

TONOPAH TOWN BOARD

BUDGET WORKSHOP MINUTES

MARCH 30, 2012

Town Board Jon Zane called the workshop to order at 9:09 a.m. Also present were Horace Carlyle and Duane Downing. Glenn Hatch was present via telephone. Javier Gonzalez arrived late. There were four other people in attendance.

The Tonopah Town Board recessed to the Tonopah Library Board of Trustees at 9:10 a.m. The Tonopah Town Board returned at 9:27 a.m.

1. Budget Workshop; All Town Departments/Tonopah Public Utilities

Chris Mulkerns explained that the Town received the final numbers from the Department of Taxation for the property tax abatement. The abatement number was \$30,053.47. This gives a total property tax number of \$143,426.08.

James Eason explained that he recommended adding \$10,000 to contracts under Administration to cover miscellaneous fees that may arise. Chris Mulkerns explained that the general revenue for FY 12/13 was budgeted at \$723,948 and is now budgeted at \$738,023. The total general revenue for FY 12/13 is \$2,068,853. Under Other Revenue, the interest rates changed. Mural Fees and Mining Park Capital Projects Fund both dropped to \$200. The total for Other Revenue is \$56,400. Horace Carlyle feels the billboard at Montgomery Pass should be taken down if it is not going to be maintained. James Eason explained that the Town of Tonopah does not own the sign; TDC does. Jon Zane notes that the biggest issue the TDC has regards which murals and monuments the Town owns and which the TDC owns. James Eason explained that TDC transferred titles for the mural on the firehouse, the mural on A-Bar-L, the Jim and Belle Butler monument, and the Bill Murphy monument to the Town. Jon Zane noted that the TDC was under the impression that the money should stay with the Town to be used for maintenance and insurance costs. James Eason explained that the replenishment of the funds was supposed to come through McDonald's. The Town was supposed to split the fee with TDC.

Chris Mulkerns reiterated that \$10,000 was added to Contracts under Administration bringing the budgeted amount to \$60,000. Total expenditures are \$492,296. There were also changes in the Fire Department budget. Travel and training were increased to \$3,000. Power was increased to \$8,000. Water was increased to \$2,200. Propane was increased to \$9,000. Total expenses increased to \$96,250.

Chris Mulkerns noted that the projected number for salaries for the Convention Center for FY 11/12 was incorrect at the last workshop. The correct number is \$34,705. The budget for FY 12/13 is \$35,351. Operating supplies was increased by \$10,000. Propane was increased to \$22,000. She noted that the \$10,000 added to operating supplies is for tables and chairs. James Eason noted that the Convention Center will get all of the tables in the current budget year and

some of the chairs and get the rest in the FY 12/13. Chris Mulkerns explained that total expenditures for the Convention Center are \$135,426.

Under the Mining Park budget, Buildings and Grounds Maintenance was increased from \$4,000 to \$6,000. Total expenditures for the Mining Park are \$89,022.

The beginning balance for FY 11/12 is \$1,587,921. Projected revenue for FY 11/12 is \$730,001. The total projected revenue for FY 11/12 is \$2,317,922. Minus the projected expenses of \$987,092, the projected ending fund balance for FY 11/12 is \$1,330,830. With the projected revenues for FY 12/13, the total revenues for FY 12/13 are \$2,068,853. Minus the expenses for option B of \$1,955,003, the projected ending fund balance is \$113,850. With the payback of the \$725,000 for the Convention Center Project, the ending fund balance is \$838,850.

Horace Carlyle noted that the Town will transfer \$98,000 for the Convention Center loan in addition to the \$76,000 already transferred. He wanted to know when the Town will have to make the first withdrawal. Chris Mulkerns explained that the Town set up the actual debt fund for the Convention Center. It will transfer the \$96,300 budgeted last year into the fund this year. The Town is budgeting \$76,000 this year for the debt service. Chris Mulkerns noted that the \$76,000 is beyond the \$35,000 from the Special Capital Projects Fund budgeted for the project. She noted that \$96,300 will be transferred this year, \$76,000 will be transferred next year, and the \$725,000 will be paid back before the end of the year next year. She explained that the \$76,000 is something that will have to be budgeted for every year. James Eason explained that this will come out of the General Revenue. The Town has been building up its ending fund balance since FY 05/06. He noted that it is only about \$50,000 will come from the balance because \$35,000 will come from the Special Capital Projects Fund. With the consolidation of Town buildings and the energy cost reductions at the Convention Center, the Town is looking at a savings of \$10,000. He noted that the Town is covering this with Room Tax, not to exceed 3%. The Town will have two years of payments already put aside.

The Board moved to the Mural Fund. There is a balance of \$18,435. Estimated revenue for FY 11/12 is \$200 bringing the total to \$18,635. Nothing has been spent in FY 11/12. Chris Mulkerns noted that in all of these funds the estimate is to spend everything. The Board budgeted \$150 for revenue for FY 12/13. The Board decided to budget to spend the full \$18,785.

The Board moved to Room Tax. Chris Mulkerns noted that this is the fund the room tax grants are paid out of as well as DSL and maintenance fees for the reader board. Expenditures to date are \$3,059 to grants and a total of \$14,835. The FY 11/12 budget is \$35,000. She noted that there is an ongoing expense of \$400 per month for the reader board. James Eason noted that revenue for this fund stays around \$20,000. He recommended budgeting the full amount. He noted that maintenance on the Silver Trails building can come out of this fund if it cannot be covered under Maintenance. Total funds for room tax are \$138,962.

The Board moved to the capital projects fund. Chris Mulkerns noted that this is the rescue run money the Town collects. She noted that there is also the possibility of adding in reader board fees. The estimate is to collect \$1,000 in rescue runs to the end of the year. The current fund

balance is \$11,620. The fund balance for FY 11/12 will be \$12,620. The Board set the revenue budget for FY 12/13 at \$1,000. Duane Downing suggested not budgeting anything for reader board fees until the Town actually starts collecting fees. Chris Mulkerns noted that this is where the \$725,000 loan will transfer to before transferring to the construction account. Total revenues for the fund are \$738,620. The estimate is to spend all of that in FY 12/13.

The Board moved to Special Capital Projects. The ending balance for FY 10/11 is \$245,358. The projection is to collect \$35,000 in FY 11/12 for a total of \$259,358. The Board has already pledged \$35,000 towards the Convention Center project for FY 11/12 bringing the balance to \$259,358. James Eason noted that the remainder of the fees for Aptus will come from this fund. The Board budgeted \$35,000 for revenue bringing the fund balance to \$294,358. The Board budgeted \$35,000 for debt payment. The Board also budgeted to spend the entire amount.

The Board moved to the Mining Park Capital Projects Fund. Nothing was budgeted for revenues. The Board projected to spend the full fund balance of \$37,078 in FY 12/13. James Eason explained that the Town needs to stabilize the Silver Top Head Frame.

The Tonopah Town Board recessed at 10:22 am.

The Tonopah Town Board returned at 10:35 am.

The Board moved to the Water Fund budget. Chris Mulkerns explained that there were no changes to the administration budget. There was one change under operations. Safety supplies was increased to \$1,750. This was the only change for the water budget. She explained that TPU has budgeted to spend everything in the Water Capital Projects Fund in FY 11/12 so there will be nothing to budget for in FY 12/13. Grant Depreciation is not something which goes into the budget documents but TPU will continue with the meter replacement project and there is \$10,000 budgeted for that.

The Board moved to the sewer fund. Under Administration, Professional fees were increased to \$23,500. Power under treatment plant was increased to \$10,000. Equipment repair and maintenance was increased to \$5,000 and permit fees were increased to \$10,000. The total expenditures for the treatment plant are \$33,000 and total expenditures for the sewer fund are \$385,395.

Chris Mulkerns explained that there is a sewer capital projects fund. It is funded through fees collected from dumps at the airport drying beds. The fees for the dumps are \$0.30 per gallon. \$0.20 of which goes to operations and maintenance and \$0.10 goes towards capital projects. She noted that the average for capital projects is about \$12,000 per year. She explained that anyone who wants to dump needs to contact the office and fill out the paperwork. James Eason explained that TPU reports to the state on the beds. When it meets a certain moisture content, TPU is then allowed to transfer it to the Nye County landfill once it has been tested. Chris Mulkerns explained that TPU keeps track of the levels in each bed when a dump occurs. This has to be provided to the State on a quarterly basis. The projection is to have a balance of \$105,000 at the end of FY 11/12. The mapping project will continue at \$5,000. Vehicle/equipment is

budgeted at \$40,000. The reuse project is budgeted at \$25,000. The total budget request is \$70,000.

Horace Carlyle wanted to know if the Town had to wait until next year to do a transfer for the Mining Park Endowment Fund. James Eason explained that this will occur next year. He noted that staff will look at the budget to find an area where \$25,000 can be moved from. He noted that the Mining Park Foundation does have money that could be used to start the fund. There is also the possibility of taking a portion of the gate fees and the ore cart donations to put into the endowment as well.

Mariah Rivero explained that several months ago Sheriff Tony DeMeo donated two ship prints to the Town, the USS Nye County and the USS Tonopah. The Town purchased three more, the USS Nevada, submarine, and the USS Nevada, Battleship 36, both before and after the attack on Pearl Harbor. The Town is going to have them framed. She noted that she received an email from a gentleman named Donald Hulse. He is with the Bannock County Veterans Association in Pocatello, Idaho. They have possession of the bell for the USS Tonopah and they are looking to transfer it elsewhere for safekeeping. They contacted the Town to see if it was interested in acquiring the bell. James Eason explained that the plan would be to install it in the Belvada. Mariah Rivero noted that Mr. Hulse is willing to donate his time and truck to transport it. James Eason noted that the Town would be willing to meet him halfway.

2. Public Comment

No action taken by the Board.

3. Adjourn

Workshop was adjourned at 11:05 am.

Tonopah Town Board Budget Workshop

March 30, 2012

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Minutes transcribed by:

Mariah Rivero

Mariah Rivero

Approved:

Jon Zane, Chairman

Horace Carlyle

Horace Carlyle, Vice Chairman

Javier Gonzalez, Clerk

Glenn Hatch

Glenn Hatch, Member

D. Downing

Duane Downing, Member

TONOPAH LIBRARY BOARD

BUDGET WORKSHOP MINUTES

MARCH 30, 2012

The Tonopah Library Board of Trustees met in a budget workshop at 9:00 am at the Tonopah Convention Center at 301 Brougher Avenue, Tonopah, NV.

TONOPAH TOWN BOARD RECESSED TO THE TONOPAH LIBRARY BOARD OF TRUSTEES.

Tonopah Library Board Chairman Duane Downing called the meeting to order at 9:10 a.m. Also present were Horace Carlyle and Jon Zane. Glenn Hatch was present via telephone. Javier Gonzalez was absent. There were four other people in attendance.

1. Budget Workshop: Tonopah Public Library

Chris Mulkerns explained that these numbers contain the actual property tax number. The Library received the final numbers from the Department of Taxation on March 27, 2012. The abatement for the Library District is \$16,134. This puts the property tax at \$64,848, about \$1,500 less than last year. She noted that this did not affect the numbers from the previous workshop. Consolidated tax is budgeted at \$2,000. Book Sales are budgeted at \$1,000. Fines are budgeted at \$500. Donations are budgeted at \$500. Miscellaneous is budgeted at \$1,000. Interest is budgeted at \$10. The total revenues are \$69,858. The salaries were increased to \$26,576, representing the raise for all three employees. Retiree insurance is budgeted at \$10,000. Workman's comp is budgeted at \$928. Medicare is budgeted at \$386. Social Security is budgeted at \$1,648. She noted that this is all based on the new numbers for salaries. Duane Downing noted that there is one employee leaving and the new individual will be brought in at a lower rate than the other employees. Chris Mulkerns noted that library staff has always started at \$11.25 per hour. Operating supplies was increased to \$1,200. The budget for computer supplies was included in telephone. Travel was increased to \$1,000. Telephone is budgeted at \$2,300. Garbage is budgeted at \$150. Power is budgeted at \$2,400. Water is budgeted at \$500. Propane is budgeted at \$3,100. General insurance is budgeted at \$2,500. Pest control is budgeted at \$360. Miscellaneous is budgeted at \$100. Books purchased is budgeted at \$5,000. Total expenditures for FY 12/13 are \$63,948.

Chris Mulkerns explained that the beginning balance for FY 11/12 is \$118,190. The total projected revenues for FY 11/12 is \$192,128. Minus the projected expenditures, the estimated ending balance for FY 11/12 is \$130,655. She explained that if the Board decides to do the transfer of \$100,000 into the Western Nevada Community Endowment fund, the estimated ending balance for FY 11/12 is \$30,655. The total projected revenues for FY 12/13 is \$100,513. Minus the projected expenditures, the projected ending fund balance for FY 12/13 is \$36,565.

Chris Mulkerns explained that she sent an email to Dan McArthur asking about the original trust. The original trust in 2008 was \$181,930. This was just before the transfer was made to the

general fund. She noted that the interest rate for the Library is 0.0001%. If the Board wants to do the transfer it will have to do a resolution setting up a new fund. She noted that the interest rate with Western Nevada is 3% and the interest rate for Bank of Melin is 1%. She explained that the transfer should occur in the current budget year if the Board chooses to do so. She noted that there is a capital projects fund for the Library. It was audited at \$64,055. The estimate for interest is \$45 for FY 11/12. The tentative budget for FY 12/13 is also \$45. The projection is to spend it all in the next budget year. She noted that when the Board does the capital projects plan for the Library, the Board can set up what it wants to do with the money.

Chris Mulkerns explained that she set up a gift fund showing a starting balance of \$100,000. The transfer was budgeted last year but was not completed so it will be completed this year. She noted that the Board decided to set the gift fund back up to its original amount before using the money. Horace Carlyle wanted to know if there would be any issue on bill payment for the Library if the \$100,000 is moved. Chris Mulkerns noted that the Library is starting the year off with \$30,655. This is half of the projected expenditures so she does not foresee a problem.

Chris Mulkerns explained that the Board will have the tentative budget before them at the first meeting in April for approval.

2. Public Comment

No action taken by the Board.

3. Adjourn

Workshop was adjourned at 9:26 a.m.

Tonopah Library Board Budget Workshop

March 30, 2012

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Minutes transcribed by:

Mariah Rivero

Mariah Rivero

Approved:

D. Downing

Duane Downing, Chairman

H. Carlyle

Horace Carlyle, Vice Chairman

Javier Gonzalez

Javier Gonzalez, Clerk

Glenn Hatch

Glenn Hatch, Member

Jon Zane

Jon Zane, Member