

TONOPAH TOWN BOARD  
MEETING MINUTES  
JUNE 14, 2017  
Tonopah Convention Center  
301 Brougner Avenue, Tonopah, NV 89049

Tonopah Town Board Chairman Duane Downing called the meeting to order on June 14, 2017 at 7:00 p.m. Also present were Vice-Chairman Don Kaminski, Clerk Jerry Elliston and Board Member Mike Sain. Board Member Roni Link was absent. Nine others were in attendance. Chairman Duane Downing led in the Pledge of Allegiance.

Items were taken out of order to accommodate petitioners.

The Town Board recessed to the Library Board of Trustees at 7:35 p.m. and reconvened as the Town Board at 7:48 p.m.

1. Public Comment

None.

2. Town Board Member's/Department Manager's/Nye County Commissioner's Comments

Tourism/Events Coordinator Shari Bombard noted that she will be traveling to San Francisco to attend a meeting organized by TravelNevada to convince decision makers to bring their customers to Tonopah. She explained that a press kit was requested. As Tonopah has never had a press kit, she developed one (see backup) and presented it to the Board and public. She noted that it is meant to be sent electronically and will be handed out on flash drives at the meeting. Ms. Bombard added that she will also have a presentation table.

Ms. Bombard read part of an e-mail from Chuck Nozicka who conducted a tourism assessment for the Town of Tonopah to the Board to emphasize that positive leadership from the Board sets a good example for the Town: “[In reference to comments compiled from a survey conducted in 2016] (...) these really are remarkable. Totally surprised me when I was entering the survey data. Of course, these are selected positive ones for the Press Kit. The full list is in an appendix section. But almost all are compliments, survey write-in comments usually have many more complaints. Something is going on in Tonopah and I'm not sure what -- maybe you guys know. I will say this. I have sat-in on many town board meetings in Nevada and your board seems to be full of positive people. So, just plain positive leadership may be rubbing off on the community? You guys sure are an example of Tonopah's go-for-it leadership team (...).”

Ms. Bombard stated that she will give a detailed update about her work at the next meeting.

Board Member Don Kaminski noted that he will have the organizers for the 2-mile shoot visiting Tonopah over the weekend to discuss the event and possibly promoting other Tonopah attractions and events over the same weekend as the shoot. Ms. Bombard pointed out that she can show them around or even host a private cemetery tour.

Utility Manager Joe Westerlund stated that the Town/Tonopah Public Utilities (TPU) will need to update the labor cost and equipment rental rates as they are currently only covering the employees' hourly rate, not the actual cost of the employee. He stressed that the rates have not been updated in a very long time.

Mr. Westerlund explained that the D&D Plumbing from Fallon will check the pool heaters in July.

He pointed out that everything is set up for the Rotary Fishing Derby to be held on Father's Day. He stressed that the ponds were drug twice and about ten loads of sea weed were removed. He added that Steve Stringer had donated a mobile wash of the bathrooms.

Mr. Westerlund noted that Ford AV will be coming the following Monday to install the new audio/visual system.

He explained that the NyE Communities Coalition is hosting the Summer Youth Werks Program again. The youth work about 20 hours a week and are getting a lot accomplished. He stated that four youth are helping Town Maintenance, two are helping in the office, one is working with Tourism/Events Coordinator Shari Bombard, and one is working at the Tonopah Historic Mining Park. Mr. Westerlund noted that they will be helping at the Convention Center as well. He emphasized that it is an invaluable program and that the Town is participating for the second year.

Mr. Westerlund stated that the tree at Jim Butler Park and parts of the playground equipment were removed in preparation for the new equipment. He pointed out that staff has been in contact with the equipment supplier GameTime and stressed that the Town will get a discount on the equipment again.

He noted that the fence on the back of the pool will be fixed and extended to 6 feet.

Mr. Westerlund explained that Clair Concrete will be in town the following week to walk the star gazing area to advise when they can do that pour.

3. Review and approval of minutes, in context, from the public workshop held May 19, 2017.

Jerry Elliston motioned to approve the minutes, in context, from the public workshop held May 19, 2017. Mike Sain seconded. No further discussion. Motion carried 4-0.

4. Review and approval of minutes, in context, from the regular meeting held May 24, 2017.

Jerry Elliston motioned to approve the minutes, in context, from the regular meeting held May 24, 2017. Mike Sain seconded. No further discussion. Motion carried 4-0.

5. Discussion, deliberation and possible action to authorize the use of the Tonopah Rodeo/Fairgrounds for the 4<sup>th</sup> Annual L.E.A.N. Benefit Tonopah Trail Challenge to be held August 11-14, 2017.

Alisha and Bryan Brown noted that they are trying to host the Tonopah Trail Challenge on the same weekend every year so that participants and visitors can mark their calendars in advance. They added that it is always held on the second weekend in August. Ms. Brown pointed out that they already have entries.

Ms. Brown asked if the corrals will be cleaned before the event. Utility Manager Joe Westerlund confirmed this and added that he is hoping to have new poles with LED lights in time for the rodeo held in July. Ms. Brown stated that she was not charged for using the corrals last year, but asked if the Board would let her pay for the corrals so they would not have to clean them afterwards. Mr. Westerlund emphasized that users are supposed to clean up after themselves, but it does not always happen. He stressed that Town staff will clean the property before and after the event. Administrative Manager Chris Mulkerns noted that the Board has to decide how much they will charge. She asked Ms. Brown how many nights the corrals will be used. Ms. Brown clarified that participants start arriving on Friday (August 11, 2017). Clerk Jerry Elliston asked how this will impact Town employees and whether they will have enough time to clean the corrals. Mr. Westerlund explained that it will take about three to four hours for three employees.

Ms. Brown inquired whether they can use the Town's tractor. Mr. Westerlund emphasized that only Mr. Brown is allowed to operate it.

Deputy Town Clerk Kat Galli asked the Board for a decision on the liability insurance requirement. The Board agreed that they require \$1 million liability insurance for this event. Ms. Galli asked what the timeframe of the agreement should be. Ms. Brown answered that they will be using the property from August 11, 2017 through August 14, 2017.

Jerry Elliston motioned to authorize the use of the Tonopah Rodeo/Fairgrounds for the 4<sup>th</sup> Annual L.E.A.N. Benefit Tonopah Trail Challenge to be held August 11-14, 2017. Mike Sain seconded. No further discussion. Motion carried 4-0.

9. Discussion, deliberation and possible action regarding the process of updating/amending Title 22 of the Nye County Code (Tonopah) to remove from the County Code and have codified separately as Title 1 of the Town of Tonopah, Nevada Code.

Administrative Manager Chris Mulkerns stated that she asked Assistant County Manager Lorina Dellinger to present this item. Ms. Dellinger pointed out that she provided backup showing what the website listing of the ordinance would look like. She explained that Sterling Codifiers recommends using the same numbering and format for all ordinances. The proposal is to have one Tonopah Town Ordinance which will include everything that is currently in Title 22 of the Nye County Code. This will give the Town Board full control over it. Ms. Dellinger added that she spoke with the District Attorney about this matter who noted that the ordinance should have reverted to town code when the town got its own board.

Vice-Chairman Don Kaminski asked how much it will cost to have the Town Ordinance removed from Nye County Code. Ms. Dellinger stressed that there will not be a charge as it is considered a simple restructure. She added that Nye County has a contract with Sterling Codifiers for monthly maintenance. She noted that this will include one hard copy of the Town Code. Ms. Dellinger pointed out that Sterling Codifiers will list ordinances on the website even if they have not been codified yet. Chairman Duane Downing asked what the process is for the assignment of offence code. Ms. Dellinger replied that this will take place through the State. Mr. Downing stated that he will find out what the process is. Mr. Elliston asked whether the fines will go to the Town. Mr. Downing explained that it is a complicated process who gets what portion of a fine and that it depends on whether someone was cited under NRS, County Code or Town Ordinance.

Jerry Elliston motioned to approve the process of updating/amending Title 22 of the Nye County Code (Tonopah) to remove from the County Code and have codified separately as Title 1 of the Town of Tonopah, Nevada Code. Mike Sain seconded. No further discussion. Motion carried 4-0.

6. Discussion, deliberation and possible action to review/update the liability insurance requirements for the Classroom on Wheels (C.O.W. Bus) Pre-K Tonopah Program as previously approved in September 2016.

Chris Mulkerns noted that Ms. Greber was unable to present at the meeting tonight. She explained that the program will take place at Jim Butler Park during the summer. Mr. Kaminski asked if the program used the Library for a while which Ms. Mulkerns confirmed. Ms. Mulkerns clarified that this used to be a summer program only, but turned into a year-round program a few years ago. They use a classroom at the school during the school year and only use the park during the summer. She emphasized that the agreement is current, but the organization is asking for the liability insurance requirements to reflect the recommendation from POOL/PACT.

Jerry Elliston motioned to lower the liability insurance requirements for the Classroom on Wheels to \$1 million. Mike Sain seconded. No further discussion. Motion carried 4-0.

7. Discussion, deliberation and possible action to approve Website Maintenance Services Agreement with Symphony Graphics (Teresa Madsen).

Chris Mulkerns noted that this item is for the annual agreement to maintain the website. She pointed out that Ms. Madsen will present another item in July to have different updates and to make the website mobile friendly. The Board will be able to decide how they want to redesign the website.

Don Kaminski referred to the cost of \$45 per hour for additional work as part of the agreement. Ms. Mulkerns stated that the Town never had to pay for additional work. Board Member Mike Sain asked if there have ever been major updates to the site. Ms. Mulkerns clarified that this agreement is solely for the website maintenance, not redesign, etc. She stressed that the agreement will still be in effect even if changes to the website are made as part of a future agreement.

Jerry Elliston motioned to approve the Website Maintenance Service Agreement with Symphony Graphics. Mike Sain seconded. No further discussion. Motion carried 4-0.

8. Discussion, deliberation and possible action to renew loan agreement from June 2017 through June 2022 with the Department of the Navy for the USS Tonopah Bell on display at the Tonopah Convention Center.

Chris Mulkerns explained that the loan agreement renewal is only a formality. Don Kaminski pointed out that there is no cost involved for the Town. Ms. Mulkerns added that the Town has to send an annual report with pictures of the bell.

Jerry Elliston motioned to authorize Town staff to renew the loan agreement from June 2017 through June 2022 with the Department of the Navy for the USS Tonopah Bell on display at the Tonopah Convention Center. Mike Sain seconded. No further discussion. Motion carried 4-0.

10. Discussion, deliberation and possible action on Department Budget Reports.

Don Kaminski noted that the report looks great. The Board agreed. Duane Downing added that he likes to see the budget in the black.

11. Correspondence

NyE Communities Coalition Tonopah Newsletter, June 2017  
Nye County Board of County Commissioners Meeting Agenda, June 6, 2017  
Tonopah Room Tax Report for the Month of April 2017, Collected May 2017  
Letter re: corrals/rodeo grounds, May 29, 2017  
Tonopah Historic Mining Park Revenue, April 2017  
Project Completion Report Nevada State Mining Championships, May 30, 2017  
Nevada Division of Environmental Protection: Notice of Proposed Action, May 2017  
Information re: mosquito trapping in Beatty, NV, June 2017  
Beatty Town Advisory Board Meeting Agenda, June 12, 2017  
Nye County BOCC Meeting Summary, May 30 and June 6, 2017  
Project Completion Report Nv State Pro-Am Arm Wrestling Championship, June 5, 2017  
Beatty Town Advisory Board Meeting Agenda, June 19, 2017  
Tonopah Press Kit, June 2017  
E-mail to Darrel Lacey, Nye County Planning Department, re: Proposed bills amending NCC Title 17, June 14, 2017

Chris Mulkerns pointed out that she sent an e-mail to Darrel Lacy with minutes of the Town Board's public workshop.

12. Approval of vouchers for payment.

The Board reviewed and signed the vouchers. Jerry Elliston motioned to approve the vouchers as presented for payment. Mike Sain seconded. No further discussion. Motion carried 4-0.

13. Public Comment

Tonopah Residents Joni Eastley and Cindy Kaminski stated that they are working on restoring the veterans' memorial at the VFW Post. They added that the base needs to be power washed and repainted. The Town already purchased the paint. Don Kaminski asked if this cost for the repairs/repainting would be covered under the mural fund which Chris Mulkerns confirmed. Ms. Kaminski pointed out that they need to figure out how to attach the seals.

Cindy Kaminski said that she regularly notices full garbage cans on Main Street. Joe Westerlund clarified that trash pick-up usually takes place once a week before weekends.

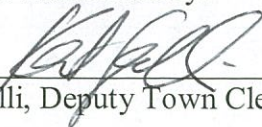
Ms. Kaminski pointed out that the Rotary Father's Day Fishing Derby will be held on Sunday and that there is a trash problem at Sportsman's Park, especially after weekends. Mr. Westerlund stressed that Town staff checks the parks regularly and empties trash cans as needed. Ms. Kaminski asked for the bathrooms at Sportsman's Park to be cleaned once a month from spring through fall. She suggested having a contract with a cleaning company.

Chris Mulkerns noted that she and Mr. Westerlund had a meeting with State representatives about the highway project. She pointed out that the project is set to start in 2019 now. The State will prepare an MOU (Memorandum of Understanding) between the State and the Town for the Town Board to approve to set up the process for replacement of pipes. Ms. Mulkerns stated that Paul Winkelman of Shaw Engineering will present a scope of work for the Board to approve. The MOU is to set up a reimbursement process to replace the water and sewer pipes. As the pipes were there before the highway, the State has to pay for replacement if they disturb the ground. Joe Westerlund added that Mr. Winkelman suggested replacing certain other sections, at Town cost, while the road is dug up as it will reduce the total project cost.

14. Adjourn.

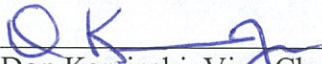
The meeting adjourned at 8:17 p.m.

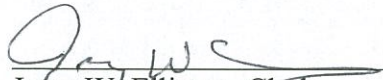
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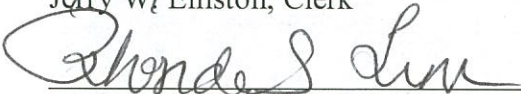
  
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Kat Galli, Deputy Town Clerk

Approved:

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Duane Downing, Chairman

  
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Don Kaminski, Vice-Chairman

  
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Jerry W. Elliston, Clerk

  
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Rhonda S. Link, Member

  
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Michael Sain, Member





TONOPAH LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
JUNE 14, 2017  
Tonopah Convention Center  
301 Brougher Avenue, Tonopah, NV 89049

Tonopah Library Board of Trustees Chairman Don Kaminski called the meeting to order on June 14, 2017 at 7:35 p.m. Also present were Vice-Chairman Mike Sain and Trustees Duane Downing and Jerry Elliston. Clerk Roni Link was absent. Nine others were in attendance.

1. Public Comment

None.

2. Library Board Member's/Department Manager's Comments

None.

3. Review and approval of minutes, in context, from the regular meeting held May 24, 2017.

Duane Downing motioned to approve the minutes, in context, from the regular meeting held May 24, 2017. Mike Sain seconded. No further discussion. Motion carried 4-0.

4. Discussion, deliberation and possible decision to approve moving forward with an updated appraisal of real property located at 155 Central Street.

Administrative Manager Chris Mulkerns explained that as the last appraisal is older than six months, the property needs to be appraised again. Vice-Chairman Mike Sain asked how much the appraisal will cost. Ms. Mulkerns stated that she does not have a quote, but has an idea of how much it will cost. She added that the cost will depend on what kind of appraisal will be performed. The property can be appraised as is or as if it was vacant without any buildings on it. The appraisal can either be done with an inspection of the buildings or without an inspection. The appraiser can also give an estimate of how much it would cost to have the building demolished, if needed. Mr. Sain asked if the Town was allowed to demolish the building. Ms. Mulkerns stated that Joni Eastley is looking into the matter. Ms. Eastley noted that she believes the Town should find out if an environmental assessment through Brownsfield can be performed.

Ms. Mulkerns emphasized that the first step to purchase the property is to have it appraised. The Board can decide what to do with the property later. Mr. Sain noted that he thinks additional parking at the Library is currently not needed. Trustee Duane Downing emphasized that the main reason to buy the adjoining property is to have room for additional storage or for a possible extension of the Library building. Ms. Mulkerns stressed that the Library is required to spend 10% of the revenues on books. Therefore the Library is running out of space. Acting Librarian Dianne Ryals is trying to find out if the budget can be spent on e-books. Mr. Downing emphasized that this is the only property right next to the Library.

Chairman Don Kaminski inquired what kind of appraisal will be performed. Ms. Mulkerns clarified that the property will be appraised with the buildings.

Duane Downing motioned to approve moving forward with an updated appraisal of real property located at 155 Central Street at a cost not to exceed \$2,200. Jerry Elliston seconded. No further discussion. Motion carried 4-0.

5. Discussion, deliberation and possible action on Library Budget Reports.

Chairman Don Kaminski noted that 92% of time elapsed means it is almost the end of the fiscal year. Administrative Manager Chris Mulkerns clarified that the Board will receive the June budget report in July and one more report for the current fiscal year after that.

6. Correspondence

None.

7. Approval of vouchers for payment.

The Board reviewed and signed the vouchers. Duane Downing motioned to approve the vouchers as presented for payment. Jerry Elliston seconded. No further discussion. Motion carried 4-0.

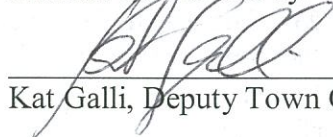
8. Public Comment

None.

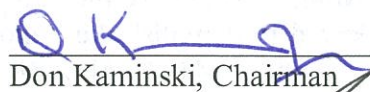
9. Adjourn.

The meeting adjourned at 7:48 p.m.

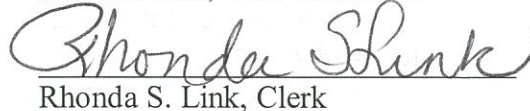
Minutes transcribed by:

  
Kat Galli, Deputy Town Clerk

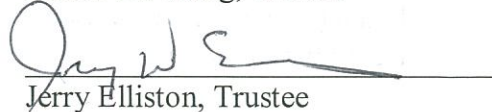
Approved:

  
Don Kaminski, Chairman

  
Michael Sain, Vice-Chairman

  
Rhonda S. Link, Clerk

Duane Downing, Trustee

  
Jerry Elliston, Trustee