

**TONOPAH TOWN BOARD
MEETING MINUTES
AUGUST 13, 2014**

Tonopah Town Board Chairman Horace Carlyle called the meeting to order August 13, 2014 at 7:03 p.m. Also present were Ron Kipp, Janet Hatch and Tom Seley. Duane Downing was absent. Nine others were present. Chairman Carlyle led in the Pledge of Allegiance.

The Town Board recessed to the Library Board of Trustees at 7:17 p.m. and reconvened as the Town Board at 7:26 p.m.

1. **Public Comment.** None
2. **Review and approval of minutes, in context, from the regular meeting held on July 23, 2014.**

Tom Seley motioned to approve the minutes, in context, from the regular meeting held on July 23, 2014 as presented. Janet Hatch seconded. Ron Kipp abstained. No further discussion. Motion carried 3-0.

3. **Deliberation, discussion and possible action to instruct and authorize staff to move forward with property owner at 344 Belmont, Tonopah, Nevada.**

Town Manager James Eason stated when Bonnie Brown presented the issues of her home at the July 2, 2014 Town Board Meeting, she stated she would get back to them. Mr. Eason stated they have not heard from Bonnie Brown. Mr. Eason had a meeting with POOL/PACT and they requested the town reach out to Bonnie Brown to start the process and move forward to begin to create a resolution to the problem. Chairman Horace Carlyle stated that POOL/PACT has resources they will make available to them such as professional assistance and referrals. POOL/PACT's recommendation is that they be proactive in keeping the process moving forward and utilize their resources to minimize any problems in the future.

Ron Kipp asked if this had been deemed the Town's responsibility. Mr. Eason stated it has not been determined whose responsibility it is but they cannot go onto someone's property without their permission. This is to contact Bonnie Brown and get her permission to have professionals look at the property.

Janet Hatch motioned to authorize staff in conjunction with POOL/PACT to move forward with property owner at 344 Belmont, Tonopah, Nevada. Ron Kipp seconded. Motion carried 4-0.

James Eason stated the Town would send a letter to Bonnie Brown via certified mail.

4. **Deliberation, discussion and possible action to authorize town staff to request appraisal of parcel number 08-233-07, for possible purchase of property.**

James Eason stated this property is owned by Dr. Dees on Main Street and has a doublewide trailer on it which is somewhat of a landmark in Tonopah. Mr. Eason said he spoke with Dr. Dees and he has agreed to the original deal that had been previously discussed with the town. He would like the town to obtain the property, remove the trailer and clean up the lot as part of the Economic Development Revitalization. Then they could exchange that parcel with the parcel

next to the VFW and make that parcel a park or monument area. Mr. Eason stated they have already received one quote for the appraisal for \$1500.00. They are still receiving quotes.

Tom Seley motioned to authorize town staff to request appraisal of parcel number 08-233-07, for possible purchase of property. Janet Hatch seconded. No further discussion. Motion carried 4-0.

5. Deliberation, discussion and possible action regarding any additions and/or deletions to the Nye County Comprehensive Economic Development Strategy Annual Report.

Mr. Eason stated the updates to this report were sent to them last month and they have until the end of the month to provide updates. This is a two year review. Mr. Eason stated he has provided some suggestions and would like any feedback or suggestions from Board members so staff can get back to Nye County as soon as possible with all updates.

Horace Carlyle stated he would like to know what Tonopah Public Utilities' needs are, such as smart meters and anything of that nature. Mr. Eason stated that they can define that in their master plan to the state water engineer, the resource plan for the water and they can add some of the sub categories. Smart meters was one of them, also distribution line rehab and air vacs.

Mr. Eason explained that the state is revamping economic development money through CDBG and there are new requirements that are coming out and they are looking at where this money is going historically. He said he put together a couple of items they have accomplished and what they will be working towards in the future. He included the hospital and where they are going with that as a town and as a community. Mr. Eason also stated they might want to add the town office as part of the restructuring for revitalization.

Mr. Eason stated when you look at the report, the town of Tonopah has accomplished a lot and compared to what other communities in Nye County have done, Tonopah is the highest on the list. Mr. Eason asked the Board to please have their ideas submitted by the next Board meeting.

6. Deliberation, discussion and possible action to review and approve the annual update of personnel policies as proposed by POOL/PACT Human Resources, to be incorporated into the Town of Tonopah Personnel Policy.

Tom Seley stated this was basically just changes in verbiage and getting it cleaned up. James Eason stated these changes were recommendations from POOL/PACT. Chris Mulkerns explained that some of the suggested policy changes were not applicable to the Town.

Tom Seley motioned to approve the annual update of personnel policies as proposed by POOL/PACT Human Resources, to be incorporated into the Town of Tonopah Personnel Policy. Janet Hatch seconded. No further discussion. Motion carried 4-0.

7. Deliberation, discussion and possible action to approve website design proposal for the redesign/update of the Town website by Symphony Graphics.

James Eason explained that at the Rural Roundup in Ely this year they used Tonopah's website as an example poster child for worst website. There were links on the website that went nowhere

or to places Tonopah does not wish to promote. Mr. Eason stated that this is good timing with KIBS and the Big Map as this will give Tonopah a good quality website.

Horace Carlyle asked if Symphony Graphic did not keep up the website. Chris Mulkerns explained that they did keep it up. However, Symphony Graphics did not have control over other websites and when those websites went down or were not kept up; their links went nowhere or to other places. Horace Carlyle asked if the staff was satisfied with the quality of work in the product. James Eason stated that from the graphics and the feedback he has received it is a beautiful website, it just needs to be modified due to issues with the links. He thought the quality and content are very good.

Janet Hatch motioned to approve website design proposal for the redesign/update of the Town website by Symphony Graphics in the amount of \$3090.00. Tom Seley seconded. Motion carried 4-0. James Eason stated one half of the fee would be paid up front and the other half would be paid when it is finished and Teresa Madsen can do a formal presentation of the finished product for the Board.

8. Deliberation, discussion and possible action to approve a 5/8ths Room Tax Grant in the amount of \$500.00 to offset advertising cost associated with the Civil War in the Silver State. A Civil War Re-enactment and "Nevada 150 Signature event".

James Eason stated this is a signature event for Nevada's 150th Birthday. The state of Nevada had decided to have one signature event per week this year. One of them was Jim Butler Days/Blacksmithing events. The Town anticipates at least 200 people to participate and/or attend the Civil War re-enactment event at the Mining Park. There will be blacksmithing and dutch oven cooking also.

Tom Seley motioned to approve a 5/8ths Room Tax Grant in the amount of \$500.00 to offset advertising costs associated with the Civil War in the Silver State. A Civil War Re-enactment and "Nevada 150 Signature event". Ron Kipp seconded. No further discussion. Motion carried 4-0.

9. Deliberation, discussion and possible action to approve or deny a heritage sponsorship in the amount of \$300.00 per month for "Staycation" Banner(s) and information links, etc. The purpose is to promote tourism to the Central Nevada Museum, Tonopah Historic Mining Park and other points of interest in our area on the KIBS/KBOV website.

Bob Perchetti introduced Kelsey Rae Lewin and Lauren Brandt of KIBS out of Bishop, California. Mr. Perchetti explained that tourism has been good for the last two years but it may be winding down as the solar plant is near completion.

Ms. Lewin explained that KIBS has a lot of community involvement but had no online presence. With their new website they can reach more people and would like to do a different feature story every day. A Tonopah banner on their website would list things to do in Tonopah such as the Tonopah Historic Mining Park, Central Nevada Museum, Tonopah Star Trails, Otteson's

Turquoise Mine and lodging, etc. She stated it would help drive people to the website as well as to Tonopah physically. They do a lot of community events on their news program and would also give the Town twenty thirty second commercial spots a month on the radio. They will also do a community news calendar on their website as well as links to Tonopah's website. KIBS would like to put articles or testimonials about Tonopah on their website.

Chairman Horace Carlyle stated the corridor they cover would be very beneficial to the Town and thought it was a good value. Tom Seley stated it could give the Town a lot more exposure. Bob Perchetti stated it has a lot of potential.

Ron Kipp asked if they (KIBS) could track hits to the site. Ms. Lewin stated they could. Mr. Kipp also asked where the money would come from. James Eason explained that it would come out of room tax. Horace Carlyle stated that it could be worked into the budget.

Ms. Lewin explained that KIBS covers 20,000 square miles of coverage including Bishop, Lee Vining, Mammoth, Independence and Lone Pine. And they could link Tonopah's website on other Town's banners to increase exposure.

James Eason stated that what KIBS is doing ties in with what the Big Map is doing.

Tom Seley motioned to approve a heritage sponsorship in the amount of \$300.00 per month for a "Staycation" Banner and information links, etc. The purpose is to promote tourism to the Central Nevada Museum, Tonopah Historic Mining Park and other points of interest in our area on the KIBS/KOBV website. Janet Hatch seconded. No further discussion. Motion carried 4-0.

Bob Perchetti discussed the 60 year reunion of the basketball championships this weekend.

10. Deliberation, discussion and possible action to approve Budget Transfers for the Town of Tonopah/Tonopah Public Utilities Department Budgets Fiscal Year 2013-2014.

Chris Mulkerns explained that the end of the fiscal year balanced but certain departments were over budget and money was moved based on shortages and overages to balance each department. The over-all amount of the budget did not change.

Janet Hatch motioned to approve Budget Transfers for the Town of Tonopah/Tonopah Public Utilities Department Budgets Fiscal Year 2013-2014. Tom Seley seconded. No further discussion. Motion carried 4-0.

11. Department Budget Reports

Horace Carlyle stated that he does not have any concerns with July 2014. However, he stated that compared to the last fiscal year; fiscal year 2013-2014 the water budget looked good but that

sewer expenditures had increased and he wanted the Board to keep that in mind. He commended Chris Mulkerns for doing a good job as always.

Mr. Eason explained they have to submit a report every quarter and this last quarter they had a difference on the water side between what they did not expend and what they saved by increasing their revenue which was a difference of \$187,000.00. So when the audit comes in next year as far as the beginning and ending fund balance they will see that increase as far as the water side. Mr. Eason asked Mr. Carlyle if his figures on the water side only included revenue and not fees or other charges. Mr. Carlyle stated it was only revenue. Mr. Eason stated that is why his figures are probably a little different than Mr. Carlyle's. Mr. Carlyle stated he was just looking at the income and expenses. Mr. Eason stated it will be in his report. Mr. Carlyle stated the Town is doing a great job and he thinks the Town is very fortunate.

12. Tonopah Development Corporation Report None.

13. Town Board Member's/Department Manager's/Nye County Commissioner's Comments

James Eason stated that the swimming pool is mostly closed however the hours have been modified to allow for morning exercise and family swim in the evening. This season has been very successful.

Mr. Eason stated that he had a meeting with Joe Westerlund, Chris Mulkerns and Paul Winkleman to begin work on the Water Analysis report.

The Tonopah picnic is this weekend. The Trail Challenge at the rodeo grounds went well. The Civil War Re-enactment is coming up on August 30th & 31st at the Tonopah Historic Mining Park.

Mr. Eason stated that he and Becky Braska will be attending a planning workshop for the Mining Park in Reno, NV on August 23rd. This is part of a grant that was funded through MAP which is a planning document putting together the structure of the Park from the Foundation to the exhibits and where it will go in the next five to ten years. The featured speaker will be Mark Hall VanPatten. The Tonopah Historic Mining Park Foundation has been doing inventory of the Park which has been a huge task. Horace Carlyle asked about the work on the headframes. Mr. Eason explained that Ben Paul has been working on the Desert Queen headframe.

Town maintenance will be closing the pool sometime in September and will be winterizing it. One person from the summer help has left. They still have two left on staff. They have been painting in the Convention Center. Town staff has also been taking care of all the events taking place doing clean up and maintenance. It has been a busy summer for them and they have done a great job.

The Geological Society is putting on a fund raiser to benefit the Mining Park in September.

Horace Carlyle asked how the Town wanted to handle the GSA property because of the limitations on usage by FEMA. Mr. Eason explained that would be based on Vance Payne's (of Nye County EMS) recommendation to see if they want to use it. Mr. Carlyle stated if they choose not to use it, either way he would like to send Senator Reid a thank you.

Mr. Carlyle stated that the Nat'l 9 is paid up. He discussed documents he had entered into correspondence such as the water war going on between New Mexico and Texas and gave a reminder to be conservative on water usage. He also talked about how tough it is for a small non-profit hospital. He discussed what he felt were discrepancies in the Community Foundation of Western Nevada's figures. James Eason stated he would ask them about it.

Ron Kipp apologized for missing so many meetings this summer.

Tom Seley asked when they will get the sewer/water systems study. Mr. Eason explained that the engineer is extremely busy and can only work so fast. They should have the report for the water by September or October. Mr. Seley said he had just lost track and was curious. He stated he would not be at the next Board Meeting.

14. Closure of meeting, pursuant to NRS 288.220 for purposes of conferring with Town's Management Representative regarding labor negotiation issues, and other personnel issues. No action taken by the Board.

15. Closed meeting, Pursuant to NRS 288.220 for purposes of conferring with Town's Management Representative regarding labor negotiation issues, and other personnel issues No action taken by the Board

16. Deliberation, discussion and possible decision on labor negotiations, issues and other personnel matters presented in the closed meeting No action taken by the Board.

17. Correspondence

Community Foundation of Western Nevada quarterly report, July 31, 2014
Convention Center Report to the Town Board, August 5, 2014
Tonopah Room Tax Report for the month of June, 2014
Pictures of repairs made at sewer lift station
Bloomberg.com article on California/wells/drought, August 2014
Thank you card from County Health Nurse, Beth Ennis, August 3, 2014
Nye County Airports July 2014 Status Report, July 30, 2014
Nye County BOCC Meeting Summary, August 5, 2014
Beatty Town Advisory Board Meeting Agenda, August 11, 2014
Round Mountain Town Board Meeting Agenda, August 12, 2014
Letter to Senator Reid, August 8, 2014

Letter to James Eason from United Blood Services, August 6, 2014
Pahrump Town Board Agenda, August 12, 2014
Reuters.com article on non-profit hospitals, August 13, 2014


18. Public Comment None.

19. Approval of vouchers for payment


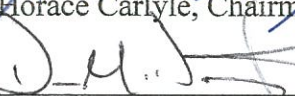
The Board reviewed and signed the vouchers. Janet Hatch motioned to approve the vouchers as presented for payment. Tom Seley Hatch seconded. No further discussion. Motion carried 4-0.

20. Adjourn The meeting adjourned at 8:53 p.m.

Minutes transcribed by:


Arlene Neiderman, Deputy Town Clerk

Approved:


Horace Carlyle, Chairman

Duane Downing, Vice Chairman

Ron Kipp, Clerk

Tom Seley, Member


Janet Hatch, Member