

**TOWN OF TONOPAH and
TONOPAH LIBRARY BOARD OF TRUSTEES
AGENDA ITEM for BOARD ACTION**

Agenda Item No. _____

The Tonopah Town Board and the Tonopah Library Board of Trustees meet on the 2nd and 4th Wednesday of each month, 6:00 p.m. at the Tonopah Convention Center, 301 Brougner Avenue, Tonopah, NV. To request placement on a future agenda, please complete the information below and submit it to the Deputy Town Clerk at 140 S. Main Street, Tonopah, Nevada, or by email to jmills@tonopahnevada.com **at least seven (7) business days prior to the scheduled meeting.** ***Action Items will be considered by the board for approval, adoption or denial of request presented.***

Please place this request on the (check one): ☐ TONOPAH TOWN BOARD Agenda ☐ TONOPAH LIBRARY BOARD OF TRUSTEES Agenda

Action Requested: _____

Provide the background of the requested action for the board's consideration: _____

Fiscal Impact: \$ _____

Budgeted Item: ☐ Yes ☒ No

Funding Source(s): _____

Department or Organization: _____

Request Submitted By: _____

Requestor's Email Address: _____

Requestor's Phone Number: _____

Meeting Date Requested : _____

Please plan to attend the board meeting, either in person or telephonically, on the date this item will be presented for consideration by the Town Board to answer questions the board or the general public may have regarding this item. Do you have a presentation for the board in support of this request: ☐ Yes ☐ No

If you answered yes, please place a check mark in the box next to the equipment requested:

☐ Podium ☐ Microphone ☐ Projector ☐ Other: _____

To support review of an "Action" agenda item by the Board, please include all relevant documents, materials, or information with this request for the Board to review for consideration of the request.

SUBMITTED BY:

Signature

Date

FOR TOWN USE ONLY:

REQUEST RECEIVED BY: _____

DATE RECEIVED: _____

MEETING DATE: _____

NOTES: _____