

TONOPAH TOWN BOARD  
MEETING MINUTES  
SEPTEMBER 27, 2017  
Tonopah Convention Center  
301 Brougher Avenue, Tonopah, NV 89049

Tonopah Town Board Chairman Duane Downing called the meeting to order on September 27, 2017 at 7:00 p.m. Also present were Clerk Jerry Elliston and Board Members Roni Link and Mike Sain. Vice-Chairman Don Kaminski was absent. Fourteen others were in attendance. Rosa Esquibel was present telephonically for item 5. Chairman Downing led in the Pledge of Allegiance.

The Town Board recessed to the Library Board of Trustees at 7:22 p.m. and reconvened as the Town Board at 7:30 p.m.

1. Public Comment

Glen White stated that he was new to Tonopah. He added that he works at the test site as an electrician and that he has a business in the Town of Tonopah for handyman services. Mr. White stressed that he wants to do his part for the community and would like to be included in mailing list for board meetings. Deputy Town Clerk Kat Galli noted that he can give her his e-mail address and she will add him to the distribution lists.

2. Town Board Member's/Department Manager's/Nye County Commissioner's Comments

Board Member Jerry Elliston noted that he would like to have an item on the next agenda to change the meeting time from 7 p.m. to 6 p.m.

3. Review and approval of minutes, in context, from the regular meeting held September 13, 2017.

Jerry Elliston motioned to approve the minutes, in context, from the regular meeting held September 13, 2017. Roni Link seconded. No further discussion. Motion carried 4-0.

4. Presentation by Comfort Hospice Care and Q&A on how care is provided for seniors in the community.

Patrick Utley and Jessica Hutchinson introduces themselves. Mr. Utley stated that he appreciates that the Board says the Pledge of Allegiance. He added that he came from Las Vegas to support the local team with the presentation. Mr. Utley and Ms. Hutchinson gave a power point presentation for the Board and members of the public. Ms. Hutchinson explained that Comfort Hospice Care provides services and care to the patient as well as the patient's family. She clarified that hospice care is care for terminally ill patients who usually have about six months or less to live. She added that they provide physical, emotional and spiritual support for the patient and the family. She emphasized that the care and support continue for the family after the patient's death. Ms. Hutchinson stressed that they want to maximize the quality of life for the patients and families. Mr. Utley added that his mother received hospice care before she passed away and had a better quality of life due to hospice care.

Board Member Roni Link asked if the service is provided in the patient's home which Ms. Hutchinson confirmed. Mr. Utley added that it can also be provided in assisted living facilities, but this does not exist in Tonopah.

Mr. Utley pointed out that Comfort Hospice Care currently pays about \$300,000 in annual salaries to Tonopah employees. He stressed that they would like to increase their staff of five. He noted that they spent about \$30,000 at Scolari's pharmacy. Comfort Hospice Care has had up to 26 patients at one time and is currently at 17 patients. He explained that they are staffed to care for up to 30 patients.

Roni Link inquired if there is staff at the local office to answer questions. Ms. Hutchinson clarified that there is always someone on call and the Las Vegas office will answer calls anytime. Ms. Link asked if the number was posted which Ms. Hutchinson confirmed. Chairman Duane Downing stated that he works for the Sheriff's Office and has therefore worked with Comfort Hospice Care. He added that they provide a great service.

5. Discussion, deliberation and possible decision to review the franchise agreement with Hoss disposal and possible remedies going forward based on the continued lack of consistent service.

Rosa Esquibel was present telephonically for this item. Chairman Duane Downing explained that this item was placed on the agenda because problems with the service provided by Hoss Disposal were discussed at the Board Meeting 6 weeks ago. He noted that the Town Board gave Hoss the chance to improve their service in these weeks so that the Board could discuss this item again.

Rosa Esquibel stated that Hoss Disposal has a new driver and that they have improved their service. She added that they have given everyone a \$5 credit on their accounts. She emphasized that per agreement, they are required to pick up trash once a week, but not the extra trash that is left next to the containers. She pointed out that they have done so in the past as a courtesy, but this will put the driver behind schedule. Therefore, they cannot continue picking up additional trash unless the customers notifies them. She stressed that customers have to put their bins out the night before as the driver will not get it from the property.

Tonopah resident Horace Carlyle stated that his service has been reliable since the last meeting. He added that he believes his neighbors are all being picked up. He stressed that he thinks Hoss Disposal's prices are a bargain and that they provide a valuable service. He pointed out that anytime you deal with a company, there will be problems. He noted that Hoss Disposal has tried to respond to complaints in a professional manner.

Duane Downing noted that Hoss Disposal has definitely improved and that the Town has only received one complaint. He added that he believes the Board does not need to review the franchise agreement.

Ms. Esquibel pointed out that they are more than happy to get the bin from the property if the customer is an elderly person, but they need to let them know ahead of time. Town employee Becky Braska noted that she will get that information on the Town website. Deputy Town Clerk Kat Galli stressed that the Town Office has not had any complaints in the past few weeks other than the letter that was sent to the Board (see backup).

Board Member Roni Link asked if Hoss Disposal got a new truck for Tonopah. Ms. Esquibel clarified that they will buy a used, newer truck.

Duane Downing thanked Rosa Esquibel for calling in for the meeting.

This item was tabled.

6. Discussion, deliberation and possible action to approve the use of the Tonopah Convention Center to distribute Plentiful Produce from October 2017 through April 2018.

Kat Galli stated that petitioner Jess Rosner was not able to attend the meeting in person but that he is available to be called. Duane Downing noted that there is no need to call Mr. Rosner as the item is pretty clear. He asked if the Convention Center was used free of charge in the past which Ms. Galli confirmed. She added that Mr. Rosner already cleared the calendar with Ms. Perchetti and that they are flexible to use a different room if necessary.

Jerry Elliston motioned to approve the use of the Tonopah Convention Center to distribute Plentiful Produce from October 2017 through April 2018. Mike Sain seconded. No further discussion. Motion carried 4-0.

7. Discussion, deliberation and possible action to approve APTUS Architecture's proposal for a scope of work in connection with the Bathroom Renovation proposed at the Tonopah Convention Center.

Utility Manager Joe Westerlund explained that once the Town receives the scope of work, the Town can advertise to bid to have the bathrooms renovated. He stated that the main room bathrooms have water damage underneath and that a structural engineer will have to inspect these. He stressed that he hopes this will not cause a delay for the renovations as they need to be completed before the Rural Roundup to be held in April of 2018.

Board Member Roni Link asked if the bathrooms are ADA compliant which Mr. Westerlund confirmed. Chairman Duane Downing inquired if all bathrooms will be renovated. Mr. Westerlund clarified that the bathrooms in the main and buckboard room will be renovated. The bathrooms at the entrance will be renovated later. He pointed out that APTUS has already done some preliminary work and has given the Town a break on the cost for the scope of work.

Jerry Elliston motioned approve APTUS Architecture's proposal for a scope of work in connection with the Bathroom Renovation proposed at the Tonopah Convention Center. Roni Link seconded. No further discussion. Motion carried 4-0.

8. Discussion, deliberation and possible action to approve surplus, and advertisement to bid for scrap, Town of Tonopah and Tonopah Public Utilities unused vehicles and equipment that is no longer in use.

Joe Westerlund pointed out that the backup for the item provided a list of the vehicles that are no longer in use. Clerk Jerry Elliston asked if the bidders are required to scrap the equipment which Mr. Westerlund confirmed. Mr. Westerlund added that TPU (Tonopah Public Utilities) is in the process of replacing the cable truck. Chairman Downing inquired what other equipment is no longer in use. Mr. Westerlund noted that it is equipment such as old meters, old air conditioners, etc.

Jerry Elliston motioned to approve surplus, and advertisement to bid for scrap, Town of Tonopah and Tonopah Public Utilities unused vehicles and equipment that is no longer in use. Roni Link seconded. No further discussion. Motion carried 4-0.

9. Discussion, deliberation and possible action to direct staff to surplus and remove from Town inventory certain unused office furniture and authorize donation of same to certain governmental entity.

Joe Westerlund explained that the office furniture was passed down to the Town from Nye County. He noted that the Nye County School District wants about 70% of the furniture and are able to pick it up the following day if the donation is approved by the Board. Board Member Mike Sain asked what will happen to the items they do not want. Mr. Westerlund stated that the Town will either use it, give it away or have it scrapped.

Jerry Elliston motioned to direct staff to surplus and remove from Town inventory certain unused office furniture and authorize donation of same to certain governmental entity. Roni Link seconded. No further discussion. Motion carried 4-0.

10. Discussion, deliberation and possible action to approve amendments to the Town of Tonopah business license application and points calculation form.

Kat Galli explained that she placed this item on the agenda because she noticed over the years that certain areas of the application always bring the same questions from applicants and that she has to explain the payment options to the applicants. She added that she might find out in the future that these changes are not sufficient but she hopes that this will make it more convenient for everybody. She pointed out that she added the section of the Town Ordinance that refers to the applicability of other laws. Ms. Galli explained that she informs applicants of these laws and checks most certifications, but she wants to ensure applicants know it is their responsibility to comply with all laws, whether this is checks by the Town Office or not. Duane Downing asked if this is to

make the process easier for everyone which Ms. Galli confirmed. She stressed that the reason she placed this on the agenda at this point is that an applicant made the incorrect payment twice despite the form and additional information from Ms. Galli. She noted that she anticipates that one day, all applications will be going through the State website.

Jerry Elliston motioned to approve amendments to the Town of Tonopah business license application and points calculation form. Roni Link seconded. No further discussion. Motion carried 4-0.

11. Discussion, deliberation and possible action to change the date, time and location for the second Town Board Meeting in November and December of 2017.

Duane Downing suggested changing the November 22, 2017 meeting time to 6 p.m. and not changing the December meeting until the next meeting as the items will be agendized differently.

Jerry Elliston motioned to change the date and time of the second Town Board meeting in November to November 22 at 6 p.m. and table the decision on the December meeting. Roni Link seconded. No further discussion. Motion carried 4-0

12. Discussion, deliberation and possible action on Department Staff Reports:

- a) Town Administration:
  - Town Collections for the Month of August 2017
  - 5/8ths Room Tax Grants FY 17/18
- b) Convention Center:
  - Usage for the Month of August 2017
  - Carpet/hard floor installation
  - AC Unit
  - Bathroom renovations
  - AV System, additional installations
- c) Tonopah Historic Mining Park:
- d) Tourism/Events:
  - Visitor Center at Pocket Park: bid opening on October 13, 2017
  - Grant applications being submitted to TravelNevada (due on September 29, 2017)
  - Starry Nights Arts Festival
  - New camera
  - Cemetery brochure
  - Great Basin Astronomical Festival
  - Nevada Museums Association Conference in October
  - Nevada Arts Council Conference in November
  - Advertising
- e) Pool:
  - Closed
- f) Parks:
  - Shade structures at Sportsman's Park
  - Signage for Stargazing Park

- g) Rodeo Grounds:
- h) Joe Friel Sports Complex:
- i) Tonopah Public Utilities:                      ● System update

Kat Galli noted that Tourism/Events Coordinator Shari Bombard apologizes for not attending. Ms. Bombard is not feeling well.

Joe Westerlund stated that the signage arrived for the Stargazing Park and the park will have coordinates available for users.

Mr. Westerlund stated that the hard flooring at the Convention Center will be replaced soon. The carpet will be replaced afterwards. He added that FORD AV changed out the projector in the blue room as it was not functioning properly. Bishop Heating checked the AC system the day before. They hope they can fix the problem for good. Mike Sain asked how old the air conditioners are. Mr. Westerlund clarified that the ones in the main room are about three years old, but the ones on the backside of the building are about 15 years old and are not efficient.

Duane Downing asked when the bids for the Visitor Center will be opened. Kat Galli stated that they will be opened on October 13<sup>th</sup>.

Roni Link inquired whether the Town can pursue getting a bathroom for the visitor center. Joe Westerlund pointed out that the intent is not for visitors to hang out at Pocket Park, but to find out what Tonopah has to offer and to visit different businesses and attractions. Jerry Elliston stated that he is impressed with the plans by APTUS. Mike Sain inquired how the new visitor center would be linked to the Silver Trails visitor center. Joe Westerlund clarified that the territory had suggested donating it to the Town at one point. Duane Downing stressed that the cost to move the building would be very high and he does not think it would be a good idea. Mr. Westerlund added that the new building's look will complement the look of the Fire Station. Kat Galli pointed out that it will benefit the Town to have two visitor centers. She emphasized that the territory supports advertising the Town's sights.

Mr. Westerlund noted that the shade structures at Sportsman's Park will be set up the following week. He pointed out that staff has not started searching for the leak at the Rodeo Grounds yet, but he hopes to get it done the following month.

Duane Downing asked Mr. Westerlund how the Town/TPU are doing personnel wise. Mr. Westerlund stated that he has enough staff members on the TPU side. Mr. Downing emphasized that management needs to let the Board know if there is a need.

Jerry Elliston noted that he likes written staff reports.

Joe Westerlund pointed out that there was a water leak due to the digging that was conducted to put in high speed internet. He explained that everything was fixed and the company that caused the leak paid for everything.

Roni Link stated that she visited Liberty Park recently and had a great time. She pointed out that it is very toddler-friendly.

Kat Galli asked if there were any questions regarding Ms. Bombard's items. Duane Downing asked if she received the camera which Ms. Galli confirmed. She pointed out that Ms. Bombard has been writing multiple grants. Ms. Westerlund added that Ms. Bombard attended a stargazing convention.

Duane Downing asked if the pool is winterized yet. Mr. Westerlund stated that everything is winterized and it is closed for the year. There is only a little maintenance left to do.

### 13. Correspondence

Nye County Board of County Commissioners Meeting Agenda, September 19, 2017

E-mail from Nevada Department of Transportation re: One Nevada Transportation Plan, September 15, 2017

Northern Nye County Hospital District Meeting Agenda, September 21, 2017

Nye County Water District Governing Board Meeting Agenda, September 25, 2017

Kinross News Release, September 2017

Round Mountain Town Board Meeting Agenda, September 26, 2017

Nye County Board of County Commissioners Meeting Summary, September 19, 2017

Letter from the Bureau of Land Management re: Environmental Assessment, September 20, 2017

Letter from Kinross re: public meeting, September 2017

Tonopah Room Tax Report for the Month of August 2017, Collected September 2017

Room Tax Grant Project Completion Report: Tonopah Smackdown 2017, July 27, 2017

Kat Galli noted that the final report from the summer rodeo was submitted. She explained that she could not reimburse the applicant for the full amount according to the guidelines. Jerry Elliston asked if the applicant was okay with this decision. Ms. Galli clarified that the applicant disagreed, but that she informed him he would have to bring this matter before the Town Board.

Mr. Elliston pointed out that the Kinross public meeting will be held October 18<sup>th</sup>. Some of the Board Members voiced that they plan on attending. Ms. Galli stated that she will post a notice of possible quorum.

14. Approval of vouchers for payment

The Board reviewed and signed the vouchers. Jerry Elliston motioned to approve the vouchers as presented for payment. Roni Link seconded. No further discussion. Motion carried 4-0.

15. Public Comment

Horace Carlyle voiced concerns about Nye County renegotiating the contract with Renown. He thinks the deficit is not included in this contract. He pointed out that he supports the clinic and that Renown is coming to the next hospital district meeting about paramedic care. He stressed that the rumor that the hospital can reopen with the drop of a hat is false. Roni Link added that she would like to make sure everyone is aware that next hospital district meeting will be held on October 18<sup>th</sup> at 7 p.m. at the Board of County Commissioners chambers.

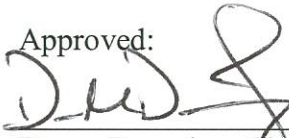
16. Adjourn

The meeting adjourned at 8:08 p.m.

Minutes transcribed by:

  
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Kat Galli, Deputy Town Clerk

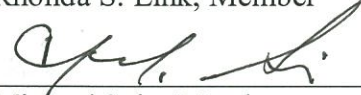
Approved:

  
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Duane Downing, Chairman

  
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Don Kaminski, Vice-Chairman

  
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Jerry W. Elliston, Clerk

  
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Rhonda S. Link, Member

  
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Michael Sain, Member



TONOPAH LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
SEPTEMBER 27, 2017  
Tonopah Convention Center  
301 Brougher Avenue, Tonopah, NV 89049

Tonopah Library Board of Trustees Vice-Chairman Mike Sain called the meeting to order on September 27, 2017 at 7:22 p.m. Also present were Clerk Roni Link and Trustees Duane Downing and Jerry Elliston. Chairman Don Kaminski was absent. Fourteen others were in attendance.

1. Public Comment

None.

2. Library Board Member's/Department Manager's Comments

None.

3. Review and approval of minutes, in context, from the regular meeting held September 13, 2017.

Jerry Elliston motioned to approve the minutes, in context, from the regular meeting held September 13, 2017. Roni Link seconded. No further discussion. Motion carried 4-0.

4. Discussion, deliberation and possible action to change the date, time and location for the second Board Meeting in November and December of 2017.

Deputy Town Clerk Kat Galli explained that this item was placed on the agenda as the Board has voted in the past to change the meeting before Thanksgiving. She stressed that staff is present for the November meeting. She added that staff would suggest changing the Board Meetings in December to the first and third Wednesday of the month so that vouchers could be approved in a timely manner. Ms. Galli pointed out that this decision would have to be agendized differently.

Trustee Duane Downing asked the other Board Members if they will be able to attend the November meeting if it will be held on November 22. They all confirmed this. Jerry Elliston suggested having the meeting at 6 p.m. Kat Galli stressed that if the Town Board starts at 6 p.m., the Library Board meeting would have to start at 6:15 p.m.

Jerry Elliston motioned to change the second Library Board meeting in November to November 22 at 6:15 p.m. at the Tonopah Convention Center. Roni Link seconded. No further discussion. Motion carried 4-0.

5. Discussion, deliberation and possible action regarding Library Staff Reports

- a) Library:
- Computer usage
  - Story Time
  - Patrons served/ books checked out
  - Library renovations (paint and carpet)
- b) Historic Library:

No comments.

6. Correspondence

None.

7. Approval of vouchers for payment.

The Board reviewed and signed the vouchers. Duane Downing motioned to approve the vouchers as presented for payment. Jerry Elliston seconded. No further discussion. Motion carried 4-0.

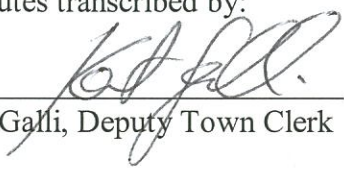
8. Public Comment

None.

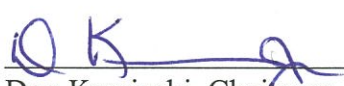
9. Adjourn

The meeting adjourned at 7:30 p.m.

Minutes transcribed by:

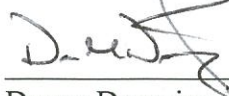
  
\_\_\_\_\_  
Kat Galli, Deputy Town Clerk

Approved:

  
\_\_\_\_\_  
Don Kaminski, Chairman

  
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Michael Sain, Vice-Chairman

  
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Rhonda S. Link, Clerk

  
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Duane Downing, Trustee

  
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Jerry Elliston, Trustee