply.

Kat Galli pointed out that she brought copies of the annual tourism guide and the new cemetery brochure for everyone. She added that Tourism/Events Coordinator Shari Bombard could not attend the meeting as she is sick.

8. Correspondence

Nye County Board of County Commissioners Meeting Agenda, January 16, 2018  
E-Mail re: 2017 Firm of the Year Award for Aptus Architecture, January 11, 2018  
Northern Nye County Hospital District Board of Trustees Meeting Agenda,  
January 18, 2018  
News Article re: Rural EMS  
Online Summary re: Emergency Services in Storey County  
Beatty Town Advisory Board Meeting Agenda, January 22, 2018  
Letter from Town Board to Tim Sutton, Nye County Manager, re: Tonopah Ambulance  
Service, January 16, 2018  
Nye County Board of County Commissioners Meeting Summary, January 2, 2018 and  
January 16, 2018  
Round Mountain Town Board Meeting Agenda, January 23, 2018  
Nye County Board of County Commissioners Meeting Agenda, January 24, 2018  
Nye County Water District Governing Board Meeting Agenda, January 29, 2018  
Public Hearings Notice re: Tonopah test and Training Range, January 25, 2018  
BLM Newsletter, January 2018  
Tonopah Blood Drive Flyer, February 26, 2018  
Rural Roundup 2018 Save the Date, January 24, 2018

Chris Mulkerns pointed out that there will be a meeting the following day regarding the Tonopah Test Range.

9. Approval of vouchers for payment

The Board reviewed and signed the vouchers. Jerry Elliston motioned to approve the vouchers as presented for payment. Roni Link seconded. No further discussion. Motion carried 5-0.

10. Announcements

Chris Mulkerns stated that Grange hosted the first movie night before Christmas. She added that the movie "Wonder" will be released in February. She noted that she would like to show this movie as the Town movie night. She pointed out that this movie could be an opportunity to work with the local schools.

11. Public Comment

Don Kaminski noted that the Rocky Mountain Elks Foundation Dinner and Banquet is usually held the last weekend in April, but will have to be postponed to August or September this year.

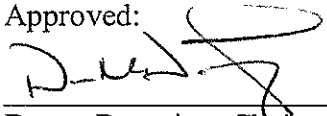
12. Adjourn

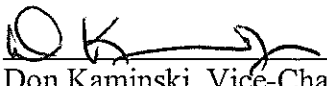
The meeting adjourned at 6:52 p.m.

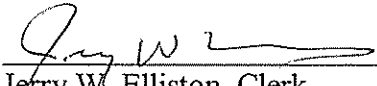
Minutes transcribed by:

  
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Kat Galli, Deputy Town Clerk

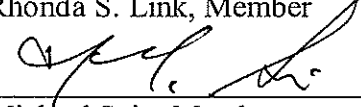
Approved:

  
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Duane Downing, Chairman

  
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Don Kaminski, Vice-Chairman

  
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Jerry W. Elliston, Clerk

  
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Rhonda S. Link, Member

  
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Michael Sain, Member





TONOPAH LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
JANUARY 24, 2018  
Tonopah Convention Center  
301 Brougher Avenue, Tonopah, NV 89049

Tonopah Library Board of Trustees Vice-Chairman Mike Sain called the meeting to order on January 24, 2018 at 6:38 p.m. Also present were Clerk Roni Link, and Trustees Duane Downing and Jerry Elliston. Chairman Don Kaminski was present telephonically. Eight others were in attendance.

1. Public Comment

None.

2. Library Board Member's/Department Manager's Comments

Trustee Jerry Elliston asked what the status was of the purchase of the property located next to the Library. Administrative Manager Chris Mulkerns explained that staff has to prepare a wire transfer.

3. Review and approval of minutes, in context, from the regular meeting held January 10, 2018.

Duane Downing motioned to approve the minutes, in context, from the regular meeting held January 10, 2018. Jerry Elliston seconded. No further discussion. Motion carried 5-0.

4. Discussion, deliberation and possible action to approve Nevada State Library 2018 LSTA Grant Application.

Acting Librarian Dianne Ryals explained that this is a formality so that the State can apply for a statewide grant to update the Library system "Polaris". She emphasized that this application will be completed by the State, not the Tonopah Library.

Duane Downing motioned to approve the Nevada State Library 2018 LSTA Grant Application. Roni Link seconded. No further discussion. Motion carried 5-0.

5. Discussion, deliberation and possible action to set date, time and place of FY 18/19 Budget Workshops.

Vice-Chairman Mike Sain noted that these should be held on the same days as previously approved for the Town. Ms. Mulkerns pointed out that a different time needs to be chosen.

Duane Downing motioned to set the Budget Workshop meeting for March 2, 2018 at the Tonopah Historic Library at 8:15 a.m. with a second Budget Workshop scheduled for March 30, 2018 at 8:15 a.m. at the Tonopah Convention Center. Roni Link seconded. No further discussion. Motion carried 5-0.

6. Discussion, deliberation and possible action on Library Staff Reports:

- a) Library:
  - Computer usage
  - Patrons served/ books checked out
  - Movie license
  - Story Time
- b) Historic Library:
  - Rentals/Usage

Don Kaminski asked if Ms. Ryals had heard any additional information on the software for the High School students. Ms. Ryals answered that there was no additional information.

7. Correspondence

None.

8. Approval of vouchers for payment.

Ms. Mulkerns noted that the Board needs to authorize the wire transfer for the purchase of the property located next to the Library, which is not part of the vouchers. Duane Downing suggested including the approval in the motion and having all Members come to the office the following day to sign the approval on the closing statement.

The Board reviewed and signed the vouchers. Duane Downing motioned to approve the vouchers as presented for payment to include the signing of the closing statement for the property. Roni Link seconded. No further discussion. Motion carried 5-0.

9. Announcements

None.

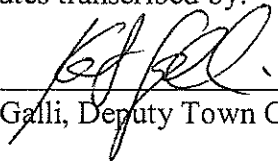
10. Public Comment

None.

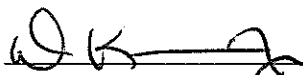
11. Adjourn

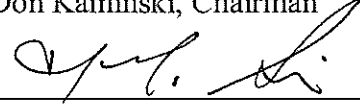
The meeting adjourned at 6:51 p.m.

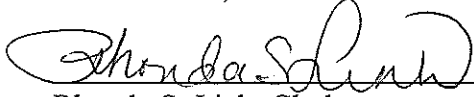
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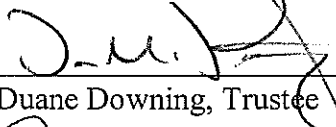
  
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Kat Galli, Deputy Town Clerk

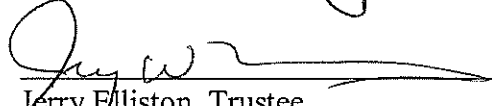
Approved:

  
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Don Kaminski, Chairman

  
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Michael Sain, Vice-Chairman

  
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Rhonda S. Link, Clerk

  
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Duane Downing, Trustee

  
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Jerry Elliston, Trustee

