



Online Training Options

Training options change frequently.
Training programs subject to meeting eligibility
requirements and funding availability. Contact
NyECC Career Connections to learn more.

Training/Class	Program Length	Prerequisites
.NET Training	8 hrs./wk. for 22 weeks	
3Ds Max	9 hrs./wk. for 32 weeks	
Administrative Medical Specialist with Medical Billing and Coding	12.5 hrs./wk. for 24 weeks	Knowledge of medical terminology
Administrative Medical Specialist with Medical Billing, Coding & Terminology	15 hrs./wk. for 24 weeks	
Administrative Professional with Microsoft 2007 Master	14 hrs./wk. for 24 weeks	
Administrative Professional with Microsoft 2010 Master	16 hrs./wk. for 24 weeks	
Advanced Coding for the Physician's office	3 hrs./wk. for 24 weeks	Coding experience/ knowledge
Advanced Hospital Coding and CCS Prep	3 hrs./wk. for 24 weeks	Coding experience/ knowledge
AutoCAD 2011	9 hrs./wk. for 26 weeks	
AutoCAD 2011 with AutoCAD 3D	9.5 hrs./wk. for 24 weeks	
AutoCAD 3D	3 hrs./wk. for 24 weeks	AutoCAD 2D
Biofuel Productions Operations Certificate	7.5 hrs./wk. for 52 weeks	Basic Computer Skills
Building Analyst Quick Start : BPI BA Certification	5 hrs./wk. for 12 weeks	Basic Computer Skills
Certified Bookkeeper	6 hrs./wk. for 24 weeks	Bookkeeping experience required
Certified Green Supply Chain Professional	1 hrs./wk. for 52 weeks	Basic Computer Skills
Certified Indoor Environmentalist (CIE)	8 hrs./wk. for 3 weeks	Basic Computer Skills
Certified Medical Nail Technician (CMNT)	4 hrs./wk. for 8 weeks	
Cisco CCNA Authorized Certification	4 hrs./wk. for 24 weeks	Basic Network experience required
CompTIA A+ Certification Training	6 hrs./wk. for 24 weeks	A+ Certification or experience required
CompTIA Security + Certification Training	3 hrs./wk. for 24 weeks	Network + Certification/experience
Digital Arts Certificate	10 hrs./wk. for 36 weeks	
Help Desk Analyst: Tier 1 Support Specialist	5 hrs./wk. for 24 weeks	Support experience recommended
MCST: SQL Server 2005	10 hrs./wk. for 48 weeks	Basic Microsoft SQL knowledge
Medical Billing & Coding + Medical Terminology	12.5 hrs./wk. for 24 weeks	
Medical Billing & Coding	10 hrs./wk. for 24 weeks	Medical Terminology required
Medical Terminology	2.5 hrs./wk. for 24 weeks	Basic Computer Skills
Medical Transcription + Medical Terminology	10 hrs./wk. for 30 weeks	
Microsoft Certified Desktop Support Technician (MCDST)	10 hrs./wk. for 20 weeks	Basic Computer Skills
Microsoft Certified System Administrator Plus 2003 (MCSA+)	10 hrs./wk. for 34 weeks	A+ Network Certification Required
Paralegal	10 hrs./wk. for 30 weeks	Basic Computer Skills
Performing Comprehensive Building Assessments	10 hrs./wk. for 3 weeks	Principles of Green Building Required
Pharmacy Technician	10 hrs./wk. for 30 weeks	NO Criminal Record
Principles of Green Building	2.5 hrs./wk. for 12 weeks	Construction knowledge helpful
Record Management Certificate	7.5 hrs./wk. for 24 weeks	Basic Computer Skills
Solar Power Professional	10 hrs./wk. for 12 weeks	Basic Computer Skills
Wind Energy Apprentice	10 hrs./wk. for 24 weeks	Basic Computer Skills

09-09-2014

NyECC Career Connections

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Equal Opportunity Employer/Program